

Meeting: National Crisis Management Team **Meeting #10, COVID-19.**

Meeting. DSH, Indigo Room, Dublin 8.

Date: Friday, 21st February 2020: 14:30-15:30.

Attendance

Member - Paul Reid, CEO HSE; Stephen Mulvany, CFO; Dean Sullivan CSPO; Phillip Crowley (for CCO); Stephen David Leach (for Paul Connors ND National Communications) Liam Woods, ND Acute Operations; Sean Bresnan, ND Procurement; David Walsh, ND Community Operations; Lynda Sissions (for Annemarie Hoey, ND Human Resources); Fran Thompson, Chief Information Officer; Willie Merriman (for Martin Dunne, Director National Ambulance Service); Joe Ryan, ND National Services; Stephanie O’Keeffe, ND Strategic Planning and Transformation.

Subject Matter Experts – Dr John Cuddihy, HPSC; Denise Long, National Emergency Management; Ciaran Browne, Acute Operations; Prof Colm Bergin.

In Attendance - Dr Trish Markham, National Emergency Management; Cahir O’Byrne National Emergency Management; Dr Ronan Glynn, Department of Health (by T/C).

Apologies: - John Kelly, Head of Corporate Affairs; Colm Henry CCO; Dr David O’Hanlon; Dr Kevin Kelleher, Public Health; Anne O’Connor COO; Tom McGuinness, AND National Emergency Management.

Minutes:

Topic	Discussion	Action	Owner
1.			
Introduction:	<p>The Chief Executive Officer (CEO) opened the tenth meeting of the National Crisis Management Team.</p> <p>The minutes were taken as read and accepted.</p>		
2.			
Actions updates from previous meeting:	The CEO requested an update on actions arising from NCMT meeting on 18th February 2020.	The action list has been updated as necessary to reflect actions remaining open/closed off on running action log.	HSE National Emergency Management
3.			
IMO boards:	The Information Management Boards were briefed to the group and key issues arising from same discussed.	Actions arising from IMO have been logged on running action log.	HSE National Emergency Management
4.			
Public Health:	<p>The nominations for Modelling Working Group chaired by Dr Breda Smith are complete and work will commence next week.</p> <p>HPSC will produce paper on options community treatment for NPHE.</p>	<p>Group will report to NPHE and advise NCMT of its findings. This will inform overall Health Sector contingency planning.</p> <p>Report to NPHE.</p>	<p>Public Health / HPSC Dr John Cuddihy, Dr Kevin Kelleher</p> <p>HPSC</p>

	<p>HPSC will prepare paper on implications of COVID-19 on crowd events.</p> <p>Director HPSC informed the meeting that ECDC are reviewing the case definition and a decision is due next week. If a decision is taken to widen the case definition, this may increase the volume of testing for COVID-19.</p>	<p>Report to NPHET.</p> <p>Update at next NCMT.</p>	<p>HPSC</p> <p>HPSC</p>
5.			
NPHET:	<p>As the NPHET meeting on Tuesday the 25th Feb will take place at 15:00hrs in advance of the next NCMT meeting at 17:00hrs NCMT members are requested to ensure that any information they submit for NPHET report has been fully signed off prior to submission.</p>	<p>Members to revert by 13:00 with any amendments prior to submission of report to NPHET.</p>	<p>All – HSE National Office for Emergency Management to submit to DoH.</p>
5.			
HCID Update:	<p>An update of the HCID group was issued by Denise Long – as per Recognised Current Situation.</p> <p>HCID will work in Parallel with Modelling working group to progress contingency planning for the mitigation phase.</p>	<p>Update to be provided at next meeting.</p> <p>Winter Action Team (WAT) and WAT oversight group can be utilised as implementation pathway for actions identified.</p>	<p>HSE National Emergency Management – Denise Long</p> <p>HCID to link with Winter Oversight Group</p>

6.			
<p>Work streams:</p>	<p><u>Communications:</u> ND Comms and CIO updated on the use of HSE Live for call handling for public enquiries re COVID-19. To date there have been 69 Live Chat interactions and 163 calls/emails re COVID-19.</p> <p>Comms team are meeting three times a week to ensure coordination and alignment of messaging for COVID-19 across the HSE and the general Public.</p> <p><u>Occupational Health:</u> Guidance in relation to HCWs returning from China has been finalised.</p> <p>There was a discussion around the roll out of Mask FIT testing and arrangements will be finalised via HCID.</p> <p>Directed Special Leave with pay policy is being updated.</p> <p><u>Procurement:</u> The feedback from suppliers indicates a lower than expected reliance on Chinese supply chain. Many products used by the HSE are</p>	<p>Continue contingency planning for outsource call taking model.</p> <p>Update at next NCMT HCID to complete its work in regard to Mask FIT testing and report to NCMT.</p> <p>ND Procurement to update re surgical packs at next NCMT.</p>	<p>ND Comms Paul Connors CIO Fran Thompson</p> <p>ND Human Resources Chair HCID: Acute Operations: Procurement; Occupational health</p> <p>ND Procurement, Sean Bresnan</p>

	<p>sourced with EU, USA and India. One new area of concern is supply of surgical packs and that is being assessed by procurement.</p> <p>TC took place earlier in the day with EU member states re joint procurement.</p> <p>ND Procurement will continue to monitor Pharma market in conjunction with HPRA.</p> <p>ACUTE OPERATIONS Acute Operations to prepare a paper on options for expanding capacity of National isolation Unit NIU for consideration by NCMT.</p>	<p>Paper to be prepared.</p>	<p>ND Acute Operations Liam Woods</p>
7.			
<p>Department of Health:</p>	<p>COVID -19 is now a notifiable disease.</p> <p>DoH to convene a meeting on Mon 24th Feb re identification of potential isolation facilities by other state actors.</p> <p>HPRA confirmed that there is no confirmed pharmaceutical treatment for COVID-19 at this time. They have not identified any supply chain pressures on market.</p>	<p>HSE EM to attend meeting.</p> <p>ND Procurement will continue to monitor Pharma market in conjunction with HPRA.</p>	<p>HSE National Emergency Management – Tom McGuinness</p> <p>ND procurement, Sean Bresnan.</p>

	The issue of undocumented individuals presenting at ports of entry and implications thereof to be raised at NPHEH.	To NPHEH.	AND Emergency Management, Tom McGuinness
8.			
Next meetings	<p>The next meeting of the NCMT will be as follows</p> <ul style="list-style-type: none"> • NCMT #11 Tuesday 25th February 5pm Indigo Room • NCMT #12 Friday 28th February 9am Indigo Room • NCMT #13 Tuesday 3rd March 9.30am Indigo Room • NCMT #14 Friday 6th March 2.30pm Indigo Room • NCMT #15 Monday 9th March 2.30 Indigo Room • NCMT #16 1Friday 13th March 12 noon Dargan Building 	<div style="background-color: black; width: 100%; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100%; height: 15px;"></div>	HSE National Emergency Management