

**Action Plan based on November 2008 report
Mid Western Regional Maternity Hospital, Limerick**

Prepared By:	Eileen Ronan
Contact Details:	Mid Western Regional Maternity Hospital, Ennis Road, Limerick 061 48 3101
Role:	Acting Assistant Director of Midwifery, & Chairperson of Mid Western Regional Maternity Hospital Hygiene Committee
Hospital:	Mid Western Regional Maternity Hospital , Ennis Road, Limerick
Date:	16th April 2009.

Corporate Standards

Ref. Nr	Issue	Deliverables	Commencement date	Finish date	Lead Responsibility name and role	References / links	Comments
5.1 core criteria	Clear roles, authorities responsibilities and accountability throughout the structure of the hygiene services are not in place	- to review and evaluate the hygiene services structure for the organisation - to identify and demonstrate the roles, authorities responsibilities, and accountability of all members of hygiene services team	May 2009	ongoing	-ADOM -Executive Team -CMM III & CMM II - local hygiene committee		
5.2 core criteria	No evidence of medical representative or patient on the hygiene services team.	- the organisation to have a multidisciplinary team, this will be undertaken by - reviewing it's terms of reference - invite key stakeholders to join local hygiene committee - to produce a documented process to enhance teams awareness of their roles and responsibilities	March 2009	June 2009.	Chairperson of local hygiene committee		
6.1 core criteria	Allocated resources for the hygiene services need be based on informed equitable decisions and in accordance with corporate and service plans	- To develop a formal needs assessment (ref corporate standard No. 1.1.) -To develop a process for the allocation of resources -To develop an evaluation tool to evaluate the process for the allocation of resources	June 2009.	ongoing	-Hospital Administrator. -Local Hygiene Committee		Restrictions due to cost containment
7.1.2 core criteria	No annual report for health and safety	-To develop an annual report for Health and Safety -To act, plan and do, on findings of Health and Safety Report	October 2009	ongoing	-Quality Risk and patient safety committee.		

7.1.3 core criteria	Limited tracking and trending of incident rates	-To review the process for tracking and trending Incident Rates.	May 2009	ongoing	Quality Risk and Patient Safety Committee		No Risk Advisor in Regional Maternity Hospital at present
8.1 core criteria	No contracts were demonstrated	To provide evidence of written contracts in place	June 2009	ongoing	-Hospital Administrator -Regional Steering Committee		
9.2 Core Criteria	New Cleaning standard procedures have not been implemented	-To complete the process and sign off the draft standards - To develop process to evaluate the cleaning standards following implementation.	June 2009	August 2009	-ADOM. -CMM2's - Hospital Administrator		
10.5.1 Core criteria	No domestic supervisor in the Regional maternity Hospital	To complete a Quality Improvement Plan for Domestic Supervisor	May 2009	Ongoing	ADOM		
10.5.2 core	Human Resource needs not identified in Hygiene Services, Operational Plan and Hygiene services Annual Report	Human Resource in these plans/reports needs to be identified.	July 2009	Ongoing	-ADOM -Hospital administrator -Regional Steering Committee for Hygiene		

Service Standards

Ref. Nr	Issue	Deliverables	Commencement date	Finish date	Lead Responsibility name and role	References / links	Comments
4.1 core criteria	To ensure the organisations physical environment and facilities are clean	-Systems to be put in place to ensure that Irish Acute Hospital cleaning Manual 2006 is implemented at all levels in the organisation and by all staff. systems include quality improvement planning for -To evaluate the cleaning schedules for each department in line with Irish Hospitals Cleaning Manual - follow up on maintenance action plan - To maintain a system for documentation and evidence of procedure and frequency of curtain changes in clinical area - To finalise the documentation and policy for flushing of showers	Feb 2009	Ongoing	ADOM CMM III/CMM II, technical services and Attendants		
4.2 core criteria	Not all equipment is managed and clean.	-A dedicated healthcare attendant to ensure all hygiene equipment is maintained at best hygiene practice	June 2009	Pending Approval	ADOM		
4.3 core criteria	Not all hygiene cleaning equipment was clean	-Systems to be put in place to ensure that Irish Acute Hospital cleaning Manual 2006 is implemented at all levels in the organisation and by all staff. Systems include developing a Quality Improvement Plan for a training programme for ward attendants	April 2009	Sept 2009	ADOM, CMM II, training company		

4.4.1 core criteria	No food safety policy for clinical ward kitchettes	-To provide a food safety policy	June 2009	Sept 2009	Catering Officer		
4.1.2 core criteria	Ward attendants have a combined role of catering and hygiene in clinical area during their shift.	-To have a clear division of catering and hygiene service. Quality Improvement Planning will include a needs assessment, a proposal and HR involvement.	Feb 2009	ongoing	ADOM, Attendants, CMM II, Catering Officer partnership		
4.5 core criteria	Colour coding on bins not clear	To review amount of clinical waste bins in areas and ensure correctly identified.	April 2009	July 2009	Local hygiene committee and CMM II	Infection Control Nurse, Porters	
4.6 core criteria	Lack of storage for linen	To identify further storage areas for linen.	April 2009	July 2009	Local hygiene committee, attendant with responsibility for laundry	Central Laundry Department Technical Services	
4.7.1 core criteria	Lack of wash hand basins	To progress the maintenance programme for upgrading of sinks in the hospital.	March 2009	ongoing	Technical Services Dept Infection Control CMM II	All multidisciplinary team Hospital Administrator Stores Department	Restrictions due to cost containment
4.7.2 core criteria	Lack of waste bins and sanitary bins that are hand free	Identify and ensure that waste bins and sanitary bins are hands free	April 2009	July 2009	Hospital Administrator Local hygiene Committee Stores Dept	Discuss with company re sanitary bins	