

**Meeting:** National Crisis Management Team Meeting. **Meeting #41, COVID-19.**

**Date:** Tuesday 16th June 2020 @ 09:00am.

**Attendance:**

**Member** - Paul Reid, Chief Executive Officer HSE; Ann O'Connor, Chief Operations Officer; Dean Sullivan, Chief Strategy & Planning Officer; Dr Colm Henry, Chief Clinical Officer; Martin Dunne, Director National Ambulance Service; PJ Nolan, Community Operations; Liam Woods, ND Acute Operations; Tom McGuinness, AND National Emergency Management; Geraldine Smith, ND Internal Audit; John Kelly, Head of Corporate Affairs; Fran Thompson, Chief Information Officer; Joe Ryan, ND National Services; Anne Marie Hoey, ND Human Resources; Sean Bresnan, ND Procurement; Dr Paul Connors, ND Communications; Dr Stephanie O'Keefe, ND Strategic Planning and Transformation; Niamh O'Beirne, HSE EMT.

**Subject Matter Experts** - Dr Ciaran Browne; Acute Operations; Dr Kevin Kelleher, AND Public Health; Dr Siobhan Ni Bhriain, National Lead Integrated Care.

**In Attendance** - Dr Trish Markham, HSE National Office for Emergency Management; Amanda Prior, HSE National Office for Emergency Management; Cahir O'Byrne, HSE National Office for Emergency Management; Ray Mitchell, Parliamentary Affairs; Deirdre McNamara, Office of the CCO; AnnMarie Part, AND Environmental Health.

**Apologies:** Stephen Mulvany, Chief Financial Officer; Dr Lorraine Doherty, Clinical Lead HPSC; Patrick Lynch ND Quality Assurance & Verification.

Topic	Discussion	Action	Owner
1.			
<b><u>INTRODUCTION:</u></b>	<p>The CEO Mr Paul Reid, opened the 41<sup>st</sup> meeting of the NCMT.</p> <p>The CEO confirmed NCMT will continue to meet on a weekly basis. In line with the changed situation, the CEO is to examine the role of the NCMT and to reconfigure the membership and align it with the revised role. The Interim report will inform those deliberations.</p> <p>Some of the areas the CEO would like the NCMT to focus are,</p> <ol style="list-style-type: none"> <li>1. Surveillance. This will mainly be carried out by the Chief Clinical Officer and Public Health.</li> <li>2. Review of papers going to NPHET, to give the NCMT an opportunity to improve their understanding of such papers in advance of the Thursday NPHET meeting.</li> <li>3. Delivery of Non Covid care as they are restored</li> <li>4. PPE – service demands for PPE</li> <li>5. Draw a distinction between NCMT planning and Winter Planning.</li> </ol>	CEO will engage with Emergency Management to set out his views on future structures.	CEO; Joe Ryan; Tom McGuinness
2.			

<b><u>MINUTES FROM PREVIOUS MEETING:</u></b>	Minutes from NCMT #40 were approved.		
3.			
<b><u>NPHE ACTION LOG:</u></b>	The CEO requested an update on NPHE actions.	The action list will be updated as necessary to include new actions and status of existing ones.	HSE National Emergency Management – Tom McGuinness.
4.			
<b><u>NCMT ACTION LOG:</u></b>	The CEO requested an update on NCMT actions.	The action list will be updated as necessary to include new actions and status of existing ones.	HSE National Emergency Management – Cahir O’Byrne
5.			
<b><u>NATIONAL INTEGRATED OPERATIONS HUB:</u></b>	<p><b><u>INOH:</u></b> Chief Operations Officer, Ann O’Connor. The INOH is currently focused on workstreams associated with service continuity. Work of INOH will be consolidated and focus will be on integration of work streams. Structure of INOH will change from 29/06/2020 to reflect the change in focus and meetings will reduce to twice weekly.</p> <p>Step down of City West facility to go to the HSE board on Friday.</p> <p>Press brief on Weds will focus on return of non COVID services.</p>		Anne O’Connor - COO

	<p><b><u>Interim NCMT report:</u></b>  Tom McGuinness, AND Emergency Management stated that all submissions have been received and are being edited and formatted. TMcG will draft an executive summary outlining the key recommendations submitted by the various functions. It is expected to have a draft document complete 26/06/2020. Draft will be available for review by CEO at meeting on 29/06/2020.</p> <p><b><u>LTRC HCW Testing</u></b>  An update was provided by Niamh O’Beirne, HSE EMT. The testing of HCW within nursing home facilities is due to begin 24/06/2020. It is planned to test 30 facilities. Each nursing home facility has received a comprehensive information pack on 19/06/2020 for completion prior to testing exercise.</p> <p>If there are clusters of positive results or large amounts of close contacts in particular facilities, this may require the standing up of CHO supports (crisis intervention teams) in addition to PH outbreak management teams. PH and Community operations acknowledged this potential need.</p>	<p>Paul Reid and Tom McGuinness to meet 29/06/2020 to review Interim NCMT report. Document to be circulated to NCMT thereafter.</p> <p>Data on HCW testing will be reported on a weekly basis. Initial trends should be available approx. 48 hours after commencement of testing.</p>	<p>Paul Reid – CEO/ Tom McGuinness – AND Emergency Management</p> <p>Niamh O’Beirne – HSE EMT</p>
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6.			
<b><u>AOB</u></b>	<p><b>Acute Operations:</b> Ciaran Browne Acute operations updated the NCMT regarding the recently activated Bereavement Phonenumber. The phone lines are inundated with calls indicating a huge need and potential for service demand. Siobhán NI Bhriain and Ciaran Browne to discuss offline. The CEO requested that any further data is forwarded to his office.</p> <p><b>Procurement:</b> Sean Bresnan, ND Procurement stated that the air bridge between Dublin and Beijing will cease this week after performing over 260 flights in 14 weeks. The CEO requested a note with key</p>	<p>Ciaran Browne and Siobhan Ni Bhriain to discuss. Ciaran Browne to forward data to CEO.</p> <p>Sean Bresnan to forward data to CEO.</p>	<p>Ciaran Browne – Acute Operations/ Siobhán NI Bhriain – National lead, Integrated Care</p> <p>Sean Bresnan – ND Procurement</p>
7.			
<b><u>NEXT MEETINGS</u></b>	<p>The next meeting of the NCMT will be as follows: <b>NCMT #42 Tuesday 30th June 2020 @ 09:00am</b></p>		<p>HSE National Emergency Management – Amanda Prior</p>