



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive



Health Service Executive

Primary Care Division

Key Performance  
Indicator Metadata 2016



	Office Use Only KPI No. (source target doc)	Office Use Only Active or Retired	Key Performance Indicators Service Planning 2016	Reported against NSP / DOP	KPI Type Access/ Quality /Access Activity		Report Frequency	KPIs 2015		KPIs 2016										
								2015 National Target / Expected Activity	2015 Actual Outturn	2016 National Target / Expected Activity	Reported at National/ CHO									
			CHO 1									CHO 2	CHO 3	CHO 4	CHO 5	CHO 6	CHO 7	CHO 8	CHO 9	
			KPI Title																	
Physiotherapy	PC100B	Active	No. of physiotherapy patients on the assessment waiting list at the end of the reporting period >12 weeks - ≤ 26 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC100C	Active	No. of physiotherapy patients on the assessment waiting list at the end of the reporting period >26 weeks but ≤ 39 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC100D	Active	No. of physiotherapy patients on the assessment waiting list at the end of the reporting period >39 weeks but ≤ 52 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC100E	Active	No. of physiotherapy patients on the assessment waiting list at the end of the reporting period > 52 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC15A (No) PC15B (%)	Active	% of new patients seen for assessment within 12 weeks	NSP	Access		M	80%	8.1% Data G	70%	CHO	70%	70%	70%	70%	70%	70%	70%	70%	70%
	PC100F (No) PC100G (%)	Active	% on waiting list for assessment ≤ to 52 weeks	NSP	Access		M	New PI 2016	New PI 2016	100%	CHO	100%	100%	100%	100%	100%	100%	100%	100%	100%
	PC100H(N o) & PC100I (%)	Active	% on waiting lists for assessment ≤ 39 weeks	DOP	Access		M	New PI 2016	New PI 2016	95%	CHO	95%	95%	95%	95%	95%	95%	95%	95%	95%
	PC100J(NO ) & PC100K(%)	Active	% on waiting lists for assessment ≤ 26 weeks	DOP	Access		M	New PI 2016	New PI 2016	90%	CHO	90%	90%	90%	90%	90%	90%	90%	90%	90%
			<b>Occupational Therapy</b>																	
PC19	Active	No of patient referrals	DOP	Activity		M	85,030	87,582	89,989	CHO	11,698	6,888	7,926	8,984	10,308	5,979	13,286	14,114	10,806	
PC20	Active	No of new patients seen for a first assessment	DOP	Activity		M	83,004	83,063	86,499	CHO	10,306	6,754	7,450	9,620	9,311	6,530	14,611	12,739	9,178	
PC21	Active	No of patients treated (direct and indirect) monthly target	DOP	Activity		M	19,811	18,431	20,291	CHO	2,706	1,924	1,474	2,074	1,815	1,274	2,835	3,436	2,753	
PC101	Active	Total No. of occupational therapy patients on the assessment waiting list at the end of the reporting period **	DOP	Access		M	New PI 2016	New PI 2016	19,932	CHO	1,161	1,958	874	3,754	3,226	900	2,329	3,543	2,187	





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			KPI Title	2015 National Target / Expected Activity	2015 Actual Outturn	2016 National Target / Expected Activity				Reported at National/ CHO	CHO 1	CHO 2	CHO 3	CHO 4	CHO 5	CHO 6	CHO 7	CHO 8	CHO 9	
			<b>Primary Care – Psychology</b>																	
	PC38	Active	No. of patient referrals	DOP	Activity		M	New	12,264	12,261	CHO	1,443	1,312	416	1,096	1,403	1,179	1,467	2,589	1,356
	PC39	Active	Existing patients seen in the month	DOP	Activity		M	o Target 201	2,294	2,626	CHO	630	260	118	219	262	226	194	591	126
	PC40	Active	New patients seen	DOP	Activity		M	o Target 201	9,565	9,367	CHO	1,449	1,147	190	614	880	879	1,368	2,229	611
	PC103	Active	Total No. of psychology patients on the treatment waiting list at the end of the reporting period *	DOP	Access		M	New PI 2016	New PI 2016	6,028	CHO	882	702	422	911	727	542	609	1,114	119
	PC103A	Active	No. of psychology patients on the treatment waiting list at the end of the reporting period 0 - ≤ 12 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC103B	Active	No. of psychology patients on the treatment waiting list at the end of the reporting period >12 weeks - ≤ 26 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC103C	Active	No. of psychology patients on the treatment waiting list at the end of the reporting period >26 weeks but ≤ 39 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC103D	Active	No. of psychology patients on the treatment waiting list at the end of the reporting period >39 weeks but ≤ 52 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC103E	Active	No. of psychology patients on the treatment waiting list at the end of the reporting period > 52 weeks	DOP	Access		M	New PI 2016	New PI 2016	No target	CHO									
	PC103F(No ) & PC103G (%)	Active	% on waiting list for treatment ≤ to 52 weeks	NSP	Access		M	New PI 2016	New PI 2016	100%	CHO	100%	100%	100%	100%	100%	100%	100%	100%	100%
	PC103H (No) & PC103I(%)	Active	% on waiting lists for treatment ≤ 39 weeks	DOP	Access		M	New PI 2016	New PI 2016	90%	CHO	90%	90%	90%	90%	90%	90%	90%	90%	90%
	PC103J(No ) & PC103K(%)	Active	% on waiting lists for treatment ≤ 26 weeks	DOP	Access		M	New PI 2016	New PI 2016	80%	CHO	80%	80%	80%	80%	80%	80%	80%	80%	80%
	PC103L(No ) & PC103M(%)	Active	% on waiting lists for treatment ≤ 12 weeks	NSP	Access		M	New PI 2016	New PI 2016	60%	CHO	60%	60%	60%	60%	60%	60%	60%	60%	60%
			<b>Primary Care – Podiatry</b>																	
	PC45	Active	No. of patient referrals	DOP	Activity		M	New	9,876	11,589	CHO	2,407	2,010	1,305	1,303	220	No direct service	No direct service	4,344	No direct service

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			KPI Title	2015 National Target / Expected Activity	2015 Actual Outturn	2016 National Target / Expected Activity				Reported at National/ CHO	CHO 1	CHO 2	CHO 3	CHO 4	CHO 5	CHO 6	CHO 7	CHO 8	CHO 9	
Podiatry	PC46	Active	Existing patients seen in the month	DOP	Activity	M	No Target 2016	4,409	5,210	CHO	1,456	981	570	1,580	60	No direct service	No direct service	563	No direct service	
	PC47	Active	New patients seen	DOP	Activity	M	No Target 2016	7,293	8,887	CHO	1,987	3,100	752	1,056	307	No direct service	No direct service	1,685	No direct service	
	PC104	Active	Total No. of podiatry patients on the treatment waiting list at the end of the reporting period *	DOP	Access	M	New PI 2016	New PI 2016	3,186	CHO	819	522	488	766	22	No direct service	No direct service	569	No direct service	
	PC104A	Active	No. of podiatry patients on the treatment waiting list at the end of the reporting period 0-12 weeks	DOP	Access	M	New PI 2016	New PI 2016	No target	CHO										
	PC104B	Active	No. of podiatry patients on the treatment waiting list at the end of the reporting period 12 weeks ≤ 26 weeks	DOP	Access	M	New PI 2016	New PI 2016	No target	CHO										
	PC104C	Active	No. of podiatry patients on the treatment waiting list at the end of the reporting period 26 weeks ≤ 39 weeks	DOP	Access	M	New PI 2016	New PI 2016	No target	CHO										
	PC104D	Active	No. of podiatry patients on the treatment waiting list at the end of the reporting period 39 weeks ≤ 52 weeks	DOP	Access	M	New PI 2016	New PI 2016	No target	CHO										
	PC104E	Active	No. of podiatry patients on the treatment waiting list at the end of the reporting period > 52 weeks	DOP	Access	M	New PI 2016	New PI 2016	No target	CHO										
	PC104F(No ) & PC104G (%)	Active	% on waiting list for treatment ≤ 52 weeks	NSP	Access	M	New PI 2016	New PI 2016	100%	CHO	100%	100%	100%	100%	100%	100%	100%	100%	100%	
	PC104H (No) & PC104I(%)	Active	% on waiting lists for treatment ≤ 39 weeks	DOP	Access	M	New PI 2016	New PI 2016	95%	CHO	95%	95%	95%	95%	95%	95%	95%	95%	95%	
	PC104J(No ) & PC104K(%)	Active	% on waiting lists for treatment ≤ 26 weeks	DOP	Access	M	New PI 2016	New PI 2016	90%	CHO	90%	90%	90%	90%	90%	90%	90%	90%	90%	
	PC104L(No ) & PC104M(%)	Active	% on waiting lists for treatment ≤ 12 weeks	NSP	Access	M	New PI 2016	New PI 2016	75%	CHO	75%	75%	75%	75%	75%	75%	75%	75%	75%	
	PC105	Active	No of patients with Diabetic Active Foot Disease treated in the reporting month	DOP	Quality	M Q3	New PI 2016	New PI 2016	133	CHO	32	28	11	40	2	0	0	20	0	











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						2015 National Target / Expected Activity	2015 Actual Outturn	2016 National Target / Expected Activity	Reported at National/ CHO											
										CHO 1	CHO 2	CHO 3	CHO 4	CHO 5	CHO 6	CHO 7	CHO 8	CHO 9		
KPI Title																				
PC117A(N O.) & PC117B (%)	Active	% on waiting list for treatment ≤ to 52 weeks	NSP	Access	M	New PI 2016	New PI 2016	100%	CHO	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
PC	Active	No. of Hepatitis C patients who were reviewed	NSP	Quality	Q 1 qtr in arrears	820	22	798	CHO	50	70	65%	96	88	65	180	63	121		

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		KPI Title	Reported against NSP / DOP			2015 National Target / Expected Activity	2015 Projected outturn	
		<b>Medical Cards/GP Visit Cards</b>						
PCRS1	Active	No. of persons covered by Medical Cards as at 31 <sup>st</sup> December	NSP	Access	M	1,722,395	1,734,853	1,675,767
PCRS2	Active	No. persons covered by GP Visit Cards as at 31 <sup>st</sup> December	NSP	Access	M	412,588	431,306	485,192*
PCRS3	Active	% of completed Medical / GP Visit Card applications processed within the 15 day turnaround	NSP	Access	M	90%	99.8%	95%
PCRS4	Active	% of Medical Card/GP Visit Card applications, assigned for Medical Officer review, processed within 5 days	NSP	Quality	M	90%	99.7%	90%
PCRS5	Active	% of medical card application which are accurately processed by National Medical Card Unit staff	NSP	Quality	M	New Metric	New Metric	95%
PCRS6	Active	% of applications for medical cards / GP visit cards that are processed from end to end without the need for additional information	DOP	Quality	M	New Metric	New Metric	60%
		<b>Long Term Illness</b>						
PCRS7	Active	No. of claims	DOP	Access	M	1,120,068	1,872,784	2,125,507
PCRS8	Active	No. of line items	DOP	Access	M	3,942,639	6,655,451	7,555,211
		<b>Drug Payment Scheme</b>						
PCRS9	Active	No. of claims	DOP	Access	M	2,396,604	2,194,200	2,177,935
PCRS10	Active	No. of line items	DOP	Access	M	7,985,416	7,169,019	7,113,927
		<b>GMS</b>						
PCRS11	Active	No. of prescriptions	DOP	Access	M	18,696,633	19,005,385	17,780,183
PCRS12	Active	No. of line items	DOP	Access	M	57,727,106	57,861,630	54,229,556
PCRS13	Active	No. of claims - special items of service	DOP	Access	M	943,897	1,098,667	999,158
PCRS14	Active	No. of claims - special type of consultations	DOP	Access	M	1,149,957	1,175,946	1,164,844
		<b>HiTech</b>						
PCRS15	Active	No. of claims	DOP	Access	M	520,857	550,078	533,824
		<b>DTSS</b>						
PCRS16	Active	No. of treatments (above the line)	DOP	Access	M	1,356,483	1,197,459	1,207,639
PCRS17	Active	No. of treatments (below the line)	DOP	Access	M	70,379	64,909	65,315
PCRS18	Active	No. of patients who have received treatment (above the line)	DOP	Access	M	628,611	563,244	567,728
PCRS19	Active	No. of patients who have received treatment (below the line)	DOP	Access	M	67,907	62,628	63,000
		<b>Community Ophthalmic Scheme</b>						
PCRS20	Active	No. of treatments	DOP	Access		848,747	844,007	832,933
PCRS20A	Active	(a) Adult	DOP	Access	M	767,068	758,139	747,849
PCRS20B	Active	(b) Children	DOP	Access	M	81,679	85,868	85,084

Community Intervention Teams		
1	<b>KPI Title</b>	Community Intervention Team Activity
2	<b>KPI Description - PC122</b> <b>PC122A</b> <b>PC122B</b> <b>PC122C</b> <b>PC122D</b>	Community Intervention Team Activity (i.e. patients seen) by Activity Admission Avoidance (includes OPAT) Hospital Avoidance Early Discharge (includes OPAT) Unscheduled referrals from community sources These referrals accepted must be recorded per patient, and should be allocated to one category only. (i.e patients can not be reflected in more than one category)
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	To capture the services provided by CITs Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	<b>NSP 2016 Target</b> : National - 24,202 <b>Admission Avoidance</b> - 914 <b>Hospital Avoidance</b> - 12,932 <b>Early Discharge</b> - 6,360 <b>Unscheduled referrals from community services</b> - 3,996
5	<b>KPI Calculation</b>	Count. Total Number of Referrals by activity
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	From 9 CITs and any new CITs established in 2016 – BIU Non- acute team 100 % data Completeness No
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Available to catchment population aligned to CIT
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: - by CIT
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie Tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Community Intervention Teams		
1	KPI Title	Community Intervention Teams Activity (by Referral Source)
2	KPI Description PC123 PC123A PC123B PC123C PC123D	Community Intervention Team Activity (i.e. patients seen) by Referral Source ED/Hospital Wards/Units GP Referral Community Referral OPAT Referral These referrals accepted must be recorded per patient, and should be allocated to one category only. (i.e patients can not be reflected in more than one category)
3	KPI Rationale	To capture the source of referrals to CITs
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	KPI Target 2016	<b>CIT Number of referrals</b> : DOH 2016 National Target : <b>24202</b> (CHO 1 = 0, CHO 2 = 900, CHO 3 = 4713, CHO 4 = 1350, CHO 5 = 3060, CHO 6 = 1200, CHO 7 = 6941, CHO 8 = 1140, CHO 9 = 4898) <b>ED/Hospital Wards/Units</b> : DOH 2016 National Target= <b>13956</b> (CHO 1 = 0, CHO 2 = 504, CHO 3 = 2509, CHO 4 = 392, CHO 5 = 1408, CHO 6 = 646, CHO 7 = 5274, CHO 8 = 740, CHO 9 = 2483) <b>GP Referral</b> : DOH 2016 Target National = <b>6386</b> (CHO 1 = 0, CHO 2 = 324, CHO 3 = 795, CHO 4 = 352, CHO 5 = 1288, CHO 6 = 449, CHO 7 = 1055, CHO 8 = 259, CHO 9 = 1864) <b>Community Referral</b> : DOH 2016 National Target = <b>2226</b> (CHO 1 = 0, CHO 2 = 0, CHO 3 = 1216, CHO 4 = 470, CHO 5 = 0, CHO 6 = 0, CHO 7 = 211, CHO 8 = 50, CHO 9 = 279) <b>OPAT Referral</b> DOH 2016 National Target = <b>1634</b> (CHO 1 = 0, CHO 2 = 72, CHO 3 = 193, CHO 4 = 136, CHO 5 = 364, CHO 6 = 105, CHO 7 = 401, CHO 8 = 91, CHO 9 = 272)
5	KPI Calculation	Count. Total Number of Referrals by referral source
6	Data Source	From 9 CITs and any new CITs established in 2016 – BIU Non- acute team
	Data Completeness	100 % data Completeness
	Data Quality Issues	No
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Available to catchment population aligned to CIT
9	Minimum Data Set	Yes
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: This is to be monitored by the Primary Care Division and by RDPIs
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: - by CIT
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	Additional Information	In CIF
Contact details for Data Manager / Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

OPAT CIT		
1	<b>KPI Title</b>	Outpatient parenteral Antimicrobial Therapy (OPAT) Re-admission rate %
2	<b>KPI Description</b>  <b>PC98</b>	The percentage of patients accepted on the OPAT programme (hospital referrals - excluding those with a diagnosis of Cystic Fibrosis) who require re-admission to hospital while undergoing their treatment (related to their IV antibiotic treatment)
3	<b>KPI Rationale</b>	Indicator of safe and clinically effective care
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). Person Centred Care <input type="checkbox"/> <input checked="" type="checkbox"/> Effective Care Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2015</b>	<b>DOP 2016 Target:</b> Outpatient parenteral Antimicrobial Therapy OPAT re-admission rate <5%
5	<b>KPI Calculation</b>	No. of patients on the OPAT programme referred from hospitals in the calendar year who require re-admission to hospital during their course of treatment, as a percentage of the total no.s referred to the OPAT programme from hospitals in the calendar year. (People with a diagnosis of Cystic Fibrosis are excluded)
6	<b>Data Source</b>	CIT OPAT Management Control Centre
	<b>Data Completeness</b>	Hospital OPAT nurses, CIT's and private providers to the OPAT programme (nursing and compounded) to report patient re-admission to MCC.
	<b>Data Quality Issues</b>	This is a new metric. The readmission rate will be dependant on hospitals identifying appropriate patients for discharge on the OPAT programme and following national guidelines.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other – monthly Q2
8	<b>Tracer Conditions</b>	
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	Yes
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution Other – give details: - Data reported by hospital and by model of OPAT. Self administered (SOPAT) and health professional delivered (HOPAT).
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Noreen Curtin, CIT/ OPAT Programme Manager, Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



## Tobacco - BISC

<b>1 KPI title</b>		% of primary care staff to undertake brief intervention training for smoking cessation
<b>2 KPI Description</b>		A national training programme is being implemented across the HSE to deliver brief intervention (BI) smoking cessation training to frontline healthcare staff. Frontline staff refers to all grades of staff within the Medical/Dental, Nursing, Health and Social care professionals and Other Patient and Client Care. BI in smoking cessation involves providing opportunistic advice, discussion, negotiation or encouragement to quit smoking plus or minus a referral to an intensive cessation service, plus or minus referral for/prescription for evidence based treatments. It typically takes between 3 and 10 minutes. The training course is designed to develop skills in motivational interviewing for smoking cessation. Motivational Interviewing is an evidence based treatment approach for helping patients/service users find internal motivation for lifestyle behaviour change. The programme is delivered by specialist trainers from Health Promotion/Acute cessation services.
	<b>PC99 &amp; PC99A</b>	
<b>3 KPI Rationale</b>		The Tobacco Free Ireland policy document commits the HSE to training frontline healthcare staff in brief intervention in smoking cessation so that treating tobacco use becomes a core part of their work. All healthcare staff have a responsibility to treat tobacco addiction as a care issue and to promote cessation by actively advising, encouraging and supporting smokers to quit. Evidence from a number of surveys in 2014 show that approximately 6 in 10 service users who smoke were not offered support to quit when they visited a healthcare professional in the previous 12 month period. There is considerable evidence that interventions by health
	<b>Indicator Classification (National Standards for Safer Better HealthCare)</b>	Please tick Indicator Classification this indicator applies to:
		<input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
<b>4 KPI Target</b>		<b>DOP 2016 Target</b> : National - 7.5%
<b>5 KPI Calculation</b>		Count
<b>6 Data Source</b>		Administrative databases. Data provided by health promotion trainers to Health Promotion Office to TCFIG
<b>Data Completeness</b>		Project Office. Includes community and acute based trainers.
<b>Data Quality Issues</b>		Manual system.
<b>7 Data Collection Frequency</b>		Indicate how often the data to support the KPI will be collected:
		<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
<b>8 Tracer Conditions</b>		Frontline healthcare staff providing frontline services to patients/service users in hospitals and community settings who haven't previously undertaken such a course.
<b>9 Minimum Data Set</b>		Number of frontline healthcare staff who have been trained by CHO Area and Hospital Group Number of courses planned and delivered in each CHO Area and Hospital Group.
<b>10 International Comparison</b>		Yes, WHO tobacco indicators
<b>11 KPI Monitoring</b>		KPI will be monitored :
		<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
		Please indicate who is responsible at a local level for monitoring this KPI: Health Promotion
<b>12 KPI Reporting Frequency</b>		Indicate how often the KPI will be reported:
		<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
<b>13 KPI report period</b>		Indicate the period to which the data applies
		<input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)
		<input checked="" type="checkbox"/> Monthly in arrears (June data reported in July)
		<input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)
		<input type="checkbox"/> Rolling 12 months (previous 12 month period)
		<input type="checkbox"/> Other – give details:
<b>14 KPI Reporting Aggregation</b>		Indicate the level of aggregation – for example over a geographical location:
		<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO
		<input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
<b>15 KPI is reported in which</b>		Indicate where the KPI will be reported:
		<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
<b>16 Web link to data</b>		<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
<b>17 Additional Information</b>		In CIF

## Primary Care G.P Out of Hours Service

1	<b>KPI Title</b>	No. of contacts with GP Out of Hours co-ops
2	<b>KPI Description</b>	This refers to the total number of patients who made contact with GP Out of Hours Service through Treatment Centres, Home Services, Triage and Other. Other refers to calls which are not triaged by a clinician, they refer to callers looking for information.
	<b>PC11</b>	
3	<b>KPI Rationale</b>	To capture the number of patients who contacted GP Out of Hours Service nationally in order to monitor activity and service pressures.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	<b>NSP 2016 Target:</b> National - 964,770
5	<b>KPI Calculation</b>	Count. Total Number of Contacts by Treatment Centre, Home Service, Triage Only and Other. This should match the number of contacts by age breakdown i.e. 0 - 16 years, 16 - 65 years, 65 years or over
6	<b>Data Source</b>	from 9 GP co-ops – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness This does not include the reduced hour services 6-10pm/weekend services
	<b>Data Quality Issues</b>	No known data quality issues at this point, however a review of OOH services is to take place in 2015
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Available to the patients of GP's linked with an Out of hours service
9	<b>Minimum Data Set</b>	No
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details: GP Out of Hours Service
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> CompStat <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Physiotherapy		
1	<b>KPI Title</b>	Number of Patient Referrals
2	<b>KPI Description PC14</b>	Total Number of patients for whom a Primary Care Physiotherapy referral was accepted in the reporting period (All referrals into Community Services-everything outside acute referrals). This is captured by Age Category (Age Brackets: 0-17yrs; 18-64 yrs; 65+ years) and by Referral Source (Acute Hospital Referrals, GP Referrals and Other Referrals-i.e. PHN, other HSCP, Voluntary Organisations, self and others (including non-acute beds). Referrals include New patients, (ie. not known to the service) and Re-Referrals, (ie. previously discharged).
3	<b>KPI Rationale</b>	This KPI allows for planning and management of the monthly throughput of referrals in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends in referrals and thus a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> : National - 193677 CHO 1 = 25157 ; CHO 2 = 20877 ; CHO 3 = 15802 ; CHO 4 = 28818 ; CHO 5 = 24029 ; CHO 6 = 12215 ; CHO 7 = 22237 ; CHO 8 = 27207 ; CHO 9 = 17335
5	<b>KPI Calculation</b>	Count of the number of clients for whom a referral was accepted in the reporting month. Total in referrals by source should equal total number of referrals received by Age Category
6	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Physiotherapy Assessments		
1	<b>KPI Title</b>	Number of patients seen for a first time assessment
2	<b>KPI Description PC15</b>	The total number of primary care physiotherapy patients seen for a first time Assessment in the reporting period. This includes both new referrals and re-referrals
3	<b>KPI Rationale</b>	The purpose of this metric is to monitor the number of patients seen for a first time assessment.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> : National - 160,017 CHO 1 - 21228 ; CHO 2 - 15884 ; CHO 3 - 12062 ; CHO 4 - 26412 ; CHO 5 - 20911 ; CHO 6 - 10049 ; CHO 7 - 16886 ; CHO 8 - 23059 ; CHO 9 - 13526
5	<b>KPI Calculation</b>	Count of the number of patients seen for a first time assessment in the reporting month
6	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : No of Patients treated		
1	<b>KPI Title</b>	Number of patients treated in the reporting month (monthly target)
2	<b>KPI Description</b> <b>PC16</b>	The metric captures the number of clients that received an intervention in the reporting month and Includes new clients, existing clients, and those from previous caseload who were treated in the month. Information is captured under the following headings and reported as an overall figure. <b>Domiciliary/Principal Setting:</b> To include client's home address or nursing home where the home is the client's main residence or any other setting to which the physiotherapist travels for individual physiotherapy contact/visit/appointment. This includes once-off school visit for an individual. <b>Other Individual or Clinic Setting:</b> One to one intervention that does not occur in a client's main residence. <b>Group:</b> Number of individuals who attended for a group session (count = people).
3	<b>KPI Rationale</b>	To monitor the number of individual patients being treated in the month.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> National - 36430 CHO 1 - 4721 ; CHO 2 - 4288 ; CHO 3 - 2305 ; CHO 4 - 5646 ; CHO 5 - 4868 ; CHO 6 - 2174 ; CHO 7 - 4171 ; CHO 8 - 5324 ; CHO 9 - 2933
5	<b>KPI Calculation</b>	This is a count of the the number of patients that received an intervention during the month and Includes new clients, existing clients, and those from previous caseload who were treated in the month. Each client is only included once in the count
6	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care : Physiotherapy Contacts

1	<b>KPI Title</b>	Number of face to face contacts/visits
2	<b>KPI Description</b> PC17	Total no. of Primary Care Physiotherapy face to face contacts / visits / appointments that took place in the reporting month by setting i.e. Domiciliary/Principal Setting-include clients's home address and private nursing home where the home is the clients's main residence or any other setting to which the physio travels for individual physiotherapy contact/visit/appointment. This includes once-off school visit for an individual. Other Individual or Clinic Setting-One to one intervention that does not occur in a patient's main residence. Group Setting: Total Number of Contacts which took place in a group setting. Each patient contact should only be recorded by one physiotherapist. e.g. groups, joint working  This data includes those seen for a first time assessment
3	<b>KPI Rationale</b>	The purpose of this metric is to capture the number of face to face contacts/visits/appointment, assess the volume of activity and provide information to support staff and resource allocation.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> National - 775864 CHO 1 - 116183 ; CHO 2 - 84366 ; CHO 3 - 50877 ; CHO 4 - 114348 ; CHO 5 - 103297 ; CHO 6 - 49304 ; CHO 7 - 85229 ; CHO 8 - 109972 ; CHO 9 - 62288
5	<b>KPI Calculation</b>	This is a count of all face to face contacts/visits. In respect of the total Number of Contacts which took place in a group setting, if 2 groups of 6 patients are seen, this equals 12 contacts). If a person is receiving a mixture of individual and group intervention, count in both individual and group settings.
6	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF

<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care
<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care :Physiotherapy Wait List Management

1	<b>KPI Title</b>	Total No. of patients on the assessment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC100 PC100A PC 100B PC100C PC100D PC100E	No of patients waiting for an assessment on the last day of the calendar month
3	<b>KPI Rationale</b>	To provide information to support staff and resource allocation decisions in reducing wait times for assessment.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> National -28527 CHO 1 - 3313 ; CHO 2 - 4497 ; CHO 3 - 3294 ; CHO 4 - 2877 ; CHO 5 - 3232 ; CHO 6 - 1484 ; CHO 7 - 2791 ; CHO 8 - 3776; CHO 9 - 3263
5	<b>KPI Calculation</b>	Count of the number of patients waiting for an assessment on the last day of the calendar month The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF



<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care :Physiotherapy Wait List Management

1	<b>KPI Title</b>	% of new patients seen for assessment within 12 weeks
2	<b>KPI Description</b> <b>PC15A &amp; PC15B</b>	This is the number of clients referred seen for assessment within 12 weeks as a percentage of all referrals assessed in the month
3	<b>KPI Rationale</b>	To provide information to support staff and resource allocation decisions in reducing wait times for
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> National - 70%
5	<b>KPI Calculation</b>	Sum (Number of Patients seen for a first time assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks) <b>divided</b> by Sum((Number of Patients seen for a first time assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks + 39 weeks ≤ 52 weeks + > 52 weeks) * 100
	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care :Physiotherapy Wait List Management

1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 52 weeks
2	<b>KPI Description</b> <b>PC100F &amp; PC100G</b>	The percentage of patients on the waiting list for assessment less than 52 weeks
3	<b>KPI Rationale</b>	To provide information to support staff and resource allocation decisions in reducing wait times for assessment.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	<b>DOP 2016 Target</b> National - 100%
5	<b>KPI Calculation</b>	Sum (Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks + 39 weeks ≤ 52 weeks ) divided by Sum((Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks + 39 weeks ≤ 52 weeks + > 52 weeks) * 100
	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care :Physiotherapy Wait List Management

1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 39 weeks
2	<b>KPI Description</b> <b>PC100H &amp; PC100I</b>	The percentage of patients on the waiting list for assessment less than 39 weeks
3	<b>KPI Rationale</b>	To provide information to support staff and resource allocation decisions in reducing wait times for assessment.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input checked="" type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 95%
5	<b>KPI Calculation</b>	Sum (Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks ) divided by Sum((Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks + 39 weeks ≤ 52 weeks + > 52 weeks) * 100
	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care :Physiotherapy Wait List Management		
1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 26 weeks
2	<b>KPI Description</b> <b>PC100J &amp; PC100K</b>	The percentage of patients on the waiting list for assessment less than 26 weeks
3	<b>KPI Rationale</b>	To provide information to support staff and resource allocation decisions in reducing wait times for assessment.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
	<b>KPI Target 2016</b>	DOP 2016 Target National - 90%
	<b>KPI Calculation</b>	Sum (Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks ) divided by Sum((Number of Patients waiting for assessment: 0 ≤ 1 weeks + 1 ≤ 4 weeks + 4 ≤ 8 weeks + 8 ≤ 12 weeks + 12 weeks ≤ 26 weeks + 26 weeks ≤ 39 weeks + 39 weeks ≤ 52 weeks + > 52 weeks) * 100
	<b>Data Source</b>	Physiotherapist records - Physiotherapy Manager - LHO – CHO – BIU Non- acute team
	<b>Data Completeness</b>	100 % data Completeness
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Community Services Physiotherapy Clients Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to Physiotherapy services.
9	<b>Minimum Data Set</b>	Referral note/form which includes details of clients and relevant information relating to the referral Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on physiotherapy needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Physiotherapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report (NSP/CBP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Occupational Therapy Referrals		
1	<b>KPI Title</b>	Number of patient referrals
2	<b>KPI Description</b>	Number of clients for whom a referral was accepted to your service in a particular month – includes new referrals, re-referrals and reviews. Each client is counted only once in the reporting month This covers all Occupational Therapy services provided within Primary and Community Services. This does not include clients in Mental Health, Acute Hospital care or voluntary agency settings. This metric is recorded by age band. Age Bands: 0-4yrs and 11mths; 5-17yrs & 11mths; 18-64yrs & 11mths; 65yrs+.
	<b>PC19</b>	
3	<b>KPI Rationale</b>	This KPI allows for planning and management of the monthly throughput of referrals in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends in referrals and thus a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 89989 CHO 1 - 11698 ; CHO 2 - 6888 ; CHO 3 - 7926 ; CHO 4 - 8984 ; CHO 5 - 10308 ; CHO 6 - 5979 ; CHO 7 - 13286 ; CHO 8 - 14114 ; CHO 9 - 10806
5	<b>KPI Calculation</b>	Count of the Number of clients for whom a referral was accepted in the reporting month.
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Occupational Therapy First Time Assessment		
1	<b>KPI Title</b>	Number of new patients seen for a first time assessment
2	<b>KPI Description</b>	Number of new clients seen for a first time assessment – refers to number of clients seen for a first time/initial assessment in this episode of care. i.e. includes re referrals to the service in the reporting month. This covers all Occupational Therapy services provided within Primary and Community Services. This does not include clients in Mental Health, Acute Hospital care or voluntary agency settings. This metric is recorded by age band. Age Bands: 0-4yrs and 11mths; 5-17yrs & 11mths; 18-64yrs & 11mths; 65yrs+.
	<b>PC20</b>	
3	<b>KPI Rationale</b>	This KPI allows for planning and management of first time/initial assessments in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 86499 CHO 1 - 10306 ; CHO 2 - 6754 ; CHO 3 - 7450 ; CHO 4 - 9620 ; CHO 5 - 9311 ; CHO 6 - 6530 ; CHO 7 - 14611 ; CHO 8 - 12739 ; CHO 9 - 9178
5	<b>KPI Calculation</b>	Count of the Number of clients seen for a first time assessment in the reporting month
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care : Occupational Therapy Patients Treated

1	<b>KPI Title</b>	No of patients treated (direct and indirect) (monthly target)
2	<b>KPI Description</b>	<p>Total Number of patients who received a service (direct and indirect) in the reporting month</p> <p>a. No. of clients who received a direct service in the reporting month (per month)</p> <p>The number of individual named clients who have received direct interventions during month.</p> <p>Direct interventions refers to face to face interventions, delivered directly to, or on behalf of a named client. The Client does not have to be present but the intervention is on their behalf and of a 'face to face' nature. Examples of direct interventions. eg • Any face to face sessions; • Client specific parent/family training; • School/pre-school visit to or on behalf of a client; • Domiciliary Visit to client; • Attendance at Case conference; • School visit in advance of child attending school; • Pre-discharge visit to client's home • Site meeting with Co Council/builder regarding housing adaptations. Each client is counted only once in the reporting month.</p> <p>This covers all Occupational Therapy services provided within Primary and Community Services. This does not include clients in Mental Health, Acute Hospital care or voluntary agency settings.</p> <p>This metric is recorded by age band. Age Bands: 0-4yrs and 11mths; 5-17yrs &amp; 11mths; 18-64yrs &amp; 11mths; 65yrs+.</p>
	<b>PC21</b>	
		<p>b. No of clients who received an indirect service in the reporting month</p> <p>This is the number of clients who received indirect interventions only and nil direct contacts during the reporting month</p> <p>Indirect interventions refers to meaningful interventions to, or on behalf of, a client in an indirect way. This implies it is of non face to face nature via telephone, e-mail, written, etc.</p> <p>(Note: if client receives direct interventions they are not counted in this question)</p>
3	<b>KPI Rationale</b>	<p>Occupational therapy is a client centred health profession concerned with promoting health and well being through occupation. The primary goal of occupational therapy is to enable people to participate in the activities of everyday life. Occupational therapists achieve this outcome by working with people and communities to enhance their ability to engage in the occupations they want to, need to, or are expected to do, or by modifying the occupation or the environment to better support their occupational engagement.</p> <p>Occupational therapy is carried out in Primary Care by assessing people and providing interventions, both directly and indirectly, in either home or clinic locations or other community settings e.g. community centres, day centres, community hospital etc. Home based interventions are an essential component of service delivery where assessing/treating the person performance within their own environment is integral to successful outcomes. Service activity data (both direct and indirect) reflects the number of contacts with people but does not reflect the amount of time this involves.</p>
	<b>Indicator Classification</b>	<p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care    <input type="checkbox"/> Effective Care</p> <p>Safe Care <input type="checkbox"/>    Better Health and Wellbeing <input checked="" type="checkbox"/>    Use of Information</p> <p>Workforce <input type="checkbox"/>    Use of Resources <input type="checkbox"/>    Governance, Leadership and Management <input type="checkbox"/></p>
4	<b>KPI Target 2016</b>	<p>DOP 2016 Target National - 20291</p> <p>CHO 1 - 2706 ; CHO 2 - 1924 ; CHO 3 - 1474 ; CHO 4 - 2074 ; CHO 5 - 1815 ; CHO 6 - 1274 ; CHO 7 - 2835 ; CHO 8 - 3436 ; CHO 9 - 2753</p>
5	<b>KPI Calculation</b>	<p>This is a count of the number of clients who have received a direct service, plus clients who have received an indirect intervention only in the reporting month.</p> <p>Each client is counted only once in the reporting month.</p> <p>As the same clients may be recorded over a period of time, consecutive months <b>cannot</b> be added together to provide an annual view.</p>
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	<p>Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.</p>
9	<b>Minimum Data Set</b>	<p>Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.</p>
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<p>KPI will be monitored on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<p><input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)</p> <p><input type="checkbox"/> Monthly in arrears (June data reported in July)</p> <p><input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)</p> <p><input type="checkbox"/> Rolling 12 months (previous 12 month period)</p>
14	<b>KPI Reporting Aggregation</b>	<p><input checked="" type="checkbox"/> National    <input type="checkbox"/> Regional    <input type="checkbox"/> Hospital Group    <input type="checkbox"/> Hospital    <input checked="" type="checkbox"/> CHO    <input type="checkbox"/> ISA    <input checked="" type="checkbox"/> LHO</p> <p><input type="checkbox"/> County    <input type="checkbox"/> Institution    <input type="checkbox"/> Other – give details:</p>
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	<p>Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312</p> <p>Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division</p>
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care : Occupational Therapy Wait List Management		
1	<b>KPI Title</b>	Total no. of patients on the assessment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC101 PC101A PC101B PC101C PC101D PC101E	Refers to the number of client referrals on waiting list for a first time/initial assessment in this episode of care. Includes re referrals to the service on last working day of the month.
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care
		Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National -19932 CHO 1 - 1161 ; CHO 2 - 1958 ; CHO 3 - 874 ; CHO 4 - 3754 ; CHO 5 - 3226 ; CHO 6 - 900 ; CHO 7 - 2329 ; CHO 8 - 3543; CHO 9 - 2187
5	<b>KPI Calculation</b>	Count of number of clients on waiting list for assessment at the end of the reporting month The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Occupational Therapy Wait List Management		
1	<b>KPI Title</b>	% of new patients seen for assessment within 12 weeks
2	<b>KPI Description</b> PC20A & PC20B	This is the number of clients referred seen for assessment within 12 weeks as a percentage of all referrals assessed in the month
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 70%
5	<b>KPI Calculation</b>	Sum (Number of Patients seen for a first time assessment: 0 ≤ 12 weeks ) divided by Sum(Number of Patients seen for a first time assessment: 0 ≤ 12 weeks +> 12 weeks ≤ 26 weeks + >26 weeks ≤ 39 weeks + >39 weeks ≤ 52 weeks + > 52 weeks) * 100
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Occupational Therapy Wait List Management		
1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 52 weeks
2	<b>KPI Description</b> PC101F & PC101G	Wait band - refers to the length of time in weeks that clients referred are awaiting for a first time/initial assessment following acceptance of referral. This metric counts the No of clients in each wait band, by age group, at the end of the month
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 100%
5	<b>KPI Calculation</b>	Sum(Number of Patients waiting for a first time assessment: 0 ≤ 12 weeks + > 12 weeks ≤ 26 weeks + >26 weeks ≤ 39 weeks + >39 weeks ≤ 52 weeks) divided by Sum(Number of Patients waiting for a first time assessment: 0 ≤ 12 weeks + > 12 weeks ≤ 26 weeks + >26 weeks ≤ 39 weeks + >39 weeks ≤ 52 weeks) *100
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performancereports">http://www.hse.ie/eng/services/Publications/corporate/performancereports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care : Occupational Therapy Wait List Management		
1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 39 weeks
2	<b>KPI Description</b> PC101H & PC101I	Wait band - refers to the length of time in weeks that clients referred are awaiting for a first time/initial assessment following acceptance of referral. This metric counts the No of clients in each wait band, by age group, at the end of the month
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 95%
5	<b>KPI Calculation</b>	Sum(Number of Patients waiting for a first time assessment: 0 ≤ 12 weeks +> 12 weeks ≤ 26 weeks + >26 weeks ≤ 39 weeks ) divided by Sum(Number of Patients waiting for a first time assessment : 0 ≤ 12 weeks +> 12 weeks ≤ 26 weeks + >26 weeks ≤ 39 weeks + >39 weeks ≤ 52 weeks + > 52 weeks) *100
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performancereports">http://www.hse.ie/eng/services/Publications/corporate/performancereports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care : Occupational Therapy Wait List Management

1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 26 weeks
2	<b>KPI Description</b> PC101J & PC101K	Wait band - refers to the length of time in weeks that clients referred are awaiting for a first time/initial assessment following acceptance of referral. This metric counts the No of clients in each wait band, by age group, at the end of the month
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input checked="" type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 80%
5	<b>KPI Calculation</b>	Sum(Number of Patients waiting for a first time assessment: 0 ≤ 12 weeks +> 12 weeks ≤ 26 weeks ) divided by Sum(Number of Patients waiting for a first time assessment: 0 ≤ 12 weeks +> 12 weeks ≤ 26 weeks +>26 weeks ≤ 39 weeks +>39 weeks ≤ 52 weeks +> 52 weeks) *100
6	<b>Data Source</b>	Source - OT Therapist records - OT Managers - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Referrals are accepted from Health professionals within the HSE, other services/agencies and from clients/families themselves (self referrals). Any person can be referred to OT. Referrals must be received in writing, using the official referral form when available. Referrals which must be completed in full, with as much detail as possible, in order to assess appropriateness of referrals and aid accurate prioritisation.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc. It also includes sections for details on occupational needs, medical conditions/diagnosis, and social /living/supports etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performancereports">http://www.hse.ie/eng/services/Publications/corporate/performancereports</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Active Treatment		
1	<b>KPI Title</b>	Number of Patients receiving active treatment at the end of the reporting period
2	<b>KPI Description</b> PC23	<b>Active Treatment:</b> Any patient in treatment with an Orthodontist who has a comprehensive treatment plan with fixed functional or removal appliance in situ. It also includes patients who are in retention and excludes patients receiving interceptive treatment. Count at the end of each quarter, i.e. last day of March, June, September and December.
3	<b>KPI Rationale</b>	To monitor the number of eligible patients receiving orthodontic treatment in the reporting month.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 16887
5	<b>KPI Calculation</b>	Count the number of patients who are in the process of receiving orthodontic treatment at the end of the reporting
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input checked="" type="checkbox"/> Regional    LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: former Health Board Area
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Patient Assessments		
1	<b>KPI Title</b>	% of referrals seen for assessment within 6 months
2	<b>KPI Description</b> <b>PC24 &amp; PC24A</b>	This is the number of patients seen for assessment within 6 months of referral
3	<b>KPI Rationale</b>	To reduce the length of time patients are waiting for an assessment following referral
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National 75%
5	<b>KPI Calculation</b>	The number of patients assessed within 6months x 100 Total number of patients assessed within the reporting period
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence
	<b>Data Completeness</b>	New 2015
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Reduce Assessment Waiting Times		
1	<b>KPI Title</b>	% on waiting list for assessment less than or equal to 12 months
2	<b>KPI Description</b> PC25 & PC25A	This the number of patients waiting for assessment following referral. Wait time is from the date of referral date to date of assessment. i) no. of patients waiting 1-6 months ii)no. of patients waiting 7-12 months iii)no. of patients waiting 13-24 months iv)no. of patients waiting over 2 years
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	To reduce the length of time patients are waiting for an assessment following referral Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National 100% on waiting list ≤ 12 months
5	<b>KPI Calculation</b>	$\frac{\text{The number of patients on the assessment waiting list } \leq 12 \text{ months}}{\text{Total number of patients on the assessment waiting list}} \times 100$
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.



Orthodontics - Percentage on Treatment Waiting List		
1	KPI Title	Percentage of patients on the treatment waiting list < 2 years < 4 years (grade 4 and 5)
2	KPI Description PC26 & PC26A PC27 & PC27A	Waiting times for patients on the Orthodontic Treatment - Grade 4 and Grade 5 - waiting lists. This is the number of patients waiting for treatment following assessment within the following wait bands. i) no. of patients within 1-6 months ii) no. of patients within 7-12 months iii) no. of patients within 13-24 months vi) no. of patients over 4 years v) no. of patients within 2 - 3 years <b>Grade 4</b> patients have severe degrees of irregularity that require treatment for health reasons, traumatic bites or functional problems. Patients waiting for growth to be completed are included. <b>Grade 5</b> patients have very severe dental health problems, e.g. cleft lip & palate, upper front teeth that protrude more than 9mm, teeth cannot come into the mouth because of overcrowding, additional incisors or canines or any other cause. Patients waiting for growth to be completed are included.
3	KPI Rationale	To monitor the waiting times for patients on the Orthodontic Treatment - Grade 4 and Grade 5 - waiting lists
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target % on treatment waiting list < 2 years - 75% % on treatment waiting list < 4 years (Grade 4 and 5) - 95%
5	KPI Calculation	Count the number of patients within each wait band waiting to commence treatment following assessment (Wait time count begins from assessment date) Data in Orthodontic Services (in the former Health Board areas) in each HSE region will be collated to provide a Regional View. In order to get the yearly outturn the 4th Quarter is taken. This is Point in Time information.
6	Data Source	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	Data Completeness	Complete
	Data Quality Issues	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	Tracer Conditions	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	Minimum Data Set	Referral form from primary care dental service containing demographic and clinical details.
10	International Comparison	No
11	KPI Monitoring	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	Additional Information	
	Contact details for Data Manager / Specialist Lead	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	National Lead and Division	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Assessment Waiting List		
1	<b>KPI Title</b>	Number of patients on the assessment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC28	Total number of patients who are awaiting assessment for eligibility and categorisation of their orthodontic treatment requirements at the end of quarter (Grades 4 & 5). <b>Grade 4</b> patients have severe degrees of irregularity that require treatment for health reasons, traumatic bites or functional problems. <b>Grade 5</b> patients have very severe dental health problems, e.g. cleft lip & palate, upper front teeth that protrude more than 9mm, teeth cannot come into the mouth because of overcrowding, additional incisors or canines or any other cause. Count at the end of each quarter, i.e. last day of March, June, September and December.
3	<b>KPI Rationale</b>	To monitor the number of patients on the Orthodontic Assessment waiting list.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 5966
5	<b>KPI Calculation</b>	Count of the number of patients on the Orthodontic Assessment waiting lists in each Orthodontic Service at the end of each quarter. Data in Orthodontic Services (in the former Health Board areas) in each HSE region will be collated to provide a Regional View. In order to get the yearly outturn the 4th Quarter is taken. This is Point in Time data.
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services in former health board areas and regionally from DNE to the National Business Information Unit, IPPB. The national data analyst BIU quality assures the validated data with the data providers and links with the National Oral Health Lead and Directorate.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Data Manager / Specialist Lead</b>	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Treatment Waiting List - Grade 4		
1	<b>KPI Title</b>	Number of patients on the treatment waiting list - Grade 4 - at the end of the reporting period
2	<b>KPI Description</b> PC29	Number of patients on the treatment waiting list - Grade 4 - at the end of the reporting period. Patients waiting for growth to be completed are excluded. The Modified Index of Treatment Need is used by the Orthodontic Services to establish cases that are eligible to receive treatment by the HSE Orthodontic Services. <b>Grade 4</b> patients have severe degrees of irregularity that require treatment for health reasons, traumatic bites or functional problems.
3	<b>KPI Rationale</b>	To monitor the number of patients on the treatment waiting list - Grade 4
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 9912
5	<b>KPI Calculation</b>	Count of the number of patients on the Orthodontic Treatment waiting list - Grade 4 - in each Orthodontic Service. Data in Orthodontic Services (in the former Health Board areas) in each HSE region will be collated to provide a Regional View. In order to get the yearly outturn the 4th Quarter is taken. This is Point in Time.
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Treatment Waiting List Grade 5		
1	<b>KPI Title</b>	Number of patients on the treatment waiting list - <b>Grade 5</b> - at the end of the reporting period
2	<b>KPI Description</b> <b>PC30</b>	Number of patients on the treatment waiting list - Grade 5 - at the end of the reporting period. The Modified Index of Treatment Need is used by the Orthodontic Services to establish cases that are eligible to receive treatment by the HSE Orthodontic Services. <b>Grade 5</b> patients have very severe dental health problems, e.g. cleft lip & palate (DML patients attend St James's Hospital and are not included in the returns), upper front teeth that protrude more than 9mm, teeth cannot come into the mouth because of overcrowding, additional incisors or canines or any other cause. Patients waiting for growth to be completed are included.
3	<b>KPI Rationale</b>	To monitor the number of patients on the treatment waiting list - Grade 5
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 8194
5	<b>KPI Calculation</b>	Count of the number of patients on the Orthodontic Treatment waiting lists - Grade 5 - in each Orthodontic Service. Data in Orthodontic Services (in the former Health Board areas) in each HSE region will be collated to provide a Regional View. In order to get the yearly outturn the 4th Quarter is taken. This is Point in Time data.
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Orthodontics - Reduce Treatment Waiting List		
1	<b>KPI Title</b>	Reduce the proportion reduced of patients on the treatment waiting list longer than 4 years (Grade 4 and 5)
2	<b>KPI Description PC31 &amp; PC31A</b>	To measure the proportion of patients waiting longer than 4 years for treatment
3	<b>KPI Rationale</b>	To monitor the number of patients on the treatment waiting list and reduce the number waiting longer than four years
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target <5% of patients waiting over 4 years
5	<b>KPI Calculation</b>	$\frac{\text{No. of patients waiting longer than four years (Grade 4 and 5)}}{\text{Total number of patients waiting (Grade 4 and 5)}} \times 100$
6	<b>Data Source</b>	Data is submitted by the Orthodontic Services (in the former Health Board areas) to the National Business Intelligence Unit. The National BIU will liaise with the National Oral Health Lead for validation purposes.
	<b>Data Completeness</b>	Complete
	<b>Data Quality Issues</b>	KPI definitions have also been further defined to ensure data integrity nationally. Work is ongoing on new IT solution to standardise data management.
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually
8	<b>Tracer Conditions</b>	All children under 16 years of age are eligible for dental care. To receive orthodontic treatment a child must satisfy the clinical guidelines for orthodontic care and be referred for treatment
9	<b>Minimum Data Set</b>	Referral form from primary care dental service containing demographic and clinical details.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually KPI is monitored by: Consultant Orthodontist/Orthodontic Manager
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Quarterly Current (e.g. data reported in each qtr up to and including the last day of that qtr) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other - give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	<input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care - Oral Health Scheduled Assessment

1	KPI title	Number of new patients attending for Scheduled Assessment
2	KPI Description PC32	<p>A 'New Patient' is any patient who is being seen for the first time in any particular course of treatment and therefore does not have an existing treatment plan. 'Course of treatment' in this instance may refer to an examination only and does not imply that any active treatment is required. It should be noted that where any existing course of treatment exceeds 12 months in length it must be considered to have expired/been completed and the patient should be (re)assessed as a "new patient".</p> <p>A 'Scheduled Assessment' is any assessment or examination of a patient which has been organised in a planned way such as for children in targeted school classes or patients accessed in a planned manner through any special needs centre/unit etc. In essence, any assessment which is not unscheduled falls into this category.</p>
3	KPI Rationale  Indicator Classification	<p>To monitor the number of new patients accessing the dental service in the reporting period as a proportion of those eligible.</p> <p>Please tick Indicator Classification this indicator applies to:</p> <p><input checked="" type="checkbox"/> Person Centred Care    <input type="checkbox"/> Effective Care    <input type="checkbox"/> Safe Care  <input type="checkbox"/> Better Health and Wellbeing    <input type="checkbox"/> Use of Information    <input type="checkbox"/> Workforce  <input type="checkbox"/> Use of Resources    <input type="checkbox"/> Governance, Leadership and Management</p>
4	KPI Target 2016	The target will relate only to children in the three 'target classes', including home-schooled, and will be equal to 100% of an appropriate single year of age in each case as per the 2011 census.
5	KPI Calculation	<p>The number of patients assessed will be returned separately for children and adults with the cut-off point being their 16th birthday. Children will be further sub-divided according to the age group/targeted school class to which they belong as follows-</p> <p>6-8 years of age / 1st or 2nd Class,  9-10 years of age / 3rd or 4th Class,  11-13 years of age / 5th or 6th Class,  Any other patient less than 16 years of age.</p> <p>Classes should be chosen such that in general the children could be expected to be aged 11-13, 9-10, and 6-8 years of age.</p> <p>The term 'assessment' should be considered as encompassing any screening, inspection or examination <b>with the person being counted and returned once</b> even if the service arrangements include a two (or more)-stage process such as screening or inspection in school followed by an examination in the dental surgery.</p>
6	Data Source Data Completeness Data Quality Issues	Data is submitted by each Service Area to the National Business Intelligence Unit. The BIU will liaise with the National Oral Health Lead for validation purposes. Data to be received from all areas nationally - Data incomplete
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	All children under 16 years of age and adult medical-card holders are eligible for dental care. In general the only adults who attend HSE dental clinics will have special needs.
9	Minimum Data Set	Demographic and clinical details are captured electronically or manually
10	International Comparison	
11	KPI Monitoring	<p>KPI will be <u>monitored</u> :</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible at a local level for monitoring this KPI: Principal Dental Surgeon</p>
12	KPI Reporting Frequency	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<p>Indicate the period to which the data applies</p> <p><input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)</p> <p><input type="checkbox"/> Monthly in arrears (June data reported in July)</p> <p><input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)</p> <p><input type="checkbox"/> Rolling 12 months (previous 12 month period)</p> <p><input type="checkbox"/> Other – give details:</p>
14	KPI Reporting Aggregation	<p>Indicate the level of aggregation – for example over a geographical location:</p> <p><input type="checkbox"/> National    <input type="checkbox"/> Regional    <input type="checkbox"/> Hospital Group    <input type="checkbox"/> Hospital    <input checked="" type="checkbox"/> CHO    <input type="checkbox"/> ISA    <input checked="" type="checkbox"/> LHO  <input type="checkbox"/> County    <input type="checkbox"/> Institution    <input type="checkbox"/> Other – give details:</p>
15	KPI is reported in which reports?	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

**Primary Care - Oral Health UNScheduled Assessment**

1	<b>KPI title</b>	Number of new patients attending for Unscheduled Assessment
2	<b>KPI Description</b> PC33	A 'New Patient' is any patient who is being seen for the first time in any particular course of treatment and therefore does not have an existing treatment plan. 'Course of treatment' in this instance may refer to an examination only and does not imply that any active treatment is required. It should be noted that where any existing course of treatment exceeds 12 months in length it must be considered to have expired/been completed and the patient should be (re)assessed as a "new patient". An 'Unscheduled Assessment' is any assessment or examination of a patient which has not been organised or initiated by the service. An 'Unscheduled Assessment' is one which has been initiated by the patient/parent/carer who contacts the dental service seeking care or advice. Such an attendance is often considered to be an 'emergency' or 'casual' attendance. The patient may have been given an appointment to attend for this unscheduled assessment or may turn up without any appointment.
3	<b>KPI Rationale</b>  <b>Indicator Classification</b>	To improve the underlying health of the population. A low proportion of unscheduled assessments accessing the service is an indicator of better underlying health. Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	< 20% of the number seen for scheduled assessment
5	<b>KPI Calculation</b>	The number of patients assessed will be returned separately for children and adults, with the cut-off point being their 16th birthday. These will then be collated to provide the overall total.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Data is submitted by each Service Area to the National Business Intelligence Unit. The BIU will liaise with the National Oral Health Lead for validation purposes. Data to be received from all areas nationally - Data incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	All children under 16 years of age and adult medical-card holders are eligible for dental care. In general the only adults who attend HSE dental clinics will have special needs.
9	<b>Minimum Data Set</b>	Demographic and clinical details are captured electronically or manually
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Principal Dental Surgeon
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dymrna.kavanagh@hse.ie, tel: 061 461302
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Oral Health New patients who commenced treatment		
1	<b>KPI title</b>	Percentage of new patients who commenced treatment within 3 months of assessment
2	<b>KPI Description</b> <b>PC34 &amp; PC34A</b>	This metric is a subset of the those patients who attend for scheduled assessment. As the HSE's routine dental services are delivered in a planned way based on need rather than demand, every patient who attends for "unscheduled assessment" is seeking emergency care and will require some treatment, even if that treatment consists of no more than reassurance or advice. In the majority of such cases the treatment is commenced, often completed, on the day of the unscheduled assessment, therefore unscheduled assessment is not included.
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	To monitor waiting time from assessment to commencement of treatment. Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 80%
5	<b>KPI Calculation</b>	<u>No of new patients needing further care who commenced treatment within 3 months</u> Total number of patients needing further care who commenced treatment
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Data is submitted by each Service Area to the National Business Intelligence Unit. The BIU will liaise with the National Oral Health Lead for validation purposes. Data to be received from all areas nationally - Data incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	All children under 16 years of age and adult medical-card holders are eligible for dental care. In general the only adults who attend HSE dental clinics will have special needs.
9	<b>Minimum Data Set</b>	Demographic and clinical details are captured electronically or manually
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be monitored : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Principal Dental Surgeon
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Dympna Kavanagh, National Oral Health Office, dympna.kavanagh@hse.ie, tel: 061 461302
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



## Primary Care: Healthcare Associated Infections: Medication Management

1	<b>KPI Title</b>	Healthcare Associated Infections: Medication Management - Consumption of antibiotics in community settings (defined daily doses per 1,000 inhabitants per day)
2	<b>KPI Description PC102</b>	Consumption of antibiotics in ambulatory (non-hospital) setting. Monthly rate reported as defined daily doses (DDD) per 1,000 population per day (DID) Numerator data: Aggregate data on wholesale supply of systemic antimicrobials to community pharmacies, purchased from IMS Health Inc. (Accounts for at least 95% of community antibiotic sales. Prescription level data not available). Updated ATC coding and DDD definitions from World Health Organisation (WHO) (Changes to ATC coding and DDD definitions from WHO can impact on interpretation of results).
3	<b>KPI Rationale</b>	Community antibiotic use is strongly linked to antimicrobial resistance, which is a major public health threat.
	<b>KPI Rationale Indicator Classification</b>	To monitor waiting time from assessment to commencement of treatment. Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target <21.7
5	<b>KPI Calculation</b>	Monthly rate reported as defined daily doses (DDD) per 1,000 population per day (DID) Numerator data: Aggregate data on wholesale supply of systemic antimicrobials to community pharmacies, purchased from IMS Health Inc. Denominator data: CSO census data Other data: Updated ATC coding and DDD definitions from World Health Organisation (WHO)
6	<b>Data Source</b>	Since March 2007 the Health Protection Surveillance Centre (HPSC) has been co-ordinating the publication of data relating to antimicrobial consumption for acute public hospitals in Ireland.
	<b>Data Completeness</b>	100% Complete
	<b>Data Quality Issues</b>	Changes to ATC coding and DDD definitions from WHO can impact on interpretation of results. Does not represent prescription level data.
7	<b>Data Collection Frequency</b>	Daily Weekly Monthly <input checked="" type="checkbox"/> Quarterly Bi-annually Annually Other – give details:
8	<b>Tracer Conditions</b>	Rates of penicillin and macrolide resistance among invasive strains of Streptococcus pneumoniae (EARS-Net data, via HPSC)
9	<b>Minimum Data Set</b>	Quarterly data supply from IMS Health
10	<b>International Comparison</b>	Uses WHO-approved methodology. Part of Europe-wide standardised surveillance programme (European Surveillance of Antimicrobial Consumption (ESAC) network). National data from all participating European countries available for comparison.
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: Daily Weekly Monthly <input checked="" type="checkbox"/> Quarterly Bi-annually Annually Other – give details: Please indicate who is responsible for monitoring this KPI: LHO Managers
12	<b>KPI Reporting Frequency</b>	Daily Weekly Monthly <input checked="" type="checkbox"/> Quarterly Bi-annually Annually Other – give details:
13	<b>KPI report period</b>	Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) Monthly in arrears (June data reported in July) <input checked="" type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) Biannually
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	Corporate Plan Report <input checked="" type="checkbox"/> Performance Report Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hpsc.ie/hpsc/A-Z/MicrobiologyAntimicrobialResistance/EuropeanSurveillanceofAntimicrobialConsumptionESAC/SurveillanceReports/">http://www.hpsc.ie/hpsc/A-  Z/MicrobiologyAntimicrobialResistance/EuropeanSurveillanceofAntimicrobialConsumptionESAC/SurveillanceReports/</a>
17	<b>Additional Information</b>	Reports on community antibiotic consumption for participating European countries available at <a href="http://www.ecdc.eu">www.ecdc.eu</a>
	<b>Contact details for Data Manager /Specialist Lead</b>	Dr. Robert Cunney, HPSC robert.cunney@hse.ie Tel: 01 8765300 Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	KPI title	No of patients referrals
2	KPI Description PC38	The number of referrals (by age band) received in the month that have been accepted. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date.
3	KPI Rationale	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -12261 CHO 1 - 1443 ; CHO 2 - 1312 ; CHO 3 - 416 ; CHO 4 - 1096 ; CHO 5 - 1403 ; CHO 6 - 1179 ; CHO 7 - 1467 ; CHO 8 - 2589; CHO 9 - 1356
5	KPI Calculation	This is a count of the number of referrals accepted in the reporting month
6	Data Source Data Completeness Data Quality Issues	Patient records - Psychology Manager - LHO - CHO - BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	<b>KPI title</b>	Existing patients seen in the month
2	<b>KPI Description</b> <b>PC39</b>	An existing patient is a patient who has already attended the service and is an open case. Each patient is only included once in the count for the reporting month. This includes individuals who attend individual appointments or group sessions.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -2626 CHO 1 - 630 ; CHO 2 - 260 ; CHO 3 - 118 ; CHO 4 - 219 ; CHO 5 - 262 ; CHO 6 - 226; CHO 7 -194 ; CHO 8 - 591; CHO 9 - 126
5	<b>KPI Calculation</b>	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Psychology Manager - LHO - CHO - BIU To commence reporting in 2015
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	KPI title	New Patients Seen in the Month
2	KPI Description PC40	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service.
3	KPI Rationale	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -9367 CHO 1 - 1449 ; CHO 2 - 1147 ; CHO 3 - 190 ; CHO 4 - 614 ; CHO 5 - 880 ; CHO 6 - 879; CHO 7 -1368 ; CHO 8 - 2229; CHO 9 - 611
5	KPI Calculation	This is a count of the number of new patients seen in the reporting month.
6	Data Source Data Completeness Data Quality Issues	Patient records - Psychology Manager - LHO - CHO - BIU To commence reporting in 2015
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	<b>KPI title</b>	Total No. Of patients on the treatment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC103 PC103A PC103B PC103C PC103D PC103E	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -6028 CHO 1 - 882 ; CHO 2 - 702 ; CHO 3 - 422 ; CHO 4 - 911 ; CHO 5 - 727 ; CHO 6 - 542; CHO 7 -609 ; CHO 8 - 1114; CHO 9 - 119
5	<b>KPI Calculation</b>	The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Psychology Manager - LHO - CHO - BIU
7	<b>Data Collection Frequency</b>	
8	<b>Tracer Conditions</b>	
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details: Operational Plan
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	KPI title	% on waiting list for treatment less than or equal to 52 weeks
2	KPI Description PC103F (No) & PC103G (%)	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
3	KPI Rationale	The purpose of this metric is to monitor waiting lists and reduce wait times for patients.
	Indicator Classification	<p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care      <input type="checkbox"/> Effective Care      <input type="checkbox"/> Safe Care</p> <p><input checked="" type="checkbox"/> Better Health and Wellbeing    <input type="checkbox"/> Use of Information    <input type="checkbox"/> Workforce</p> <p><input checked="" type="checkbox"/> Use of Resources      <input type="checkbox"/> Governance, Leadership and Management</p>
4	KPI Target 2016	NSP 2016 Target National - 100%
5	KPI Calculation	$\frac{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, } >39 \text{ weeks but } \leq 52 \text{ weeks and agebands } 0\text{-4yrs, } 5\text{-17yrs, } 18\text{-64yrs and } 65\text{yrs+})}{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, } >39 \text{ weeks but } \leq 52 \text{ weeks, } >52 \text{ weeks and agebands } 0\text{-4yrs, } 5\text{-17yrs, } 18\text{-64yrs and } 65\text{yrs+})} * 100$
6	Data Source	Patient records - Psychology Manager - LHO - CHO - BIU
	Data Completeness	
	Data Quality Issues	
7	Data Collection Frequency	<p>Indicate how often the data to support the KPI will be collected</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	<p>Indicate how often the KPI will be monitored and by whom</p> <p>KPI will be <u>monitored</u> on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	KPI Reporting Frequency	<p>Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP).</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
13	KPI report period	<p>Indicate the period to which the data applies:</p> <p><input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)</p> <p><input type="checkbox"/> Monthly in arrears (June data reported in July)</p> <p><input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)</p> <p><input type="checkbox"/> Rolling 12 months (previous 12 month period)</p> <p><input type="checkbox"/> Other – give details:</p>
14	KPI Reporting Aggregation	<p>Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location.</p> <p><input checked="" type="checkbox"/> National    <input type="checkbox"/> Regional    <input checked="" type="checkbox"/> CHO    <input checked="" type="checkbox"/> LHO Area    <input type="checkbox"/> Hospital</p> <p><input type="checkbox"/> County    <input type="checkbox"/> Institution    <input type="checkbox"/> Other – give details:</p>
15	KPI is reported in which reports?	<p>Indicate where the KPI will be reported for example:</p> <p><input checked="" type="checkbox"/> Performance Assurance Report    <input type="checkbox"/> Other – give details:</p>
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Katherine Cregan, Information Analyst email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	<b>KPI Title</b>	% on waiting list for treatment less than or equal to 39 weeks
2	<b>KPI Description</b>	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
	<b>PC103H (No) &amp; PC103I (%)</b>	
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	<p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care    <input type="checkbox"/> Effective Care</p> <p>Safe Care <input type="checkbox"/>    Better Health and Wellbeing <input checked="" type="checkbox"/>    Use of Information</p> <p>Workforce <input type="checkbox"/>    Use of Resources <input type="checkbox"/>    Governance, Leadership and Management <input type="checkbox"/></p>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 90%
5	<b>KPI Calculation</b>	$\frac{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } > 12 \text{ weeks} - \leq 26 \text{ weeks, } > 26 \text{ weeks but } \leq 39 \text{ weeks, and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+})}{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } > 12 \text{ weeks} - \leq 26 \text{ weeks, } > 26 \text{ weeks but } \leq 39 \text{ weeks, } > 39 \text{ weeks but } \leq 52 \text{ weeks, } > 52 \text{ weeks and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+})} * 100$
6	<b>Data Source</b>	Patient records - Psychology Manager - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<p>KPI will be monitored on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Psychology		
1	<b>KPI Title</b>	% on waiting list for treatment less than or equal to 26 weeks
2	<b>KPI Description</b>	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
	<b>PC103J (No) &amp; PC103K (%)</b>	
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	<p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care    <input type="checkbox"/> Effective Care</p> <p>Safe Care <input type="checkbox"/>    Better Health and Wellbeing <input checked="" type="checkbox"/>    Use of Information</p> <p>Workforce <input type="checkbox"/>    Use of Resources <input type="checkbox"/>    Governance, Leadership and Management <input type="checkbox"/></p>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 80%
5	<b>KPI Calculation</b>	$\frac{\text{sum(No of psychology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - } \leq 26 \text{ weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)}}{\text{sum (No of psychology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - } \leq 26 \text{ weeks, >26 weeks but } \leq 39 \text{ weeks, >39 weeks but } \leq 52 \text{ weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)}} * 100$
6	<b>Data Source</b>	Patient records - Psychology Manager - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<p>KPI will be monitored on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care - Psychology		
1	<b>KPI Title</b>	% on waiting list for treatment less than or equal to 12 weeks
2	<b>KPI Description</b>	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
	<b>PC103L (No) &amp; PC103M (%)</b>	
3	<b>KPI Rationale</b>	To monitor waiting lists and reduce the length of time patients are waiting for an assessment
	<b>Indicator Classification</b>	<p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care    <input type="checkbox"/> Effective Care</p> <p>Safe Care <input type="checkbox"/>    Better Health and Wellbeing <input checked="" type="checkbox"/>    Use of Information</p> <p>Workforce <input type="checkbox"/>    Use of Resources <input type="checkbox"/>    Governance, Leadership and Management <input type="checkbox"/></p>
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 60%
5	<b>KPI Calculation</b>	$\frac{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+})}{\text{sum}(\text{No of psychology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, } >39 \text{ weeks but } \leq 52 \text{ weeks, } >52 \text{ weeks and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+})} * 100$
6	<b>Data Source</b>	Patient records - Psychology Manager - LHO - CHO - BIU
	<b>Data Completeness</b>	Completeness - 100% data available from all HSE Areas Nationally
	<b>Data Quality Issues</b>	No known data quality issues at this point
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	<p>KPI will be monitored on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible for monitoring this KPI: Occupational Therapy Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performance-reports">http://www.hse.ie/eng/services/Publications/corporate/performance-reports</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	KPI title	No of patients referrals
2	KPI Description PC45	The number of referrals (by age band) received in the month that have been accepted. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date.
3	KPI Rationale	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -11589 CHO 1 - 2407 ; CHO 2 - 2010 ; CHO 3 - 1305 ; CHO 4 - 1303 ; CHO 5 - 220 ; CHO 6 - No direct service ; CHO 7 - No direct service ; CHO 8 - 4344; CHO 9 - No direct service
5	KPI Calculation	This is a count of the number of referrals accepted in the reporting month
6	Data Source Data Completeness Data Quality Issues	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details: Operational Plan
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	KPI title	Existing patients seen in the month
2	KPI Description PC46	An existing patient is a patient who is currently attending the service and is an open case. This includes individuals who attend individual appointments or group sessions. Each patient is only included once in the count. Do not include patients that have been included under new patients seen for that months return. Group sessions - If a patient attends three group sessions in a month, they will be counted once under 'No of patients seen' and three times under 'No of face to face contacts/visits/appointments' For the purpose of recording this metric an appointment is considered to be face face contact with a patient.
3	KPI Rationale  Indicator Classification	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.  Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -5210 CHO 1 - 1456 ; CHO 2 - 981 ; CHO 3 - 570 ; CHO 4 - 1580 ; CHO 5 - 60 ; CHO 6 - No direct service ; CHO 7 - No direct service ; CHO 8 - 563; CHO 9 - No direct service
5	KPI Calculation	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	Data Source Data Completeness Data Quality Issues	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report (NSP) <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	New Patients Seen in the Month
2	<b>KPI Description</b> <b>PC47</b>	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	DOP 2016 Target National -8887 CHO 1 - 1987 ; CHO 2 - 3100 ; CHO 3 - 752 ; CHO 4 - 1056 ; CHO 5 - 307 ; CHO 6 - No direct service ; CHO 7 - No direct service ; CHO 8 - 1685; CHO 9 - No direct service
5	<b>KPI Calculation</b>	This is a count of the number of new patients seen in the reporting month.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	No. Of patients on the treatment waiting list at the end of the reporting period
2	<b>KPI Description PC104</b> <b>PC104A</b> <b>PC104B</b> <b>PC104C</b> <b>PC104D</b> <b>PC104E</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -3186 CHO 1 - 819 ; CHO 2 -522 ; CHO 3 - 488 ; CHO 4 - 766 ; CHO 5 -22 ; CHO 6 - No direct service ; CHO 7 - No direct service ; CHO 8 - 569; CHO 9 - No direct service
5	<b>KPI Calculation</b>	The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 52 weeks
2	<b>KPI Description PC104F(No) &amp; PC104G(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 100%
5	<b>KPI Calculation</b>	sum(No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)/sum (No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) *100
6	<b>Data Source Data Completeness Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 39 weeks
2	<b>KPI Description</b> <b>PC104H(No) &amp; PC104I(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 95%
5	<b>KPI Calculation</b>	sum(No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 26 weeks
2	<b>KPI Description</b> <b>PC104J (No) &amp; PC104K (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 90%
5	<b>KPI Calculation</b>	sum(No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)*100
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care - Podiatry		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 12 weeks
2	<b>KPI Description</b> <b>PC104L (No) &amp; PC104M(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 75%
5	<b>KPI Calculation</b>	sum(No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+) / sum (No of podiatry patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Podiatry Manager - LHO - CHO - BIU Only collecting data from HSE direct services - system of collections of contract services in development
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Podiatry		
1	<b>KPI title</b>	No of patients with Diabetic Active Foot Disease treated in the reporting month
2	<b>KPI Description</b> <b>PC105</b>	This KPI counts the number of diabetic active foot disease patients seen by Podiatry services in the reporting month. Diabetic Active Foot Disease is described by the HSE National Diabetes Program as: A patient with an active foot ulcer (full break in the thickness of the skin) or Charcot foot Each client will be counted once. This is a count of new and existing patients.
3	<b>KPI Rationale</b>  <b>Indicator Classification</b>	Management of Diabetic foot wounds in the community is essential in the battle to reduce ever increasing amputation rates in Diabetic clients in Ireland. Early detection and intervention of diabetic foot wounds can significantly reduce the morbidity and mortality rates associated with this condition. This KPI allows for planning and Management in relation to staffing and resource allocation in relation to demand. It also allows for definition of the services provided in each area to support comparison. It facilitates the recognition of emerging trends and allows for a management response to same.  Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input checked="" type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	DOP 2016 Target : National - 133 CHO 1 = 32 patients CHO 2= 28 patients CHO 3 = 11 patients CHO 4= 40 patients CHO 5= 2 patients CHO 6= 0 patients CHO 7= 0 patients CHO 8= 20 patients CHO 9= 0 patients
5	<b>KPI Calculation</b>	This is a count of the number of patients with Diabetic Active Foot Disease provided with a service by Podiatry. An individual client will only be counted once within the reporting month. This will be reported as a subset of the overall count of podiatry contacts
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	The data source is the Patient Records / Clinical Diary. The podiatry service in each LHO will keep account of this data. The CHOs will return one completed CIF template which will include this data, each month.
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Terms to be used: Diabetic Active Foot Disease as described the HSE National Diabetes Program
9	<b>Minimum Data Set</b>	All Patients accessing podiatry services with Diabetic Active Foot Disease
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: CHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details: In development commence reporting Q3
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	Is the data for this KPI available through Corporate Information Facility (CIF)? To be added to CIF template 2016
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: David Watterson david.watterson@hse.ie
<b>National Lead and Division</b>		National Lead: John Hennessy, National Director    Division: Primary Care

Primary Care - Podiatry		
1	<b>KPI title</b>	No of treatments for Diabetic Active Foot Disease in the reporting month
2	<b>KPI Description</b> <b>PC106</b>	This KPI counts the number of diabetic active foot disease treatment contacts each month. Diabetic Active Foot Disease is described by the HSE National Diabetes Program as: A patient with an active foot ulcer (full break in the thickness of the skin) or Charcot foot. This condition can result in multiple visits each month to the podiatry service. This is a count of all contacts including both new and existing patient.
3	<b>KPI Rationale</b>  <b>Indicator Classification</b>	<p>Management of Diabetic foot wounds in the community is essential in the battle to reduce ever increasing amputation rates in Diabetic clients in Ireland. Early detection and intervention of diabetic foot wounds can significantly reduce the morbidity and mortality rates associated with this condition. This KPI allows for planning and Management in relation to staffing and resource allocation in relation to demand. It also allows for definition of the services provided in each area to support comparison. It facilitates the recognition of emerging trends and allows for a management response to same.</p> <p>Please tick Indicator Classification this indicator applies to:</p> <p> <input checked="" type="checkbox"/> Person Centred Care      <input checked="" type="checkbox"/> Effective Care      <input type="checkbox"/> Safe Care  <input type="checkbox"/> Better Health and Wellbeing      <input type="checkbox"/> Use of Information      <input type="checkbox"/> Workforce  <input checked="" type="checkbox"/> Use of Resources      <input type="checkbox"/> Governance, Leadership and Management </p>
4	<b>KPI Target</b>	DOP 2016 Target : Total treatment contacts per Month: 521. CHO Area 1 = 126 contacts CHO Area 2= 108 contacts CHO Area 3= 43 contacts CHO Area 4= 158 contacts CHO Area 5= 8 contacts CHO Area 6= 0 contacts CHO Area 7= 0 contacts CHO Area 8= 78 contacts CHO Area 9= 0 contacts
5	<b>KPI Calculation</b>	This is a count of the number of treatment contacts provided to clients with Diabetic Active Foot Disease. An individual client can result in several contacts within the reporting month. This will be reported as a subset of the overall count of podiatry contacts
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	The data source is the Patient Records / Clinical Diary. The podiatry service in each LHO will keep account of this data. The CHOs will return one completed CIF template which will include this data, each month.
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Terms to be used: Diabetic Active Foot Disease as described the HSE National Diabetes Program
9	<b>Minimum Data Set</b>	All treatment contacts for Diabetic Active Foot Disease
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	<p>KPI will be <u>monitored</u> :</p> <p><input type="checkbox"/> Daily   <input type="checkbox"/> Weekly   <input checked="" type="checkbox"/> Monthly   <input type="checkbox"/> Quarterly   <input type="checkbox"/> Bi-annually   <input type="checkbox"/> Annually   <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible at a local level for monitoring this KPI: CHO</p>
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input checked="" type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details: In development commence reporting Q3
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	Is the data for this KPI available through Corporate Information Facility (CIF)? To be added to CIF template 2016
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312    Specialist Lead: David Watterson david.watterson@hse.ie
<b>National Lead and Division</b>		National Lead: John Hennessy, National Director    Division: Primary Care

Primary Care - Ophthalmology		
1	KPI title	No of patients referrals
2	KPI Description PC52	The number of referrals (by age band) received in the month that have been accepted. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date.
3	KPI Rationale  Indicator Classification	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -26913 CHO 1 - 6147 ; CHO 2 - 2613 ; CHO 3 - 2407 ; CHO 4 - 4436 ; CHO 5 - 6810 ; CHO 6 - 1054; CHO 7 - 0 ; CHO 8 - Louth (1000); CHO 9 - 2446
5	KPI Calculation	This is a count of the number of referrals accepted in the reporting month
6	Data Source Data Completeness Data Quality Issues	Patient records - Ophthalmology Manager - LHO - CHO - BIU
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE Optical and Ophthalmic services eligibility criteria.
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	KPI title	Existing patients seen in the month
2	KPI Description PC53	An existing patient is a patient who is currently attending the service and is an open case. This includes individuals who attend individual appointments or group sessions. Each patient is only included once in the count. Do not include patients that have been included under new patients seen for that months return. Group sessions - If a patient attends three group sessions in a month, they will be counted once under 'No of patients seen' and three times under 'No of face to face contacts/visits/appointments' For the purpose of recording this metric an appointment is considered to be face face contact with a patient.
3	KPI Rationale	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National -13807 CHO 1 - 1770 ; CHO 2 - 610 ; CHO 3 - 509 ; CHO 4 - unavailable ; CHO 5 - 10044 ; CHO 6 - 189; CHO 7 - 0 ; CHO 8 - Louth (250); CHO 9 - 435
5	KPI Calculation	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	Data Source Data Completeness Data Quality Issues	Patient records - Ophthalmology Manager - LHO - CHO - BIU Incomplete
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE Optical and Ophthalmic services eligibility criteria.
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details: Operational Plan
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	<b>KPI title</b>	New Patients Seen in the Month
2	<b>KPI Description</b> <b>PC54</b>	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service.
3	<b>KPI Rationale</b>  <b>Indicator Classification</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -16524 CHO 1 - 4620 ; CHO 2 - 1800 ; CHO 3 - 1806 ; CHO 4 - unavailable ; CHO 5 - 5504 ; CHO 6 - 751; CHO 7 -0 ; CHO 8 - Louth (800); CHO 9 - 1243
5	<b>KPI Calculation</b>	This is a count of the number of new patients seen in the reporting month.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Ophthalmology Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE Optical and Ophthalmic services eligibility criteria.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	KPI title	No. Of patients on the treatment waiting list at the end of the reporting period
2	KPI Description PC107 PC107A PC107B PC107C PC107D PC107E	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This does not include patients overdue for review.
3	KPI Rationale Indicator Classification	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National - 14267
5	KPI Calculation	The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	Data Source Data Completeness Data Quality Issues	Patient records - Ophthalmology Manager - LHO - CHO - BIU Incomplete Yes
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE Optical and Ophthalmic services eligibility criteria.
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 52 weeks
2	<b>KPI Description</b> <b>PC107F (No) &amp; PC107G (%)</b>	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	<p>The purpose of this metric is to monitor waiting lists and reduce wait times for patients.</p> <p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care      <input type="checkbox"/> Effective Care      <input type="checkbox"/> Safe Care  <input checked="" type="checkbox"/> Better Health and Wellbeing    <input type="checkbox"/> Use of Information    <input type="checkbox"/> Workforce  <input checked="" type="checkbox"/> Use of Resources      <input type="checkbox"/> Governance, Leadership and Management</p>
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 100%
5	<b>KPI Calculation</b>	sum(No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)/sum (No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	<p>Patient records - Ophthalmology Manager - LHO - CHO - BIU</p> <p>Incomplete</p>
7	<b>Data Collection Frequency</b>	<p>Indicate how often the data to support the KPI will be collected</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
8	<b>Tracer Conditions</b>	As per HSE Optical and Ophthalmic services eligibility criteria.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	<p>Indicate how often the KPI will be monitored and by whom</p> <p>KPI will be <u>monitored</u> on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	<b>KPI Reporting Frequency</b>	<p>Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP).</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
13	<b>KPI report period</b>	<p>Indicate the period to which the data applies:</p> <p><input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)</p> <p><input type="checkbox"/> Monthly in arrears (June data reported in July)</p> <p><input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)</p> <p><input type="checkbox"/> Rolling 12 months (previous 12 month period)</p> <p><input type="checkbox"/> Other – give details:</p>
14	<b>KPI Reporting Aggregation</b>	<p>Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location.</p> <p><input checked="" type="checkbox"/> National    <input type="checkbox"/> Regional    <input checked="" type="checkbox"/> CHO    <input checked="" type="checkbox"/> LHO Area    <input type="checkbox"/> Hospital  <input type="checkbox"/> County    <input type="checkbox"/> Institution    <input type="checkbox"/> Other – give details:</p>
15	<b>KPI is reported in which reports?</b>	<p>Indicate where the KPI will be reported for example:</p> <p><input checked="" type="checkbox"/> Performance Assurance Report    <input type="checkbox"/> Other – give details:</p>
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		<p>Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312</p> <p>Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division</p>
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care - Ophthalmology		
1	KPI title	% on waiting list for treatment less than or equal to 39 weeks
2	KPI Description PC107H (No) & PC107I (%)	<p>The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment.</p> <p>Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date.</p> <p>Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review</p>
3	KPI Rationale Indicator Classification	<p>The purpose of this metric is to monitor waiting lists and reduce wait times for patients.</p> <p>Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).</p> <p><input type="checkbox"/> Person Centred Care      <input type="checkbox"/> Effective Care      <input type="checkbox"/> Safe Care  <input checked="" type="checkbox"/> Better Health and Wellbeing    <input type="checkbox"/> Use of Information    <input type="checkbox"/> Workforce  <input checked="" type="checkbox"/> Use of Resources      <input type="checkbox"/> Governance, Leadership and Management</p>
4	KPI Target 2016	DOP 2016 Target National - 90%
5	KPI Calculation	$\frac{\text{sum}(\text{No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, and agebands } 0\text{-4yrs, } 5\text{-17yrs, } 18\text{-64yrs and } 65\text{yrs+})}{\text{sum}(\text{No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, } >39 \text{ weeks but } \leq 52 \text{ weeks, } >52 \text{ weeks and agebands } 0\text{-4yrs, } 5\text{-17yrs, } 18\text{-64yrs and } 65\text{yrs+})}$
6	Data Source Data Completeness Data Quality Issues	<p>Patient records - Ophthalmology Manager - LHO - CHO - BIU</p> <p>Incomplete</p>
7	Data Collection Frequency	<p>Indicate how often the data to support the KPI will be collected</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
8	Tracer Conditions	As per HSE Optical and Ophthalmic services eligibility criteria.
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	<p>Indicate how often the KPI will be monitored and by whom</p> <p>KPI will be <u>monitored</u> on a (please indicate below) basis:</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p> <p>Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO</p>
12	KPI Reporting Frequency	<p>Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP).</p> <p><input type="checkbox"/> Daily    <input type="checkbox"/> Weekly    <input checked="" type="checkbox"/> Monthly    <input type="checkbox"/> Quarterly    <input type="checkbox"/> Bi-annually    <input type="checkbox"/> Annually    <input type="checkbox"/> Other – give details:</p>
13	KPI report period	<p>Indicate the period to which the data applies:</p> <p><input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)</p> <p><input type="checkbox"/> Monthly in arrears (June data reported in July)</p> <p><input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2)</p> <p><input type="checkbox"/> Rolling 12 months (previous 12 month period)</p> <p><input type="checkbox"/> Other – give details:</p>
14	KPI Reporting Aggregation	<p>Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location.</p> <p><input checked="" type="checkbox"/> National    <input type="checkbox"/> Regional    <input checked="" type="checkbox"/> CHO    <input checked="" type="checkbox"/> LHO Area    <input type="checkbox"/> Hospital  <input type="checkbox"/> County    <input type="checkbox"/> Institution    <input type="checkbox"/> Other – give details:</p>
15	KPI is reported in which reports?	<p>Indicate where the KPI will be reported for example:</p> <p><input checked="" type="checkbox"/> Performance Assurance Report    <input type="checkbox"/> Other – give details:</p>
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		<p>Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312</p> <p>Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division</p>
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 26 weeks
2	<b>KPI Description</b> <b>PC107J (No) &amp; PC107K (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 80%
5	<b>KPI Calculation</b>	sum(No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Ophthalmology Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE Optical and Ophthalmic services eligibility criteria.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Ophthalmology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 12 weeks
2	<b>KPI Description</b> <b>PC107L (No) &amp; PC107M (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 60%
5	<b>KPI Calculation</b>	$\text{sum}(\text{No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+}) / \text{sum}(\text{No of Ophthalmology patients on the treatment waiting list at the end of the reporting period by wait band } 0 - < 12 \text{ weeks, } >12 \text{ weeks} - \leq 26 \text{ weeks, } >26 \text{ weeks but } \leq 39 \text{ weeks, } >39 \text{ weeks but } \leq 52 \text{ weeks, } >52 \text{ weeks and agebands } 0-4\text{yrs, } 5-17\text{yrs, } 18-64\text{yrs and } 65\text{yrs+})$
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Ophthalmology Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE Optical and Ophthalmic services eligibility criteria.
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	No of patients referrals
2	<b>KPI Description</b> <b>PC59</b>	The number of referrals (by age band) received in the month that have been accepted. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two).
		<input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -18317 CHO 1 - 1951 ; CHO 2 - 2849 ; CHO 3 - 1189 ; CHO 4 - 2261 ; CHO 5 - 2037 ; CHO 6 - (Service inc. CHO 9) ; CHO 7 - 3100 ; CHO 8 - 1868; CHO 9 - 3062
5	<b>KPI Calculation</b>	This is a count of the number of referrals accepted in the reporting month
6	<b>Data Source</b>	Patient records - Audiology Manager - LHO - CHO - BIU
	<b>Data Completeness</b>	
	<b>Data Quality Issues</b>	
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	Existing patients seen in the month
2	<b>KPI Description</b> <b>PC60</b>	An existing patient is a patient who is currently attending the service and is an open case. This includes individuals who attend individual appointments or group sessions. Each patient is only included once in the count. Do not include patients that have been included under new patients seen for that months return. Group sessions - If a patient attends three group sessions in a month, they will be counted once under 'No of patients seen' and three times under 'No of face to face contacts/visits/appointments' For the purpose of recording this metric an appointment is considered to be face face contact with a patient.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -2850 CHO 1 - 499 ; CHO 2 - 304 ; CHO 3 - 215 ; CHO 4 - 439 ; CHO 5 - 365 ; CHO 6 - (Service inc. CHO 9) ; CHO 7 - 331 ; CHO 8 - 263; CHO 9 - 434
5	<b>KPI Calculation</b>	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/enq/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/enq/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager /Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	New Patients Seen in the Month
2	<b>KPI Description</b> <b>PC61</b>	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -16459 CHO 1 - 1629 ; CHO 2 - 1636 ; CHO 3 - 1390 ; CHO 4 - 4387 ; CHO 5 - 2325 ; CHO 6 - (Service inc. CHO 9) ; CHO 7 - 1840 ; CHO 8 - 1491; CHO 9 - 1761
5	<b>KPI Calculation</b>	This is a count of the number of new patients seen in the reporting month.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care - Audiology

1	<b>KPI title</b>	No. Of patients on the treatment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC108 PC108A PC108B PC108C PC108D PC108E	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This does not include patients overdue for review.
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 13870
5	<b>KPI Calculation</b>	The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Some areas may be including patients overdue for review on waiting list
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 52 weeks
2	<b>KPI Description</b> <b>PC108F(No) &amp; PC108G(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 100%
5	<b>KPI Calculation</b>	sum(No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)/sum (No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Some areas may be including patients overdue for review on waiting list
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/enq/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/enq/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care - Audiology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 39 weeks
2	<b>KPI Description</b> <b>PC108H(No) &amp; PC108I(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target    National - 90%
5	<b>KPI Calculation</b>	sum(No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Some areas may be including patients overdue for review on waiting list
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 26 weeks
2	<b>KPI Description</b> <b>PC108J(No) &amp; PC108K(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target    National - 80%
5	<b>KPI Calculation</b>	sum(No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Some areas may be including patients overdue for review on waiting list
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Audiology		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 12 weeks
2	<b>KPI Description</b> <b>PC108L(No) &amp; PC108M(%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 60%
5	<b>KPI Calculation</b>	sum(No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+) / sum (No of audiology patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+)
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Audiology Manager - LHO - CHO - BIU Some areas may be including patients overdue for review on waiting list
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	KPI title	No of patients referrals
2	KPI Description PC66	The number of referrals (by age band) received in the month that have been accepted. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date.
3	KPI Rationale	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target	DOP 2016 Target National -27858 CHO 1 - 3624 ; CHO 2 - 2720 ; CHO 3 - 2026 ; CHO 4 - 7012 ; CHO 5 - 2811 ; CHO 6 - 2082 ; CHO 7 - 2613 ; CHO 8 - 3022 CHO 9 - 1948
5	KPI Calculation	This is a count of the number of referrals accepted in the reporting month
6	Data Source	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU
	Data Completeness Data Quality Issues	
7	Data Collection Frequency	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	As per HSE eligibility guidelines
9	Minimum Data Set	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	International Comparison	Not applicable
11	KPI Monitoring	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
		Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	KPI Reporting Frequency	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)
		<input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	KPI Reporting Aggregation	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports?	Indicate where the KPI will be reported for example: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	Additional Information	
Contact details for Data Manager /Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
National Lead and Division		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	Existing patients seen in the month
2	<b>KPI Description</b> <b>PC67</b>	An existing patient is a patient who is currently attending the service and is an open case. This includes individuals who attend individual appointments or group sessions. Each patient is only included once in the count. Do not include patients that have been included under new patients seen for that months return. Group sessions - If a patient attends three group sessions in a month, they will be counted once under 'No of patients seen' and three times under 'No of face to face contacts/visits/appointments' For the purpose of recording this metric an appointment is considered to be face face contact with a patient.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	DOP 2016 Target National -5209 CHO 1 - 589 ; CHO 2 - 1816 ; CHO 3 - 109 ; CHO 4 - 1038 ; CHO 5 - 457 ; CHO 6 -415 ; CHO 7 - 220 ; CHO 8 - 413 CHO 9 - 152
5	<b>KPI Calculation</b>	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	New Patients Seen in the Month
2	<b>KPI Description</b> <b>PC68</b>	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service.
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	DOP 2016 Target National -21707 CHO 1 - 3335 ; CHO 2 - 1208 ; CHO 3 - 975 ; CHO 4 - 5440 ; CHO 5 -2569 ; CHO 6 -2018 ; CHO 7 - 1767 ; CHO 8 - 3141 CHO 9 - 1254
5	<b>KPI Calculation</b>	This is a count of the number of new patients seen in the reporting month.
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	No. Of patients on the treatment waiting list at the end of the reporting period
2	<b>KPI Description</b> PC109 PC109A PC109B PC109C PC109D PC109E	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This does not include patients overdue for review.
3	<b>KPI Rationale</b> <b>Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National -5479 CHO 1 - 1061 ; CHO 2 - 554 ; CHO 3 - 427 ; CHO 4 - 704 ; CHO 5 - 669 ; CHO 6 - 195 ; CHO 7 - 486 ; CHO 8 - 1023 CHO 9 - 360
5	<b>KPI Calculation</b>	The waiting time is measured from date of referral i.e. date of receipt of the referral by the service to the end of reporting month and includes patients waiting for assessment. There are five waiting time bands: 0 - less than or equal to 12 weeks greater than 12 weeks and less than or equal to 26 weeks greater than 26 weeks and less than or equal to 39 weeks greater than 39 weeks and less than or equal to 52 weeks greater than 52 weeks
6	<b>Data Source</b> <b>Data Completeness</b> <b>Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 52 weeks
2	<b>KPI Description PC109F(No) &amp; PC109G (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National 100%
5	<b>KPI Calculation</b>	sum(No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)/sum (No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.



Primary Care - Dietetics		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 39 weeks
2	<b>KPI Description PC109H(No) &amp; PC109I (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National 95%
5	<b>KPI Calculation</b>	sum(No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 26 weeks
2	<b>KPI Description PC109J(No) &amp; PC109K (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National 85%
5	<b>KPI Calculation</b>	sum(No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+) / sum (No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs, 18-64yrs and 65yrs+)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Dietetics		
1	<b>KPI title</b>	% on waiting list for treatment less than or equal to 12 weeks
2	<b>KPI Description PC109L(No) &amp; PC109M (%)</b>	The purpose of this metric is to capture the number of patients (by age band and wait time) awaiting treatment (either individual or in a group environment) at the end of the reporting month and the length of time (in weeks) they are waiting. It includes all patients on the waiting list at the end of the reporting month. Patients are only removed from the waiting list when they have been seen for a first appointment, it is not sufficient for a patient to have been offered an appointment. Note the focus of this metric is on patients waiting for treatment, within some services assessment and treatment may occur at the same appointment. However, where a patient is assessed and must still wait for treatment it is this waiting time that is reported from referral date. Opt in patients are included on the waiting list. If they do not respond within four weeks then they are discharged and must be re-referred. This metric should not include patients overdue for review
3	<b>KPI Rationale Indicator Classification</b>	The purpose of this metric is to monitor waiting lists and reduce wait times for patients. Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National 70%
5	<b>KPI Calculation</b>	sum(No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+) / sum (No of dietetics patients on the treatment waiting list at the end of the reporting period by wait band 0 - < 12 weeks, >12 weeks - ≤ 26 weeks, >26 weeks but ≤ 39 weeks, >39 weeks but ≤ 52 weeks, >52 weeks and agebands 0-4yrs, 5-17yrs,18-64yrs and 65yrs+)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Patient records - Dietician- Dietetics Manager - LHO - CHO - BIU Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care - Public Health Nursing

1	<b>KPI Title</b>	No of patients referrals
2	<b>KPI Description</b>	The number of referrals (by age band) received in the month that have been admitted to caseload. To include new and re-referrals (ie. previously discharged). Each referral should be date stamped on the day it is received and this is used as the referral date. Categories covered: 65 years and over 18 - 64 years 5 - 17 years Patients with a disability (physical/sensory/intellectual) 18 - 64 years Patients with a disability (physical/sensory/intellectual) 5 - 17 years Clinical nursing activity for sick children 0 - 4 years (This does not include children seen under the core child health screening and surveillance programme)
	<b>PC73</b>	
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b> (National Standards for Safer Better Healthcare)	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 159694
5	<b>KPI Calculation</b>	This is a count of the number of referrals accepted in the reporting month.
6	<b>Data Source</b>	PHN Nurses - DOPHN - CHO - BIU
	<b>Data Completeness</b>	
	<b>Data Quality Issues</b>	First year of data collection
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: <u>This data is reported monthly in arrears</u>
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually    Other – give details: Please indicate who is responsible for monitoring this KPI: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. *KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) - reported in compstat monthly <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Public Health Nursing		
1	<b>KPI Title</b>	Existing patients seen in the month
2	<b>KPI Description</b>	An existing patient is a patient who is currently in receipt of the PHN service from a PHN/RGN and who receives a direct contact (face to face) service for an existing episode of care in the reporting month. Each patient is only included once in the count for the reporting month. This does not include new patients seen. Categories covered: 65 years and over 18 - 64 years 5 - 17 years Patients with a disability (physical/sensory/intellectual) 18 - 64 years Patients with a disability (physical/sensory/intellectual) 5 - 17 years Clinical nursing activity for sick children 0 - 4 years (This does not include children seen under the core child health screening and surveillance programme)
	<b>PC74</b>	
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 64660
5	<b>KPI Calculation</b>	This is a count of the number of existing patients seen in the month. Each patient is only included once in the count.
6	<b>Data Source</b>	PHN Nurses - DOPHN - CHO - BIU
	<b>Data Completeness</b>	
	<b>Data Quality Issues</b>	First year of data collection
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: <u>This data is reported monthly in arrears</u>
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually    Other – give details: Please indicate who is responsible for monitoring this KPI: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) - reported in compstat monthly <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Public Health Nursing		
1	<b>KPI Title</b>	New Patients Seen in the Month
2	<b>KPI Description</b> <b>PC75</b>	This is a count of the number of new patients seen in the reporting month. A new patient is a patient that is seen for the first time in this episode of care i.e includes re-referrals to the service. An appointment is considered to be face face contact with a patient and may be for assessment/treatment/service. Categories covered: 65 years and over 18 - 64 years 5 - 17 years Patients with a disability (physical/sensory/intellectual) 18 - 64 years Patients with a disability (physical/sensory/intellectual) 5 - 17 years Clinical nursing activity for sick children 0 - 4 years (This does not include children seen under the core child health screening and surveillance programme)
3	<b>KPI Rationale</b>	This KPI allows for planning and management in relation to staffing and resource allocation in relation to demand. Review of the throughput also facilitates recognition of emerging trends and allows for a management response to same.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target</b>	DOP 2016 Target National 123024
5	<b>KPI Calculation</b>	This is a count of the number of new patients seen in the reporting month.
6	<b>Data Source</b>	PHN Nurses - DOPHN - CHO - BIU
	<b>Data Completeness</b>	
	<b>Data Quality Issues</b>	First year of data collection
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: <u>This data is reported monthly in arrears</u>
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	Referrals forms include details of basic demographic information (Name, address, DOB, next of kin, contact tel numbers, eligibility details etc.
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually Other – give details: Please indicate who is responsible for monitoring this KPI: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) - reported in compstat monthly <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
	<b>National Lead and Division</b>	John Hennessy, National Director, Primary Care Division, Health Service Executive.

Primary Care - Public Health Nursing		
1	<b>KPI title</b>	No of new patients accepted onto the caseload waiting to be seen over 12 weeks
2	<b>KPI Description PC110</b>	Number of new patients waiting more than 12 weeks for nursing assessment/intervention
3	<b>KPI Rationale Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 0
5	<b>KPI Calculation</b>	Count of the the number of new patients waiting more than 12 weeks for nursing assessment/intervention
6	<b>Data Source Data Completeness Data Quality Issues</b>	PHN records Incomplete
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	As per HSE eligibility guidelines
9	<b>Minimum Data Set</b>	
10	<b>International Comparison</b>	Not applicable
11	<b>KPI Monitoring</b>	Indicate how often the KPI will be monitored and by whom KPI will be <u>monitored</u> on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI: Service Manager. 'KPI's are monitored and reviewed through meetings between the Primary Care Division Operational Team and the CHO/LHO
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported (at a National level this will align with the agreed reporting timeframe in the NSP). <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies: <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity)  <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – this refers to the combination of results to provide a broader picture of performance for example over a geographical location. <input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input checked="" type="checkbox"/> CHO <input checked="" type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported for example: <input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/">http://www.hse.ie/eng/services/Publications/corporate/performanceassurancereports/</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager /Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Brian Murphy, Head of Planning, Pat Dunne, Head of Operations - Primary Care Division
<b>National Lead and Division</b>		John Hennessy, National Director, Primary Care Division, Health Service Executive.

## Primary Care, Community (Demand-Led) Schemes and other Community Services

Medical Cards		
1	<b>KPI Title</b>	Medical Cards - Number of persons covered
2	<b>KPI Description</b>	Based on an extract from Card & Patient Tables as at 1st of each month, records are retrieved where the type card is a medical card, with type being medical card. The card expiry date must be null or greater than 1st of the month chosen and the card or some details on the card must be active.
	<b>PCRS1</b>	
3	<b>KPI Rationale</b>	Medical Cards allow people to access Family Doctor or GP services, community health services, dental services, hospital care and a range of other benefits free of charge. On the 1st of October the government introduced a charge of fifty cent per item dispensed by pharmacists under the Medical Card Scheme. Most people who get a Medical Card do so because their income is below a certain level. It is also possible to get a Medical Card if the costs of meeting your medical needs cause you undue financial hardship, or if you have entitlement under EU regulations. Drugs, medicines and appliances supplied under the Scheme are provided through Community Pharmacies. In most cases a Doctor completes a prescription for his/her client and the client takes this prescription to any pharmacy that has an agreement with the HSE to dispense GMS prescription forms. In rural areas a Doctor may dispense for those persons who opt to have their medicines dispensed by him/her. All GMS claims are processed and paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 1,675,767
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form for Medical Card. Eligibility determined by current guidelines
9	<b>Minimum Data Set</b>	Application form contains basic demographic information and financial information
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
	<b>National Lead and Division</b>	Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility



Primary Care, Community (Demand-Led) Schemes and other Community Services		
	GP Visit Cards	
1	<b>KPI Title</b>	GP Visit Cards - Number of persons covered
2	<b>KPI Description</b>	This refers to the net number of GP Visit Cards, after new GP Visit Cards have been issued and other GPVC, as appropriate have been deleted from the Executive's database. Based on an extract from Card & Patient Tables as at 1st of each month, records are retrieved where the type card is a medical card, with subtype being Doctor Visit. The card expiry date must be null or greater than 1st of the month chosen and the card or some details on the card must be active.
	PCRS2	
3	<b>KPI Rationale</b>	To capture the number of persons with a GPVC on a given date. General Practitioner Visit Cards allow eligible clients and their families in Ireland to visit their family doctor for free. Only the costs of visits to the family doctor are free; prescribed drugs must be paid for. Clients with GP Visit Card can also apply for a Drugs Payment Scheme Card. All GP claims are processed and paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 485,192
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form for Medical Card. Eligibility determined by current guidelines
9	<b>Minimum Data Set</b>	Application form contains basic demographic information and financial information
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care, Community (Demand-Led) Schemes and other Community Services

	Medical Card/GP Visit Card - 15 day turnaround	
1	<b>KPI Title</b>	Percentage of completed Medical/GP visit card applications processed within the 15 day turnaround
2	<b>KPI Description</b>	This refers to the percentage of Medical Cards applications received by the HSE where Medical Cards are issued within 15 working days of receipt of a complete application in order to ascertain the efficiency of the application system.
	<b>PCRS3</b>	
3	<b>KPI Rationale</b>	To capture the percentage of Medical Cards issued within 15 working days of receipt by the HSE of a complete application.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 95%
5	<b>KPI Calculation</b>	$\frac{\text{No. of medical cards issued within 15 days}}{\text{No. of complete applications received}} \times 100 =$
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form for Medical Card. Eligibility determined by current guidelines
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
	<b>National Lead and Division</b>	Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care, Community (Demand-Led) Schemes and other Community Services

	Medical Card/GP Visit Card - MO review within 5 days	
1	<b>KPI Title</b>	Percentage of Medical Card/GP visit card applications, assigned for Medical Officer review, processed within 5 days
2	<b>KPI Description</b> <b>PCRS4</b>	This refers to the percentage of Medical Cards/GP visit card applications assigned for Medical Officer review and processed within 5 days in order to ascertain the efficiency of the application system.
3	<b>KPI Rationale</b>	To capture the percentage of Medical Cards/GP visit card applications processed within 5 days of receipt by the assigned Medical Officer
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	NSP 2016 Target National - 90%
5	<b>KPI Calculation</b>	$\frac{\text{No. of applications completed within 0-5 days and 5+ days}}{\text{No. of complete applications completed}} \times 100 =$
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form for Medical Card. Eligibility determined by current guidelines
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
	<b>National Lead and Division</b>	Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care - PCRS

1	<b>KPI title</b>	% of Medical Card / GP visit card applications which are accurately processed by National Medical Card Unit staff
2	<b>KPI Description PCRS5</b>	% of medical card / GP visit card applications processed without error by National Medical Card Unit staff
3	<b>KPI Rationale Indicator Classification</b>	Please tick Indicator Classification this indicator applies to: <input checked="" type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	NSP 2016 Target National - 95%
5	<b>KPI Calculation</b>	A sample size of between 5 and 10% of all applications received by NMCU are quality checked and a score assigned to each. This KPI measures how many of that sample of applications score 100% (target is 95%)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Currently reports are compiled manually. IT development work is required to automate this process.
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	
9	<b>Minimum Data Set</b>	
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be <u>monitored</u> : Daily <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: NMCU
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care - PCRS

1	<b>KPI title</b>	% of applications for medical cards / GP visit cards that are processed from end to end without the need for additional information
2	<b>KPI Description PCRS6</b>	% of applications for medical cards / GP visit cards that are processed from end to end without the need to write to the client for additional information
3	<b>KPI Rationale Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input checked="" type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target</b>	DOP 2016 Target National - 60%
5	<b>KPI Calculation</b>	Number of applications where card status goes to "approved" at the time of first processing / Total number of applications processed (new, review, self assessment, U6, +70)
6	<b>Data Source Data Completeness Data Quality Issues</b>	Report to be developed
7	<b>Data Collection Frequency</b>	Indicate how often the data to support the KPI will be collected: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	
9	<b>Minimum Data Set</b>	
10	<b>International Comparison</b>	
11	<b>KPI Monitoring</b>	KPI will be <u>monitored</u> : <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible at a local level for monitoring this KPI:
12	<b>KPI Reporting Frequency</b>	Indicate how often the KPI will be reported: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	Indicate the period to which the data applies <input type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input checked="" type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period) <input type="checkbox"/> Other – give details:
14	<b>KPI Reporting Aggregation</b>	Indicate the level of aggregation – for example over a geographical location: <input type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> Hospital Group <input type="checkbox"/> Hospital <input type="checkbox"/> CHO <input type="checkbox"/> ISA <input type="checkbox"/> LHO <input type="checkbox"/> County <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Other – give details: NMCU
15	<b>KPI is reported in which reports?</b>	Indicate where the KPI will be reported: <input type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care, Community (Demand-Led) Schemes and other Community Services

1	<b>KPI Title</b>	Long Term Illness - Number of claims
2	<b>KPI Description</b> <b>PCRS7</b>	Based on LTI database of paid claims and month/year specified, count all unique claim numbers (unique claim identifier) on the database for the particular month.
3	<b>KPI Rationale</b>	Clients with certain long-term illnesses or disabilities (Acute Leukaemia, Mental handicap, Cerebral Palsy, Mental Illness in a persons under 16, Cystic Fibrosis, Multiple Sclerosis, Diabetes Insipidus, Muscular Dystrophies, Diabetes Mellitus, Parkinsonism, Epilepsy, Phenylketonuria, Haemophilia, Spina Bifida, Hydrocephalus and conditions arising from the use of Thalidomide) may apply to join the Long Term Illness Scheme. Once approved by the HSE clients are supplied with a Long Term Illness book. This book allows the client to get drugs, medicines, and medical and surgical appliances directly related to the treatment of the illness, free of charge. It does not depend on a person's income or other circumstances and is separate from the Medical Card Scheme and the GP Visit Card Scheme. Clients with Medical Cards do not need to apply for a Long Term Illness book unless they become ineligible for a Medical Card at any stage and have one of the medical conditions listed above then they should apply to join the Long Term Illness scheme to cover the cost of their medication. All LTI claims are processed and paid by PCRS.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 2,125,507
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form available from local health office
9	<b>Minimum Data Set</b>	Completed application form which includes demographic information and details of illness
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care, Community (Demand-Led) Schemes and other Community Services

1	<b>KPI Title</b>	Long Term Illness - Number of items
2	<b>KPI Description</b> <b>PCRS8</b>	Based on LTI database of paid claims and month/year specified, count all drug codes on the database for the particular month.
3	<b>KPI Rationale</b>	The number of items will facilitate monitoring of demand for prescription items by Long Term Illness Cardholders. The average ingredient cost will enable both the HSE and the Department to monitor the impact of initiatives to reduce the prices of medicines and non-drug items. Clients with certain long-term illnesses or disabilities (Acute Leukaemia, Mental handicap, Cerebral Palsy, Mental Illness in a persons under 16, Cystic Fibrosis, Multiple Sclerosis, Diabetes Insipidus, Muscular Dystrophies, Diabetes Mellitus, Parkinsonism, Epilepsy, Phenylketonuria, Haemophilia, Spina Bifida, Hydrocephalus and conditions arising from the use of Thalidomide) may apply to join the Long Term Illness Scheme. Once approved by the HSE clients are supplied with a Long Term Illness book.
		This book allows the client to get drugs, medicines, and medical and surgical appliances directly related to the treatment of the illness, free of charge. It does not depend on a person's income or other circumstances and is separate from the Medical Card Scheme and the GP Visit Card Scheme. Clients with Medical Cards do not need to apply for a Long Term Illness book unless they become ineligible for a Medical Card at any stage and have one of the medical conditions listed above then they should apply to join the Long Term Illness scheme to cover the cost of their medication. All LTI claims are processed and paid by PCRS.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 7,555,211
5	<b>KPI Calculation</b>	Count
	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form available from local health office
9	<b>Minimum Data Set</b>	Completed application form which includes demographic information and details of illness
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

## Primary Care, Community (Demand-Led) Schemes and other Community Services

1	<b>KPI Title</b>	Drug Payment Scheme: No of claims
2	<b>KPI Description</b> PCRS 9	Based on DPS database of paid claims and month/year specified, count all unique claim numbers (unique claim identifier) on the database for the particular month.
3	<b>KPI Rationale</b>	Under the Drugs Payment Scheme, an individual or family in Ireland only has to pay €132 each month for approved prescribed drugs, medicines and certain appliances for use by that person or his or her family in that month. The amount is determined from time to time by the Minister for Health and Children. This scheme is aimed at those who don't have a Medical Card and normally have to pay the full cost of their medication. It also applies to those who have a GP Visit Card. Anyone ordinarily resident in Ireland can apply to join the scheme, regardless of family, financial circumstances or nationality. Eligible persons can avail of this Scheme by registering themselves and their dependants with their Local Health Office. Where people need to use two or more pharmacies in one month, they can claim back the amount paid over the threshold centrally from PCRS. Plans are being progressed to centralise the DPS registration process to PCRS with effect from April this year. All DPS claims will be processed and paid by PCRS.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 2,177,935
5	<b>KPI Calculation</b>	Count of number of claims
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form available online or from local health office
9	<b>Minimum Data Set</b>	Basic demographic information provided in application form
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility



## Primary Care, Community (Demand-Led) Schemes and other Community Services

1	<b>KPI Title</b>	Drug Payment Scheme: No of items
2	<b>KPI Description</b> PCRS10	Based on DPS database of paid claims and month/year specified, count all drug codes on the database for the particular month.
3	<b>KPI Rationale</b>	Under the Drugs Payment Scheme, an individual or family in Ireland only has to pay €132 each month for approved prescribed drugs, medicines and certain appliances for use by that person or his or her family in that month. The amount is determined from time to time by the Minister for Health and Children. This scheme is aimed at those who don't have a Medical Card and normally have to pay the full cost of their medication. It also applies to those who have a GP Visit Card. Anyone ordinarily resident in Ireland can apply to join the scheme, regardless of family, financial circumstances or nationality. Eligible persons can avail of this Scheme by registering themselves and their dependants with their Local Health Office. Where people need to use two or more pharmacies in one month, they can claim back the amount paid over the threshold centrally from PCRS. Plans are being progressed to centralise the DPS registration process to PCRS with effect from April this year. All DPS claims will be processed and paid by PCRS.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 7,113,927
5	<b>KPI Calculation</b>	Count of number of items
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Completed application form available online or from local health office
9	<b>Minimum Data Set</b>	Basic demographic information provided in application form
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	KPI Title	GMS: Number of prescriptions
2	KPI Description	Based on the GMS database of paid claims and month/year specified, count all unique claim numbers (unique claim identifier) on the database for the particular month.
3	PCRS 11	
	KPI Rationale	Drugs, medicines and appliances supplied under the GMS Scheme are provided through Community Pharmacies. In most cases a Doctor completes a prescription for his/her client and the client takes this prescription to any pharmacy that has an agreement with the HSE to dispense GMS prescription forms. In rural areas a Doctor may dispense for those persons who opt to have their medicines dispensed by him/her. All GMS claims are processed and paid by the Primary Care Reimbursement Service.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	KPI Target 2016	DOP 2016 Target National - 17,780,183
5	KPI Calculation	Count
6	Data Source	Source PCRS
	Data Completeness	Completeness 100%
	Data Quality Issues	Subject to ongoing validation of HSE's GPVC database
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Yes
9	Minimum Data Set	Yes
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	Additional Information	
Contact details for Data Manager / Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
National Lead and Division		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	<b>KPI Title</b> PCRS 12	GMS: Number of items
2	<b>KPI Description</b>	Based on the GMS database of paid claims and month/year specified, count all claim numbers (unique claim identifier) on the database for the particular month. (For clarification: each item on a prescription has the same claim number associated with it).
3	<b>KPI Rationale</b>	Drugs, medicines and appliances supplied under the GMS Scheme are provided through Community Pharmacies. In most cases a Doctor completes a prescription for his/her client and the client takes this prescription to any pharmacy that has an agreement with the HSE to dispense GMS prescription forms. In rural areas a Doctor may dispense for those persons who opt to have their medicines dispensed by him/her. All GMS claims are processed and paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 54,229,556
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Yes
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	<b>KPI Title</b>	GMS: Number of claims – special items of service
2	<b>KPI Description</b> PCRS 13	Based on the Special Item of Service database of paid claims and month/year specified, count all unique claim numbers (unique claim identifier) on the database for the particular month.
3	<b>KPI Rationale</b>	Drugs, medicines and appliances supplied under the GMS Scheme are provided through Community Pharmacies. In most cases a Doctor completes a prescription for his/her client and the client takes this prescription to any pharmacy that has an agreement with the HSE to dispense GMS prescription forms. In rural areas a Doctor may dispense for those persons who opt to have their medicines dispensed by him/her. All GMS claims are processed and paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 999,158
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Yes
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: <u>PCRS</u>
	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	<b>KPI Title</b>	GMS: Number of claims – special type consultations
2	<b>KPI Description</b>	Based on the Special Type Consultations database of paid claims and month/year specified, where the STC type is EC resident, Emergency and Temporary resident, count all unique claim numbers (unique claim identifier) on the database for the particular month. Out of Hours, STC claims are reported separately.
	<b>PCRS 14</b>	
3	<b>KPI Rationale</b>	Drugs, medicines and appliances supplied under the GMS Scheme are provided through Community Pharmacies. In most cases a Doctor completes a prescription for his/her client and the client takes this prescription to any pharmacy that has an agreement with the HSE to dispense GMS prescription forms. In rural areas a Doctor may dispense for those persons who opt to have their medicines dispensed by him/her. All GMS claims are processed and paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 1,164,844
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPMC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Yes
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
	<b>Contact details for Data Manager / Specialist Lead</b>	Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
	<b>National Lead and Division</b>	Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	<b>KPI Title</b>	Hi - Tech: Number of claims
2	<b>KPI Description</b> <b>PCRS 15</b>	Based on the High Tech database of paid claims and month/year specified, where the drug code relates to High Tech Medicines only, count all unique claim numbers (unique claim identifier) on the database for the particular month.
3	<b>KPI Rationale</b>	Arrangements are in place for the supply and dispensing of High Tech medicines through Community Pharmacies. Such medicines are generally only prescribed or initiated in hospital and would include items such as anti-rejection drugs for transplant patients or medicines used in conjunction with chemotherapy or growth hormones. These medicines are purchased by the HSE and supplied through Community Pharmacies for which Pharmacies are paid a patient care fee. The cost of the medicines and patient care fees are paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input type="checkbox"/> Governance, Leadership and Management
4	<b>KPI Target 2016</b>	DOP 2016 Target National - 533,824
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Yes
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: _____ PCRS _____
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	KPI Title	DTSS: Number of treatments (above the line) Number of treatments (below the line)
2	KPI Description	Routine - Based on the ATL & Tooth Dental database of paid claims for the month/year specified, where the patients are medical card patients count all treatments on the database for the particular month/year Complex -- Based on the BTL Dental database of paid claims for the month/year specified, where the patients are medical card patients count all treatments on the database for the particular month/year.
	PCRS 16 & 17	
3	KPI Rationale	This will allow us to monitor how many patients have availed of DTSS in a given month. Under the Dental Treatment Services Scheme GMS eligible adults have access to a range of treatments and clinical procedures comprised of routine treatments and full upper and lower dentures. Dentists may also prescribe a range of medicines to eligible persons. All DTSS claims are processed and paid by PCRS.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	KPI Target 2016	DOP 2016 Target National - (Above the line - 1,207,639) (Below the line - 65,315)
5	KPI Calculation	Count
6	Data Source	Source PCRS
	Data Completeness	Completeness 100%
	Data Quality Issues	Subject to ongoing validation of HSE's GPVC database
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	Tracer Conditions	Under the Dental Treatment Services Scheme GMS eligible adults have access to a range of treatments and clinical procedures comprised of routine treatments and full upper and lower dentures.
9	Minimum Data Set	Yes
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI: PCRS
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	Additional Information	In CIF
Contact details for Data Manager / Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
National Lead and Division		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility

Primary Care, Community (Demand-Led) Schemes and other Community Services		
1	KPI Title	DTSS: Number of patients who have received treatment (above the line) Number of patients who have received treatment (below the line)
2	KPI Description	Above the line - Based on the ATL Dental database of paid claims for the month/year specified, where the patients are medical card holders count unique patient card details on the database for the particular month/year. Below the line - Based on the BTL Dental database of paid claims for the month/year specified, where the patients are medical card holders count unique patient card details on the database for the particular month/year.
	PCRS 18 & 19	
3	KPI Rationale	This will allow us to monitor how many patients have availed of DTSS in a given month Under the Dental Treatment Services Scheme GMS eligible adults have access to a range of treatments and clinical procedures comprised of routine treatments and full upper and lower dentures. Dentists may also prescribe a range of medicines to eligible persons. All DTSS claims are processed and paid by PCRS.
	Indicator Classification	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> <input type="checkbox"/> Workforce <input type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	KPI Target 2016	DOP 2016 Target National - (Above the line - 567,728) (Below the line - 63,000)
5	KPI Calculation	Count
6	Data Source	Source PCRS
	Data Completeness	Completeness 100%
	Data Quality Issues	Subject to ongoing validation of HSE's GPVC database
7	Data Collection Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other - give details:
8	Tracer Conditions	Under the Dental Treatment Services Scheme GMS eligible adults have access to a range of treatments and clinical procedures comprised of routine treatments and full upper and lower dentures.
9	Minimum Data Set	
10	International Comparison	No
11	KPI Monitoring	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other - give details: Please indicate who is responsible for monitoring this KPI: <u>PCRS</u>
12	KPI Reporting Frequency	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other - give details:
13	KPI report period	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	KPI Reporting Aggregation	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other - give details:
15	KPI is reported in which reports ?	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other - give details:
16	Web link to data	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	Additional Information	In CIF
Contact details for Data Manager / Specialist Lead		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
National Lead and Division		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility



## Primary Care, Community (Demand-Led) Schemes and other Community Services

1	<b>KPI Title</b>	Community Ophthalmic Scheme - Number of treatments: i) Adult ii) Children
2	<b>KPI Description PCRS 20 &amp; 20A &amp; 20B</b>	Based on the Optical database of paid claims for the month/year specified, where the patients are medical card patients, count claim numbers (unique claim identified) on the database for the particular month. Adult – Based on the Optical database of paid claims for the month/year specified, where the patients are medical card patients and the patient indicator is 'A' (Adult), count claim numbers (unique claim identified) on the database for the particular month. Children - Based on the Optical database of paid claims for the month/year specified, where the patients are medical card patients and the patient indicator is 'C' (Child), count claim numbers (unique claim identified) on the database for the particular month.
3	<b>KPI Rationale</b>	Under the Health Service Executive Community Ophthalmic Services Scheme, adult medical card holders and their dependants are entitled, free of charge, to eye examinations and necessary spectacles/appliances. Claims by Optometrists/Ophthalmologists are paid by Primary Care Reimbursement Service. Claims for spectacles provided under the Children's Scheme are also paid by the Primary Care Reimbursement Service.
	<b>Indicator Classification</b>	Please tick which Indicator Classification this indicator applies to, ideally choose one classification (in some cases you may need to choose two). <input type="checkbox"/> Person Centred Care <input type="checkbox"/> Effective Care <input type="checkbox"/> Safe Care <input type="checkbox"/> Better Health and Wellbeing <input type="checkbox"/> Use of Information <input type="checkbox"/> Workforce <input checked="" type="checkbox"/> Use of Resources <input checked="" type="checkbox"/> Governance, Leadership and Management <input type="checkbox"/>
4	<b>KPI Target 2016</b>	DOP 2016 Target    Community Ophthalmic Scheme - Number of treatments - 832,933 i) Adult - 747,849 ii) Children - 85,084
5	<b>KPI Calculation</b>	Count
6	<b>Data Source</b>	Source PCRS
	<b>Data Completeness</b>	Completeness 100%
	<b>Data Quality Issues</b>	Subject to ongoing validation of HSE's GPVC database
7	<b>Data Collection Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
8	<b>Tracer Conditions</b>	Under the Health Service Executive Community Ophthalmic Services Scheme, adult medical card holders and their dependants are entitled, free of charge, to eye examinations and necessary spectacles/appliances.
9	<b>Minimum Data Set</b>	Yes
10	<b>International Comparison</b>	No
11	<b>KPI Monitoring</b>	KPI will be monitored on a (please indicate below) basis: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details: Please indicate who is responsible for monitoring this KPI:    PCRS
12	<b>KPI Reporting Frequency</b>	<input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Bi-annually <input type="checkbox"/> Annually <input type="checkbox"/> Other – give details:
13	<b>KPI report period</b>	<input checked="" type="checkbox"/> Current (e.g. daily data reported on that same day of activity, monthly data reported within the same month of activity) <input type="checkbox"/> Monthly in arrears (June data reported in July) <input type="checkbox"/> Quarterly in arrears (quarter 1 data reported in quarter 2) <input type="checkbox"/> Rolling 12 months (previous 12 month period)
14	<b>KPI Reporting Aggregation</b>	<input checked="" type="checkbox"/> National <input type="checkbox"/> Regional <input type="checkbox"/> CHO <input type="checkbox"/> LHO Area <input type="checkbox"/> Hospital <input type="checkbox"/> County <input type="checkbox"/> Institution <input type="checkbox"/> Other – give details:
15	<b>KPI is reported in which reports ?</b>	<input checked="" type="checkbox"/> Performance Assurance Report <input type="checkbox"/> Other – give details:
16	<b>Web link to data</b>	<a href="http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html">http://www.hse.ie/eng/services/Publications/corporate/Performance_Reports_Monthly.html</a>
17	<b>Additional Information</b>	In CIF
<b>Contact details for Data Manager / Specialist Lead</b>		Information Analyst: Katherine Cregan email: katherine.cregan@hse.ie tel: 046 9251312 Specialist Lead: Lynn Carberry Email: lynn.carberry@hse.ie Tel: 01 8915720
<b>National Lead and Division</b>		Ann Marie Hoey, Assistant National Director, Primary Care Schemes & Eligibility