





NCIS GUIDE Case Notes in NCIS Chart

Background

NCIS.Chart includes "notes on this case" functionality in the patient's tumour case. To see the summary of these notes, search and enter into the patients tumour case and the entry window is located on the right hand sidebar (figure 1 and 2). A more detailed view can be seen by clicking on the magnifying glass icon (figure 3). NB – Case Notes have been designed by C37 as a way of recording workflow information for a patient rather than full medical notes.

06.11.2019 Further examination	Pa ns	ICD-O (morph.): rpT2 (2) pNO (2, G1 L0 V0 RF	Adenoma, NOS (8140/0 (10) cM1 (ADR) 0 Pn0 - Please select Di)			Medical history Patho-Histology Patient questionnaire(+) Personal info PIVC Record Print forms(+) Therapy (NCIS med)	
Date	Juci	Documentation		Disease		Action	Release status:	
No documents							not specified	
1 Confer	ences				New		Comments	
Date	PDF	Information		Disease		Action		
08.11.2019	Þ	H&N Conference Conference ended with: Recommend presentation/index discussion Benign Ael histology/cytology. Presented by: Aqeel Abbas Tower Medica Clinical question to be discussed at N	ation. Initial iology Pre-Confirmed & Dental Centre IDM: test clinical question	Initial disea C10.0 12.1	ase 1.2019	Ċ.	Notes on this case:	
1 Assess	ment		Please select As	sessment		/		Ð,
Date		Documentation		Disease		Action	NCIS_Test_Pharm1 - 14.02.2020 14:04:06:	* ~
13.02.2020		Height and weight : 13.02.2020; Height: 170 , Weight: 50		Initial disea C10.0 12.1	ase 1.2019		Prescription reviewe NCIS_Test_Nurse1 -	î,
1 Therap	y		Please select Th	ierapy	•	2	Patients treatment e	
Date		Documentation		Disease		Action	1, Doc - 14.02.2020 14:00:05:	ت 🗊
No documents. Patient well, please								
1 Recurr	ences/	Regional recurrences					Enter your note	
Diagnosis date		Recurrence - type	Localisation	Classification	Stage	Action		\bigcirc
04.11.2019		Local recurrence (Related to Initial disease Malignant neoplasm of vallecula (C10.0) 12.11.2019) test comment	C20.9 Rectum, NOS	rpT1 pN0 cM1	Ι	Ē.	Save note(s)	

Figure 1: Patient view showing summary view of Notes



Figure 2: Summary view of Notes

Adding a Note

A new note can be added by typing into the box in the summary view or the detailed view, see figures 4 and 5.



Figure 5: Adding a note in the detailed view

Deleting a note

Users can delete a note by clicking the Trash Can icon next to the note. The user will then be asked to select a reason for the deletion.

Three grey dots indicate the presence of a note that has been cancelled (figure 6).



To view notes marked as "cancelled" tick the check box in the detailed view. They will appear greyed out in the detailed view, see figure 7.

	Notes on this case			×
	Clients V User groups V	Refresh view cancelled e	ntries 🗹	^
	cuhpharmacist1, pharmacist (Cork UH) - 25.08.2020 13:13:332: Prescription reviewed, dose reduction confirmed with CNM day ward and previous note	Cork University Hospital	î,	
	cuhnurse1, nurse (Cork UH) - 25.08.2020 13:12:31: Patient's treatment explained and literature provided. Patient expressed desire for referral for home assistance post cyc	Cork University Hospital Je 1	î.]
	cuhdoctor1, doctor (Cork UH) - 25.08.2020 13:11:23: Patient well, please commence treatment but consider dose reduction based on performance status	Cork University Hospital	î,	1
Fi	igure 7: Notes Detailed view – greyed out cancelled note			

Filtering notes by user group

Notes can be filtered by user group by using the usergroup dropdown list in the detailed view. See figures 8 and 9.

Notes on this case		D:		
Clients VIII Clients NCIS_Test_Pharm1 (UH Galway) Prescription reviewed, dose reductio NCIS_Test_Nurse1 (UH Galway) Patients treatment explained and lite	User groups NCIS	Refresh Unive Unive	view cancelled ent rsity Hospital Galway rsity Hospital Galway	tries 🗆 🗊
1, Doc (UH Galway) - 14.02.2020 Patient well, please commence treat	3 14:00:05: ment but consider dose reduction based on performance status	Unive	rsity Hospital Galway	î.
gure 8: Detailed Notes	View showing User Groups filter			
			gnosue maging	

1	Notes on this case				×
	Clients User groups NCIS_Physician 💙	Refresh	view cancelled entr	ries 🗆	~
	1, Doc (UH Galway) - 14.02.2020 14:00:05: Patient well, please commence treatment but consider dose reduction based on performance status	Univers	ty Hospital Galway	Ê	

Figure 9: Detailed Notes View filtered to only show Physician notes

To use this feature individual users must be assigned to a specific user group by your local administrator, see figure 10. The three specific user group options in NCIS.Chart are: NCIS_Physician, NCIS_Nurse & NCIS_Pharmacist.

1 User groups	† 1
Available user groups	Assigned user groups
Search:	Search:
NCIS (NCIS) NCIS_Nurse (Nurse) NCIS_Physician (Physician)	NCIS_Pharmacist (Pharmacist)

Figure 10: User assigned to NCIS_Pharmacist user group

Filtering notes by client (hospital)

Notes can be filtered by Hospital group by using the client dropdown list in the detailed view. See figures 11, 12 and 13. Note – for multi-site patients the drop down list only allows to filter by your own site.

lients 🗸 User groups	Refresh view cancelled entries
, Doc (UH Galway) - 14.02.2020 09:29:35: ow I am a consultant but still have 2 views	University Hospital Galway 🛛 🙀
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:27:50: nother test	St. Luke's Hospital, Rathgar 🛛 🙀
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:27:34: st	St. Luke's Hospital, Rathgar 🛛 🙀
ecker, Julia (St. Luke's Dublin) - 10.09.2019 08:26:26:	St. Luke's Hospital, Rathgar 🛛 🙀
recker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: Ire 11: Unfiltered detailed notes view	St.Luke's Hospital, Rathqar 🛛 🛱
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: re 11: Unfiltered detailed notes view	St. Luke's Hospital, Rathqar 🛱
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: Ire 11: Unfiltered detailed notes view	St. Luke's Hospital, Rathqar 🛱
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: Ire 11: Unfiltered detailed notes view otes on this case User groups User groups	St. Luke's Hospital, Rathqar 👘
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: re 11: Unfiltered detailed notes view otes on this case User groups User	St. Luke's Hospital, Rathqar Refresh view cancelled entries University Hospital Galway
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: Ire 11: Unfiltered detailed notes view otes on this case User groups User groups User groups I H Galway: Doc (UH Galway: - 14.02.2020 09:29:35: ow I am a consultant but still have 2 views	St. Luke's Hospital, Rathqar 🛣
ecker, Julia (St. Luke's Dublin, originally Mayo GH) - 10.09.2019 08:25:10: Irre 11: Unfiltered detailed notes view otes on this case ients User groups View , Doc (UH Galway) - 14.02.2020 09:29:35: ow I am a consultant but still have 2 views	St. Luke's Hospital, Rathgar Refresh view cancelled entries University Hospital Galway St. Luke's Hospital, Rathgar Dublin

	Notes on this case	Lingitotic tringing
ľ	Clients UH Galway 🗸 User groups	Refresh view cancelled entries
	1, Doc (UH Galway) - 14.02.2020 09:29:35: Now I am a consultant but still have 2 views	University Hospital Galway 🙀

Figure 13: Detailed view filtered by Hospital (Client)