



NCIS GUIDE

Relevant examinations list for MDM

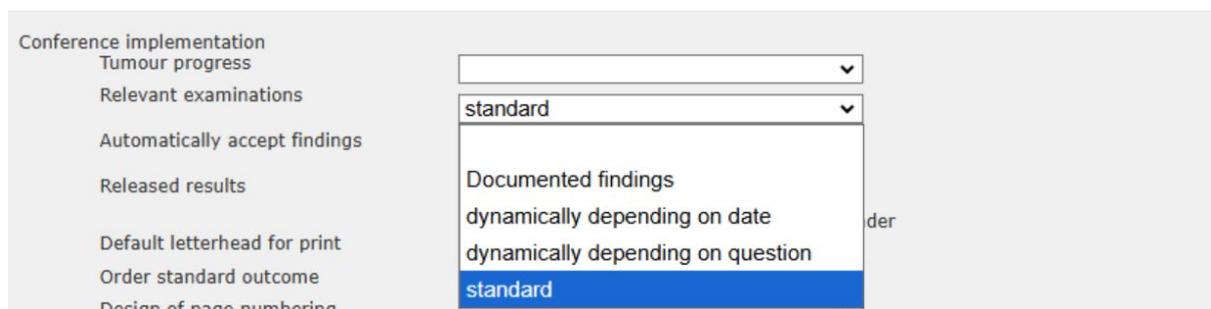
1. Introduction

This NCIS Guide explains the Relevant Examinations setting in the conference series settings and outlines the differences between the four Relevant Examination options. It also explains how to configure the two Relevant Examination options that are for hospital specific lists. Only users with the permission level of ‘administrator’ or ‘case manager’ can configure these hospital specific lists.

2. What are “Relevant Examinations”?

“Relevant Examinations” are lists of examinations that are to be discussed in an MDM. They appear in the conference form when registering a patient for MDM.

When configuring an MDM there are four Relevant Examination options: Standard; Documented Findings; Dynamically depending on date; Dynamically depending on question. They can be selected from the dropdown list for Relevant Examinations in the conference settings.



Standard

The standard Relevant Examinations option is the standard vendor configured option which is the default setting. It can be used to document examinations that are to be discussed at MDM. It is not possible to change the examination names. Users can insert relevant information into free text box for, for example the date the exam was conducted.

↑ Relevant examinations ↑ ↓									
CT	Reg.	<input type="text"/>	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not	Other radiological examination	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not
PET-CT	Reg.	<input type="text"/>	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not	Endoscopic examination	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not
MRI	Reg.	<input type="text"/>	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not	Skeletal scintigraphy	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not
Sonography	Reg.	<input type="text"/>	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not	Iodine scintigram	<input type="radio"/> in-house specified	<input type="radio"/> external	<input type="radio"/> not

Documented Findings

Documented findings allow users to select and display other documents, which have been completed in the patients' records such as assessment or therapy forms. If selecting this option, the user also needs to select the number of findings required from the drop-down list entitled 'Automatically accept findings' and tick the 'Released Results' check box "Conference".

Conference implementation
Tumour progress
Relevant examinations: Documented findings
Automatically accept findings: All findings
Released results: Outcome Conference

This will mean that when registering a patient for MDM you will see the below section in the conference form: "meeting relevant information about this conference" and can select the forms you want displayed.

Meeting relevant information about this conference (Please select)

[+ / -]

Information not in the Tumour Board:

Information in the Tumour Board:

- Therapy (NCIS med) (Initial disease, C50.2 22.12.21)
- Therapy (NCIS med) (Initial disease, C50.2 22.12.21)
- 21.12.21 Conference - Recommendation Beaumont Hospi
- 06.01.22 Height and weight (Initial disease, C50.2 22.12.2

Dynamically depending on date

The dynamically depending on date option gives a list of hospital specific headings, with a corresponding examination free text box and a date field. The headings can be decided locally per hospital (See below: Section 3). However, any MDM within that hospital that selects "dynamically depending on date" will have the same headings e.g., "pathology", "radiology".

	Examination	Date	
<input checked="" type="checkbox"/>	Pathology	Biopsy	02.02.2021
<input checked="" type="checkbox"/>	Radiology	CT TAP	03.02.2021

Dynamically depending on question

The Dynamically depending on question option gives a list of hospital specific headings, with a corresponding region, examination and clinical question to be discussed at MDM free text boxes. The headings can be decided locally per hospital (See below: Section 3). However, any MDM within that hospital that selects “dynamically depending on question” will have the same headings e.g., “histology”, “imaging”, “other investigation”.

↑ Questions for specialists			
	Region	Examination	Clinical question to be discussed at MDM
<input checked="" type="checkbox"/> Histology	<input type="text"/>	<input type="text"/>	<input type="text"/> +
<input checked="" type="checkbox"/> Imaging	<input type="text"/>	<input type="text"/>	<input type="text"/> +
<input checked="" type="checkbox"/> Other investigation	<input type="text"/>	<input type="text"/>	<input type="text"/> +

3. How to set up a hospital specific list for “Relevant Examinations”

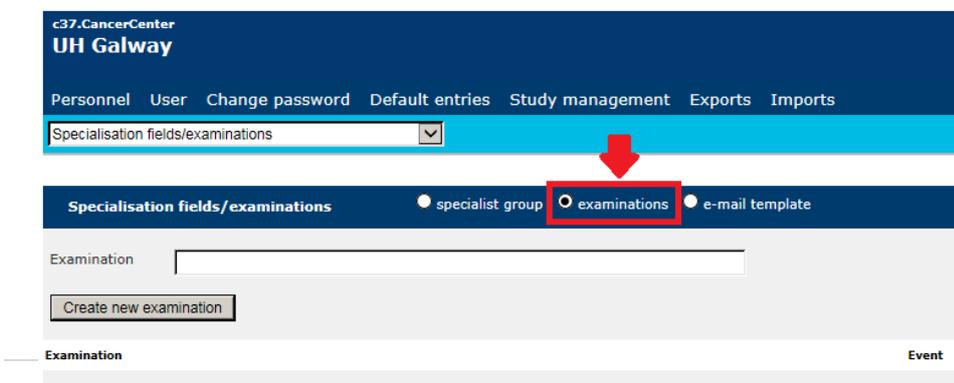
Rather than using the standard list of Relevant Examinations, hospitals can configure lists specific to their hospital that can be configured to appear in the conference form, depending on whether dynamically depending on date or dynamically depending on question is selected. Only one list for ‘dynamically depending on date’ and one list for ‘dynamically depending on question’ can be configured per hospital therefore it must be applicable to all MDMs with this option selected, run by that hospital.

Setting up “Dynamically depending on Date” list

1. Select the settings menu
2. Select default entries
3. Select “specialisation fields/examinations” from the drop-down list



4. Click on the radial button for examinations



- Type in the name of the examination that you want to create and then select “create new examination”.

The screenshot shows the 'Specialisation fields/examinations' form. At the top, there is a navigation bar with 'Personnel User Change password Default entries Study management Exports Administration'. Below this is a dropdown menu for 'Specialisation fields/examinations'. The main form has three radio buttons: 'specialist group', 'examinations' (selected), and 'e-mail template'. The 'Examination' text input field contains 'Radiology'. Below the input field is a 'Create new examination' button, which is highlighted with a red rectangular box.

- Enter all the examinations that are required.

This screenshot shows the same form as above, but with a table of examinations below the input field. The table has two columns: 'Examination' and 'Event'. The 'Radiology' row is highlighted in light blue. The 'Create new examination' button is highlighted with a red rectangular box.

Examination	Event
Other investigations	
Pathology	
Radiology	

- For all MDMs that require this list to be displayed on the conference form, it is necessary to configure this in the set-up of the MDM. To do this, select “dynamically depending on date” for relevant examinations under conference implementation.

The screenshot shows the 'Conference implementation' form. It has two rows: 'Tumour progress' with a dropdown menu set to 'entire tumour history', and 'Relevant examinations' with a dropdown menu set to 'dynamically depending on date'. The 'Relevant examinations' dropdown is highlighted with a blue background.

- When a patient is registered for an MDM with the above set-up for relevant examinations then the hospital specific list will appear. Once the tick box is selected for a particular examination, a free text box and date field will appear to allow the user to enter details. The “plus” symbol will allow the user to add an additional line.

This screenshot shows the 'Relevant examinations' form. It has a table with columns for 'Examination' and 'Date'. The 'Pathology' and 'Radiology' rows are selected with checkboxes. The 'Create new examination' button is highlighted with a red rectangular box.

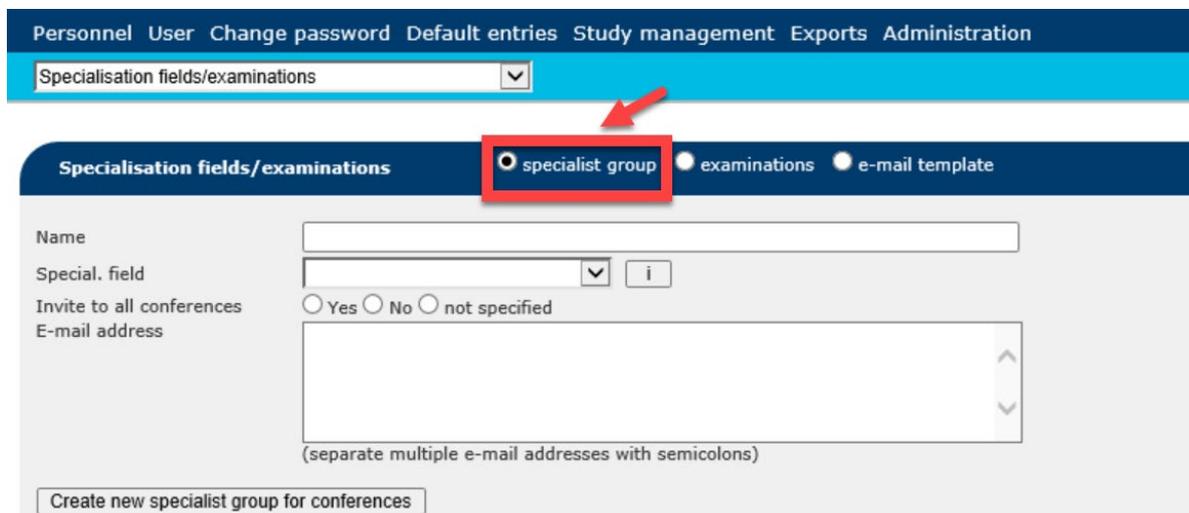
	Examination	Date	
<input type="checkbox"/>	Other investigations		
<input checked="" type="checkbox"/>	Pathology	Biopsy 01.12.2022	+
<input checked="" type="checkbox"/>	Radiology	CT TAP 01.12.2022	+

Setting up “Dynamically depending on Question” list

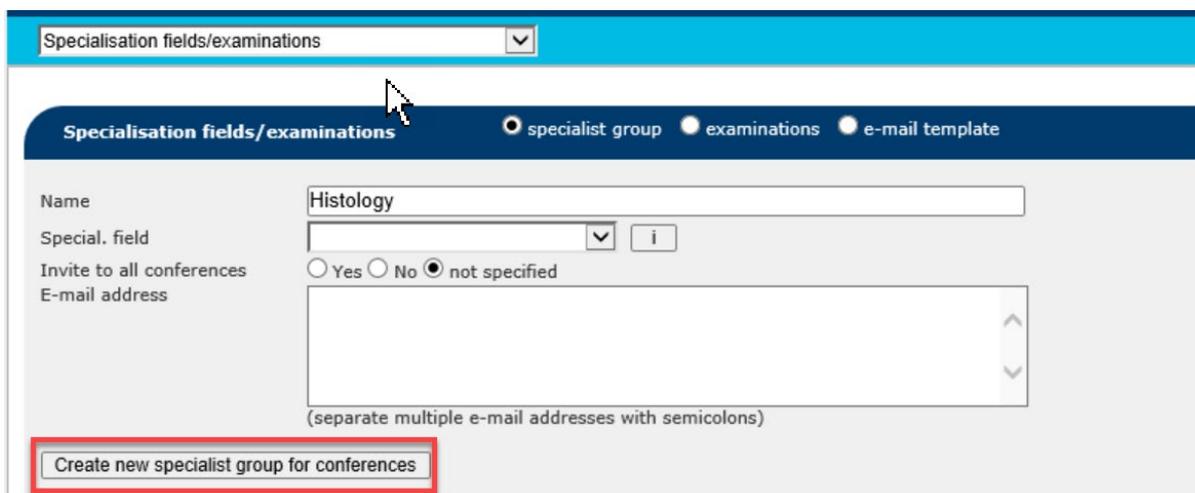
1. Select the settings menu
2. Select default entries
3. Select “specialisation fields/examinations” from the drop-down list



4. Click on the radial button for specialist group



5. Type in the heading that you want to create in the “name” field and then select “create new specialist group for conference”. Set “invite to all conferences” as “not specified”



6. Enter all the examinations that are required.

(separate multiple e-mail addresses with semicolons)

Surname	Email	Conference invitation	Event
Histology		k. A.	
Imaging		k. A.	
Other investigation		k. A.	

7. For all MDMs that require this list to be displayed on the conference form, it is necessary to configure this in the set-up of the MDM. To do this, select “dynamically depending on question” for relevant examinations under conference implementation.

Conference implementation
 Tumour progress
 Relevant examinations

8. When a patient is registered for an MDM with the above set-up for relevant examinations then the hospital specific list will appear. Once the tick box is selected for a particular heading, a free text box for examination and clinical question to be discussed at MDM will appear to allow the user to enter details. The “plus” symbol will allow the user to add an additional line.

↑ Questions for specialists

	Examination	Clinical question to be discussed at MDM
<input checked="" type="checkbox"/> Histology	<input type="text" value="Biopsy"/>	<input type="text" value="Question for specialist"/> <input type="button" value="x"/> <input type="button" value="+"/>
	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Imaging		
<input type="checkbox"/> Other investigation		