



NCIS GUIDE

Saved evaluations

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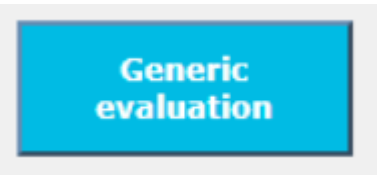
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How to find saved evaluations

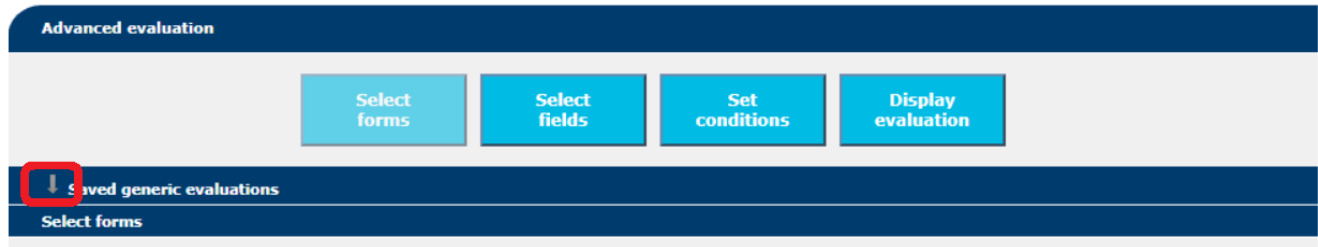
1. Users with permission level of **“casemanager” or “administrator”** in NCIS.Chart can access the statistic menu (circled below).



2. Select “generic evaluation” :



3. Click on the arrow beside “saved evaluations”:



4. This will display the list of saved evaluations for the hospital that the user is logged into:

↑ Saved generic evaluations			
generate nightly	Name of the evaluation / Evaluation details	Creator	Action
☒	MDM Cases Listed Version 1	-- username missing -- created 16.07.2024	 

Generate Nightly

There is an option to select if the evaluation should be generated nightly. This should be selected for evaluations that are expected to include large volumes of data.

- The data for the evaluation will be generated at night.
- When a user generates the report, it will contain data correct as of the previous day.
- The purpose of generating nightly is so that it does not take a long time to generate the data when the user runs the report.

Can saved evaluations be changed to include different data?

No, changes cannot be made to saved evaluations.

- If you wish to make a change to a saved evaluation, a new evaluation must be created and saved.
- If the saved evaluation is one that was created by the NCIS Office, please submit this request to ncis@cancercontrol.ie for consideration. All changes must follow the NCIS change control procedure.

How to run a saved evaluation

Evaluations in NCIS.Chart will generate a .csv file.

1. Select the execute evaluation button to generate the data. Only one click is necessary and it may take time to generate the report.



2. The evaluation will appear as below. Select "export as .csv" to create the .csv file.

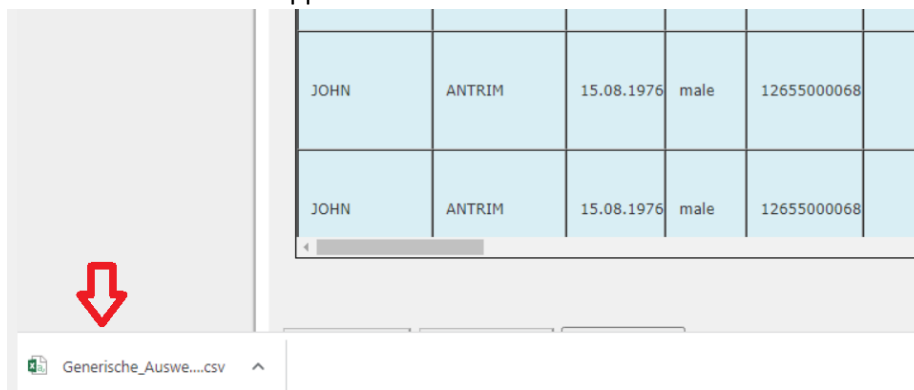
↓ Saved generic evaluations

MDM Cases Listed Version 7

First name	Surname	Date of Birth	Gender	NCIS ID	Hospital ID	Tumor case ID	Primary diagnosis	Diagnosis IC text
Test	Account	01.01.1980	male	12638000165		12638000165		
JOHN	ANTRIM	15.08.1976	male	12655000068		12655000079	C61	Malignant neoplasm prostate
JOHN	ANTRIM	15.08.1976	male	12655000068		12655000079	C61	Malignant neoplasm prostate
JOHN	ANTRIM	15.08.1976	male	12655000068		12655000079	C61	Malignant neoplasm prostate

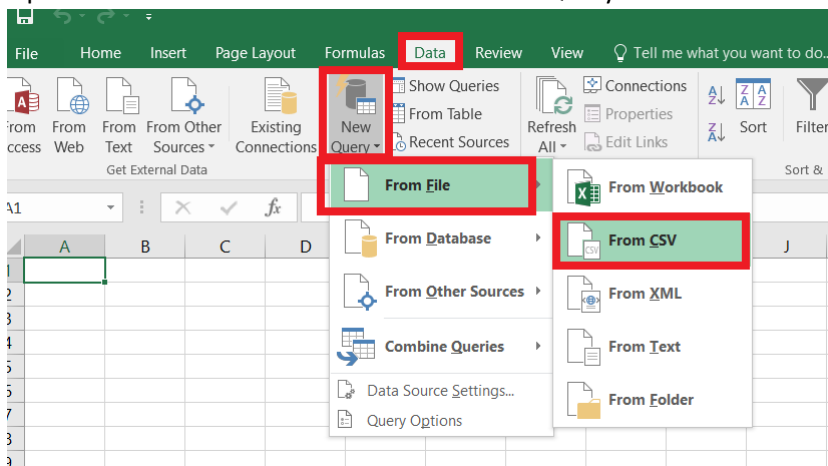
Export as .CSV Save evaluation Display SQL

- The file download will appear on the screen. This can be saved to the user's preferred location.

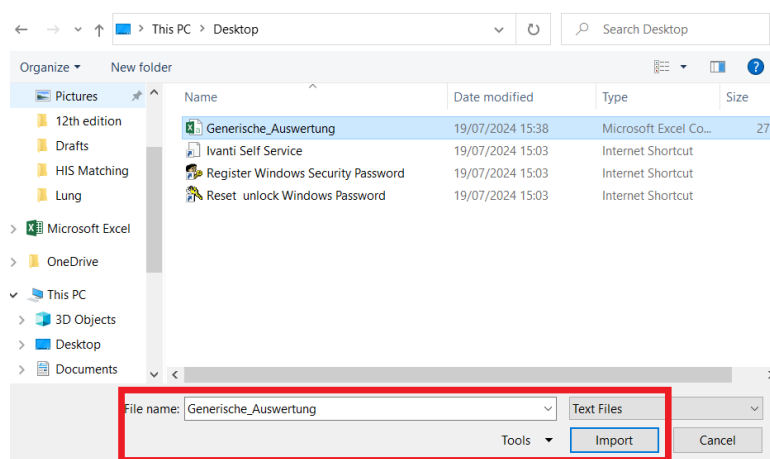


How to import a .csv file into Excel (2016)

- Open a new workbook and select Data>New Query>From File>From CSV



- In the window that pops up, navigate to the csv file, click on it and select import:



Generische_Auswertung.csv

File Origin: 1252: Western European (Windows) | Delimiter: Semicolon | Data Type Detection: Based on first 200 rows

First name	Surname	Date of Birth	Gender	NCIS ID	Hospital ID	Tumor case ID	Primary diagnosis	Diagnosis ICD text
Test	Account	01/01/1980	male	126380000165		126380000165		
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	ANTRIM	15/08/1976	male	126550000068		126550000079	C61	Malignant neoplasm of prostate
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis
JOHN	AUDI	15/08/1976	male	126380000060		126380000060	C62.9	Malignant neoplasm of testis

Load | Edit | Cancel

	A	B	C	D	E	F	G	H	
1	First name	Surname	Date of Birth	Gender	NCIS ID	Hospital ID	Tumor case ID	Primary diagnosis	ICD
2	Test	Account	01/01/1980	male	12638000165		12638000165		
3	JOHN	ANTRIM	15/08/1976	male	12655000068		12655000079	C61	Mali