

**Appendix 4. Sample letter for ambulance transfer**

**Destination address:**

**Destination address in event of patient dying en route (*please detail whether the ambulance should continue to the home destination/ divert to the nearest hospital/ return to the original hospital*):**

**Date:**

Dear Advanced Paramedic / Paramedic / EMT,

Mr/ Ms (*please complete*) is being transported to the above address for the purpose of facilitating his/ her wish to die at home. Therefore, the focus of care is solely on palliation and cardiopulmonary resuscitation should not be attempted in the event of a cardiopulmonary arrest.

In the event of Mr/ Ms (*please complete*) dying while being transported home by ambulance, you should:

- Follow Clinical Practice Guideline 5/6.4.31 End of Life Care/DNR
- Contact NAS Control to Confirm Geographic Location at time of death.
- Inform NAS Control of intent to complete journey to destination, as per Rapid Discharge Planning Pathway.
- Transport the patient to the destination address detailed above
- Inform the family/carer at the destination that death has occurred (if family/ carer have not accompanied the patient).
- Place the patient's remains in the bed prepared for receiving the patient.
- Contact the GP to pronounce death (unless diverting to hospital destination in which case hospital doctor will pronounce death).
- Contact the PHN to notify of death (unless travelling to a residential care facility, in which case the DON will contact GP/ PHN)

Yours sincerely,

.....

Doctor.

MCRN.