

Meeting: National Crisis Management Team Meeting. **Meeting #18, COVID-19.**

Date: Friday 20th March 2020 @ 14:30 – 15:30.

Attendance:

Member - Paul Reid, CEO HSE; Dean Sullivan CSPO; Paul Connors, ND National Communications, Sean Bresnan, ND Procurement; Annemarie Hoey, ND Human Resources; Fran Thompson, Chief Information Officer; Martin Dunne, Director National Ambulance Service; John Kelly, Head of Corporate Affairs; Tom McGuinness, AND National Emergency Management: Joe Ryan, ND National Services; Colm Henry, CCO; David Walsh, Community Operations; Ann O'Connor, Chief Operations Officer; Stephanie O'Keefe, ND Strategic Planning & Transformation; Geraldine Smith, ND Internal Audit.

Subject Matter Experts –Dr Kevin Kelleher, AND Public Health; Annemarie Part, AND Environmental Health.

In Attendance - Dr Trish Markham, National Emergency Management; Cahir O'Byrne National Emergency Management; Amanda Prior, National Emergency Management; Ray Mitchell, Office of CEO; Dr Ronan Glynn, Department of Health.

Topic	Discussion	Action	Owner
1.			
<u>INTRODUCTION:</u>	The Chief Executive Officer (CEO) opened the 18 th Meeting of the NCMT.		
2.			
<u>NPHET ACTION LOG:</u>	The CEO requested Action updates from NPHET. Action Log will be updated at NCMT #19 following NPHET meeting on Tuesday 24 th March.	The action list will be updated as necessary to reflect actions remaining open/closed off on running action log.	HSE National Emergency Management – Cahir O’Byrne
3.			
<u>NATIONAL INTEGRATED OPERATIONS HUB:</u>	<p>An update was provided by the Chief Operations Officer, Ann O’Connor, including a brief overview of the key enabling workstreams developed through the Operations Hub.</p> <p><u>Communications:</u> An update was provided by the ND Communications, Dr Paul Connors. A proposal has been received from RTÉ in regard to developing an historic record of the emergency.</p>	CEO requested discussion with Acute Operations, Community Operations, Chief Clinical Officer and National Communications regarding HSE position. The CEO also noted this will be flagged to the HSE Board.	<p>HSE Chief Operations officer – Ann O’Connor HSE National Emergency Management – Tom McGuinness</p> <p>HSE CEO – Paul Reid HSE Acute Operations – Liam Woods HSE Community Operations – David Walsh HSE Chief Clinical officer – Dr Colm Henry HSE National Communications – Dr Paul Connors.</p>

	<p>CEO Office highlighted 3 key areas currently being highlighted at a political level – Childcare, Social Care Supports and waiting times re testing.</p> <p><u>IT:</u> An update was provided by the Chief Information officer, Fran Thompson. IT are currently working through issues regarding operationalising the COVID-19 tracker. These are being progressed.</p> <p><u>Procurement:</u> An update was provided by the ND procurement. 39,000 test kits will come on stream ASAP once certification received. A further deliver of 20,00 kits is due Wed 25th March.</p> <p>IDA are currently exploring indigenous manufacturers to produce more testing kits.</p> <p>Discussions are ongoing with a South Korean supplier in relation to establishing a supply line for testing kits.</p>	<p>CEO requested Ray Mitchell compile High level response to these issues based on NCMT and INOH updates.</p>	<p>HSE Office of CEO – Ray Mitchell</p>
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	<p><u>Community Operations:</u> An update was provided by the National Director Community Operations, David Walsh. Guidance is currently being issued for home support workers.</p> <p>Issues are arising regarding the number of outbreaks in private nursing home facilities. This is currently being addressed with assistance from Public Health.</p> <p><u>Acute Operations:</u> An update was provided by the National Director Acute Operations, Liam Woods. Discussions are ongoing with private hospitals to agree access to their services.</p> <p><u>Clinical:</u> An update was provided by the Chief Clinical Officer. The model of care has now been agreed.</p>		
4.			
<u>FINANCE:</u>	The CEO requested a simple cost tracking mechanism in order to update the board as regularly as possible.		

5.			
<u>HUMAN RESOURCES:</u>	An update was provided by the National Director HR, Ann Marie Hoey. 50,000 applications have been received in relation to the HSE On Call campaign, including approximately 4000 clinical responses.		
6.			
<u>NEXT MEETINGS</u>	The next meeting of the NCMT will be as follows: NCMT #19 Wednesday 25th March at 08:30am		HSE National Emergency Management – Cahir O’Byrne