

Meeting: National Crisis Management Team Meeting. **Meeting #17, COVID-19.**

Date: Wednesday 18th March 2020 @ 09:00am – 10:00am.

Attendance:

Member - Paul Reid, CEO HSE; Dean Sullivan CSPO; Stephen Mulvaney, CFO; Paul Connors ND National Communications, Sean Bresnan, ND Procurement; Annemarie Hoey, ND Human Resources; Fran Thompson, Chief Information Officer; Martin Dunne, Director National Ambulance Service; John Kelly, Head of Corporate Affairs; Tom McGuinness, AND National Emergency Management: Joe Ryan, ND National Services; Colm Henry, CCO; David Walsh, Community Operations; Ann O'Connor, Chief Operations Officer; Stephanie O'Keefe ND Strategy and Transformation.

Subject Matter Experts –Ciaran Browne, Acute Operations; Dr Kevin Kelleher, AND Public Health; Annemarie Part, AND Environmental Health.

In Attendance - Dr Trish Markham, National Emergency Management; Cahir O'Byrne National Emergency Management; Ronan Glynn, Department of Health; Amanda Prior, National Emergency Management; Ray Mitchell, Parliamentary Affairs: Dr Vida Hamilton.

Minutes:

Topic	Discussion	Action	Owner
1.			
<u>INTRODUCTION:</u>	The Chief Executive Officer (CEO) opened the 17 th Meeting of the NCMT.		
2.			
<u>ACTIONS UPDATES FROM PREVIOUS MEETING:</u>	The CEO requested all NCMT action updates to be integrated within INOH reporting.		HSE National Emergency Management – Cahir O’Byrne INOH - Michele Tait
3.			
<u>NPHE ACTION LOG:</u>	The CEO requested action updates from NPHE ACTION Log.	The CEO stated that the action list must be updated to reflect the ongoing developments.	HSE National Emergency Management – Tom McGuinness
<u>IMO BOARDS:</u>	The Information Management Boards were disseminated to the group via email prior to the teleconference.	Future agenda will focus on INOH workstreams.	HSE National Emergency Management – Cahir O’Byrne

4.			
<p><u>NATIONAL INTEGRATED OPERATIONS HUB:</u></p>	<p>An update was provided by the Chief Operations Officer, Ann O’Connor, including a brief overview of the key enabling workstreams developed through the Operations Hub.</p> <p><u>Testing & Surveillance:</u> An update was provided by the Chief Clinical Officer, Dr Colm Henry. As part of step 1 resources, a need for increased surveillance has been identified. Work is progressing in this area.</p> <p>A report will be produced for NPHE on a weekly basis providing up to date tracing and surveillance information.</p> <p>Dept. Of Health expressed concerns regarding availability of data on clusters and hospitals treating COVID19 patients.</p> <p><u>Community Testing:</u> An update was provided by National Director Community Operations, David Walsh. Community testing sites have been set up nationally</p>	<p>The CEO advised the NCMT agenda should reflect workstreams developed from the COVID-19 Operations Hub from Friday 20th March.</p> <p>Data requirements to be discussed offline.</p>	<p>HSE Chief Operations officer – Ann O’Connor/ HSE National Emergency Management – Tom McGuinness</p> <p>Dept. of Health – Dr Ronan Glynn/ HSE Public Health – Dr Kevin Kelleher</p>

	<p>with a number of additional sites due to go live today, and over the coming days.</p> <p>An update was provided by Asst. National Director Emergency Management, Tom McGuinness in relation to the use of naval vessels as testing facilities. Three naval ships have been assessed for use as COVID-19 testing facilities, the Samuel Beckett Bridge has been identified as a suitable location for one of the vessels. Other vessels may be located in Galway and Cork. Support may be required from AGS to progress.</p> <p><u>Lab Testing:</u> An update was provided by the Chief Clinical Officer, Dr Colm Henry. Nine acute hospitals are now testing for COVID-19 with plans for expansion to other facilities under the guidance of the NVRL.</p> <p><u>GPs</u> An update was provided by the Chief Clinical Officer, Dr Colm Henry. There have been payment arrangements agreed for GP referrals and further payments are</p>	<p>The CEO requested the use of naval vessels as testing facilities to progress 18/03/2020.</p>	<p>HSE National Emergency Management – Tom McGuinness</p>
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	<p>being discussed at governmental level.</p> <p>Due to increased telephone triage and referrals by GPs, there may be a lower demand for GP PPE than expected.</p> <p>IT have increased the bandwidth of Healthlink to meet increased demands.</p> <p><u>Procurement:</u> An update was provided by the National Director Procurement, Sean Bresnan. A PPE contract to the [REDACTED] 300 ventilators have been secured with discussions on-going with the supplier. 30,000 testing kits are due for delivery 19/03/2020.</p> <p>Suppliers are requesting assistance from the HSE in the form of confirmation of the effective decontamination of their plant should an employee become ill.</p> <p>Procurement are seeking clarification regarding the use of</p>	<p>Chief Clinical Officer to provide information to procurement regarding PPE for self-isolation.</p>	<p>HSE Chief Clinical officer – Dr Colm Henry</p>
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	<p>masks for persons self-isolating. This may place increased demand on the supply.</p> <p><u>Communications:</u> An update was provided by the National Director, Communications. The recruitment campaign has gone live both online and socially. 1,200 applications have been registered to date.</p> <p>A door to door leaflet drop to 2m premises is scheduled for 20/03/2020.</p> <p>The HSE will take part in this week's Late Late Show 20/02/2020.</p> <p>The information line is receiving a lot of external support in order to boost capacity.</p> <p>OoCIO are engaging with [REDACTED] to enhance interactive voice response. The CEO requested footage of Croke Park testing facility is prepared.</p>	<p>Discussion to take pace regarding production of footage.</p>	<p>HSE CEO – Paul Reid/HSE National Communications – Dr Paul Connors</p>
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5.			
<u>FINANCE:</u>	<p>An update was provided by the Chief Financial officer.</p> <p>The CEO requested finance be tracked across all workstreams.</p>	<p>The CEO requested finance be added as an agenda item.</p> <p>The COO to engage with CEO regarding finance tracking.</p>	<p>HSE National Emergency Management – Cahir O’Byrne</p> <p>HSE Chief Operations Officer – Anne O’Connor/HSE Chief Financial Officer – Stephen Mulvany</p>
6.			
<u>NEXT MEETINGS</u>	<p>The next meeting of the NCMT will be as follows:</p> <p>NCMT #18 Friday 20th March at 14:30</p>		<p>HSE National Emergency Management – Cahir O’Byrne</p>