

Meeting: National Crisis Management Team Meeting. DSH, **Meeting #9, COVID-19**

Indigo Room, Dublin 8.

Date: Tuesday, 18th February 2020: 10:00am – 11:00.

Attendance

Member - Paul Reid, CEO HSE; Anne O'Connor COO Stephen Mulvany, CFO, Dean Sullivan CSPO; Paul Connors, ND National Communications ; Martin Quinlivan (for Sean Bresnan), Procurement; Yvonne O'Neill (for David Walsh), Community Operations; Annemarie Hoey, ND Human Resources; Fran Thompson, Chief Information Officer (By Teleconference); Martin Dunne, Director National Ambulance Service; Tom McGuinness, AND National Emergency Management; Joe Ryan, ND National Services; Ciaran Browne(for Liam Woods) Acute Operations Philip Crowley (for Colm Henry) CCO.

Subject Matter Experts – Dr John Cuddihy, HPSC; Denise Long, National Emergency Management.

In Attendance - Dr Trish Markham, National Emergency Management Cahir O'Byrne National Emergency Management; Ronan Glynn, Department of Health (by Teleconference); Phillip Crowley, Quality Improvement.

Apologies: - Liam Woods, ND Acute Operations; John Kelly, Head of Corporate Affairs; Colm Henry CCO. Dr David O'Hanlon; Prof. Colm Bergin, Stephanie O'Keefe, ND Strategic Planning and Transformation; Dr Kevin Kelleher, Public Health.

Minutes:

Topic	Discussion	Action	Owner
1.			
Introduction:	<p>The Chief Executive Officer (CEO) opened the ninth meeting of the National Crisis Management Team.</p> <p>The minutes were taken as read and accepted.</p>		
2.			
Actions updates from previous meeting:	The CEO requested an update on actions arising from NCMT meeting on 14th February 2020.	The action list has been updated as necessary to reflect actions remaining open/closed off on running action log.	HSE National Emergency Management
3.			
IMO boards:	The Information Management Boards were briefed to the group and key issues arising from same discussed.	Actions arising from Irish Medical Organisation (IMO) have been logged on running action log.	HSE National Emergency Management
4.			
Public Health:	Public Health are establishing a working group led by Dr Breda Smith to model the next phases and possible impacts of COVID-19. This work will be informed by the NHS (UK) scientific advisory group, DoH Statisticians and members of HCID. The intention is to hold initial meeting early next week.		Public Health HPSC Dr John Cuddihy, Dr Kevin Kelleher

5.			
NPHET:	Draft HSE report to NPHET was discussed briefly and circulated to NCMT members immediately following the meeting.	Members to revert by 13:00 with any amendments prior to submission of report to NPHET.	All – HSE National Office for Emergency Management to submit to DoH.
6.			
HCID Update:	<p>An update of the HCID group was issued by Denise Long – as per Recognised Current Situation.</p> <p>Work is underway in planning for mitigation phase where significant and sustained transmission (as defined by WHO & ECDC) exists.</p>	<p>Update to be provided at next meeting.</p> <p>See action # 54 Action log;</p> <p><i>Planning to include the following workstreams: Level 2 Hospitals, Use of HSE facilities, Use of non-HSE facilities, Staffing issues, modelling scenarios (best case / worst case) around COVID-19 and likely impacts, procurement requirement, Pharma requirement.</i></p>	HSE National Emergency Management – Denise Long
7.			
Work streams:	<p>Communications: Call handling- ND Communications outlined the arrangements that have been put in place to utilise HSE Live for call handling for public enquiries re COVID-19.</p> <p>It will be possible to utilise in-house</p>	 <p>Currently volumes are low,</p>	Communications - Paul Connors Chief Information Officer - Fran Thompson

	<p>capacity to augment call taking and handling for a reasonable increase in call volume. CEO has asked that work continue to examine options for outsourcing of call taking and call handling in the event that volumes increase significantly.</p> <p><u>Occupational Health:</u> Updated Guidance for HCWs is now available on HSE website.</p> <p>Public Health to meet with Dr Lynda Sissions to finalise guidance in relation to HCWs returning from China.</p> <p><u>Procurement:</u> The distribution of PPE packs to GPs is complete. Public Health and Occupational Health PPE distribution is in progress.</p> <div data-bbox="645 1018 1064 1353" style="background-color: black; width: 100%; height: 100%;"></div>	<p>however planning to continue in order to increase capacity at short notice should it be required.</p> <p>Update at next meeting.</p> <p>Update at next NCMT.</p> <p>ND Procurement to convene clinical / technical advisory group. Director HPSC will assist in identifying potential members with appropriate clinical knowledge.</p>	<p>Human Resources</p> <p>Procurement HSE HPSC</p>
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------

8.			
Department of Health:	<p>There was a discussion about potential impacts to pharmaceutical supply chain in the event of stockpiling of medication used to treat the symptoms of COVID-19.</p> <p>HSE needs confirmation of details of GP practices hosted on 3rd level campuses. This is to be raised at HTCG meeting on Wednesday .</p>	<p>Clarification to be sought from DoH on this point and also with regard to suitable treatments for COVID-19 and new treatments that may emerge.</p> <p>Table at HTCG.</p>	<p>HSE National Emergency Management – Tom McGuinness</p> <p>HSE National Office for Emergency Management- Tom McGuinness.</p>
9.			
Next meetings	<p>The next meeting of the NCMT will be as follows</p> <ul style="list-style-type: none"> • NCMT #10 Friday 21 February @ 2:30 to 3:30 • NCMT #11 Tuesday 25th February 4pm Indigo Room • NCMT #12 Friday 28th February 9am Indigo Room • NCMT #13 Tuesday 3rd March 9.30am Indigo Room • NCMT #14 Friday 6th March 2.30pm Indigo Room • NCMT #15 Monday 9th March 2.30 Indigo Room • NCMT #16 1Friday 13th March 12 noon Dargan Building 		HSE National Emergency Management