

Meeting: National Crisis Management Team Meeting, **Meeting #7** nCoV2019

Indigo Room, Dr Steevens' Hospital, Dublin 8.

Date: Tuesday, 11th February 2020: 09:00am – 10:00am.

Attendance

Member - Paul Reid, CEO HSE; Liam Woods, ND Acute Operations; Colm Henry, CCO, Paul Connors, ND Communications; Sean Bresnan, ND Procurement; David Walsh, ND Community Operations; Stephanie O'Keeffe, ND Strategic Planning & Transformation; Annemarie Hoey, ND Human Resources; Fran Thompson, Chief Information Officer; Martin Dunne, Director National Ambulance Service; Tom McGuinness, AND National Emergency Management; Joe Ryan, ND National Services; David O'Hanlon, National Clinical Advisory Group Lead; Stephen Mulvaney, CFO, Anne O'Connor COO; John Kelly, Head of Corporate Affairs.

Subject Matter Experts – Dr Kevin Kelleher, Public Health; Ciaran Browne, Acute Hospital Operations, Dr John Cuddihy, HPSC; Dr Colm Bergin (by teleconference).

In Attendance - Dr Trish Markham, National Emergency Management, Amanda Prior, National Emergency Management; Cahir O'Byrne National Emergency Management; Dr Ronan Glynn, Department of Health (by teleconference); Laura Monaghan, National Communications.

Apologies: - Denise Long, National Emergency Management.

Minutes:

Topic	Discussion	Action	Owner
1.			
Introduction:	<p>The Chief Executive Officer (CEO) opened the seventh meeting of the National Crisis Management Team.</p> <p>The minutes were taken as read and accepted with no changes.</p> <p>The CEO alerted and reiterated to group members that discussions, outcomes and documentation pertaining to NCMT are private and confidential.</p>		
2.			
Actions updates from previous meeting:	The CEO requested an update on actions arising from NCMT meeting on 7th February 2020.	The action list has been updated as necessary to reflect actions remaining open/closed off on running action log.	HSE National Emergency Management
3.			
IMO boards:	The Information Management Boards were briefed to the group and key issues arising from same discussed.	Actions arising from IMO have been logged on running action log.	HSE National Emergency Management
4.			
HSE HPSC – Update current situation:	Public health highlighted the need for consideration to be given to both containment and mitigation phases of the outbreak of nCov2019	To identify the next steps around containment and mitigation measures that need to be put in place across the organisation.	HSE Public Health – Dr Kevin Kelleher/HSE Acute Operations – Liam Woods/HSE Community Operations – David Walsh/ HSE Chief Clinical officer

	at this stage.	*Level 2 hospitals should also be discussed in this conversation.	– Dr Colm Henry/ NVRL – Cillian De Gascun
5.			
NPHORT Update:	Public health emphasised continued importance of communications within acute systems in relation to containment of nCoV2019.	Dialogue on this area continues within the acute system and issues arising are being progressed.	HSE Public Health – Dr Kevin Kelleher/ HSE Acute Operations – Liam Woods/Ciaran Browne
6.			
NPHET:	Each Function has submitted information for inclusion in NPHET Report.	Draft report to be submitted to NPHET for review prior to publication.	HSE National Emergency Management – Tom McGuinness
7.			
HCID Update:	An update of the HCID group was issued– as per Recognised Current Situation.	Update to be provided at next meeting.	HSE National Emergency Management – Denise Long
8.			
Work streams:	<p><u>Communications:</u> Concerns expressed as pressure is being placed on public health phone lines nationally due to increase in demand for advice/services.</p> <p><u>Procurement:</u> Update provided by procurement on the current market situation. Market demand is currently 100</p>	HSE requires a plan for a national call centre to handle queries on nCov2019, in case it is required. ND Comms to advance this planning and examine options. As an interim measure, HSE live can be used to filter calls – Information is to be captured allowing public health to respond as necessary.	HSE National Communications – Dr Paul Connors/ HSE Public Health – Dr Kevin Kelleher

	<p>times higher than normal and expected to remain in this position for 4/6 months.</p> <p>Procurement are receiving multiple queries from a number of private providers in relation to securing PPE stocks.</p> <p><u>Acute Operations:</u></p> <p>Discussion took place on foot of calls received to Acute Operations from IBTS pertaining to the blood supply chain under current circumstances and also the potential impact on donations from public perceptions relating to nCov2019.</p>	<p>The current situation is to be monitored. NCMT to be updated 14/02/2020.</p> <p>HSE must give consideration to a situation where, due to fear or misinformation, public may not donate blood thus creating a shortage of supply.</p> <p>Concerns in relation to ITBS and nCov2019 to be raised at NPHE with recommendations that it is to be considered by the EAG to clarify what if any clinical issues exist as regards nCoV 2019 and blood.</p>	<p>HSE Procurement – Sean Bresnan</p> <p>HSE NCMT</p> <p>HSE Public Health – Dr Kevin Kelleher/HSE Acute Operations – Ciaran Browne</p>
9.			
Department of Health	Departmental and Operational linkages cross border continue to progress.		Dr Ronan Glynn – Department of Health/ HSE National Ambulance Service – Martin Dunne/ HSE Public Health – Kevin Kelleher
10.			
Next meetings	<p>The next meeting of the NCMT will be as follows</p> <ul style="list-style-type: none"> NCMT # 8 Friday 14th Feb, 11:00 hrs Dargan Building 	T/C details to be disseminated for members unable to attend in person.	HSE National Emergency Management