

Meeting: National Crisis Management Team Meeting – Indigo Room, Dr Steevens’ Hospital, Dublin 8.

Date: 03/02/2020: 2:00pm – 4:00pm

Attendance:

Member - Member - Paul Reid, CEO HSE; Anne O’Connor, COO; Dean Sullivan Chief Planning & Strategy Officer; Liam Woods, ND Acute Operations; Paul Connors, ND Communications; Sean Bresnan, ND of Procurement; David Walsh, ND Community Operations, Colm Henry, Chief Clinical Officer; John Kelly, Head Corporate Affairs; Ann Marie Hoey, ND Human Resources; Fran Thompson, Chief Information Officer; David O’Hanlon, National Clinical Advisory Group Lead; Martin Dunne Director National Ambulance Service.

Subject Matter Experts - Denise Long, National Emergency Management; Kevin Kelleher, Public Health; John Cuddihy, Director HSE HPSC; Ciaran Browne, Acute Hospital Operations; Dr Colm Bergin.

In Attendance - Cahir O’Byrne National Emergency Management; Dr Trish Markham, National Emergency Management; Amanda Prior, National Emergency Management Office; Laura Monahan, Communications, Shaun Flanagan, PCRS; Dr Ronan Glynn, Department of Health.

Topic	Discussion	Action	Owner
1.			
Introduction:	The Chief Executive Officer (CEO) opened the fourth meeting of the National Crisis Management Team. New attendees to NCMT group were introduced.		
2			
Actions updates from previous meeting:	The CEO requested an update on actions arising from NCMT meeting on January 31 st January 2020.	The action list has been updated as necessary to reflect actions remaining open/closed off on running action log.	HSE National Emergency Management
3			
IMO boards:	The Information Management Boards were briefed to the group and key issues arising from same discussed.	Actions arising from IMO have been logged on running action log.	HSE National Emergency Management.
4			
HSE HPSC – Update current situation:	The current situation as described on Information Recognised Current Situation Board was briefed by Cahir O’Byrne, National Emergency Management to the NCMT.	Update to be provided at next meeting.	HSE HPSC – Dr John Cuddihy HSE National Emergency Management – Cahir O’Byrne
5			
NPHORT Update:	Public Health modelling is currently being developed in the UK.	PH will seek to obtain access to Public Health Modelling in relation to surge capacity for Critical Care from Public Health England if and when available.	HSE Public Health
6			
NPHET:	No update		
7			

HCID Update:	An update of the HCID group was issued by Denise Long.	Update to be provided at next meeting.	HSE National Emergency Management
8			
Workstreams:	<p><u>Procurement:</u></p> <p>Procurement have an option to secure [REDACTED] masks [REDACTED]. Currently there are [REDACTED] masks secured in the system. Procurement have convened a meeting with up to 30 national suppliers for discussion 05/02/2020.</p> <p><u>Communications:</u></p> <p>Communications will increase social media output costs by €10,000 per month in order to fulfil the attached action.</p> <p><u>Acute Operations:</u></p> <p>Document issued by Acute Operations outing options relating to Critical Care Surge Capacity for</p>	<p>Procurement to purchase [REDACTED] Masks @ [REDACTED]</p> <p>Community Operations offered to provide administrative support to procurement in regard to GP PPE and issues regarding same.</p> <p>Public Messaging output to increase in relation to nCov2019. One area will involve an increase in social media messaging.</p> <p>Discussions continue with the Chief Medical Officer at this time. The sign off for all HSE communications remains with the HSE Chief Operations Officer.</p>	<p>HSE Procurement</p> <p>HSE Community Operations</p> <p>HSE National Communications</p> <p>HSE National Communications/HSE Chief Operations Officer</p> <p>HSE Executive Management Team</p>

	consideration. This may require consideration from Department of Health. This will also be influenced by the potential of the disease to spread based on modelling.		
9			
Department of Health	Discussion took place regarding issues arising within educational facilities.	Department of Health (Ronan Glynn) to reinforce communications with the Department of Education in regard to case definition. <i>Note - All references to case definition to refer to Mainland China.</i>	Department of Health
10			
Winter Action Teams:	There is clarification required around the activation criteria and also roles of the Winter Action Teams should they be required to activate.	A letter clarifying the role and position of the Winter Actions Teams (WATS) to be issued.	HSE Chief Information Officer
Health Threats Coordination Group	The roles and responsibilities pertaining to the HSE in relation of isolation of large groups of infected tourists was discussed.	The issues regarding isolation of infected large groups (Tourists etc.) to be raised at Department of Health, Health Threats Coordination group.	HSE National Emergency Management Office
12.			
Next meeting	The next meeting of the NCMT will take place at 4pm Wednesday February 5 th in the Indigo Room, Dr Steevens Hospital, Dublin 8.	T/C details to be disseminated for members unable to attend in person.	HSE National Emergency Management