

2022 Section 38 Non- Acute Service Arrangement Schedules – Comparator to 2021 Schedules

GENERIC CHANGES			
SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
Throughout the Schedules	Dates.	Revision of date from 2021 to 2022, as appropriate.	ALL
SCHEDULE 1 - Contact Details- Part A – The Executive	Schedule 1 - Contact Details	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
SCHEDULE 4 - Performance Monitoring	Information Requirements Table - Report Required column - Under the headings 'Incident Management' and 'Serious Incidents'. Also applies to column 'HSE – Department for returns'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
SCHEDULE 5 - Information Requirements	Other Information block - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
SCHEDULE 5 - Information Requirements	Governance Information Requirements Table - Submissions as Required column - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
SCHEDULE 5 - Information Requirements	Governance Information Requirements Table - Annual Declarations column - Under 'I confirm that I have complied with the Data Protection Act 2018'.	Additional information re Data Protection and GDPR.	ALL

SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
SCHEDULE 5 - Information Requirements	Audited Accounts Table - First paragraph.	Removed the wording '(including auditor's report'.	ALL
SCHEDULE 5 - Information Requirements	Audited Accounts Table	New fourth paragraph referencing SORP.	ALL
SCHEDULE 6 - Funding	Change of text re IFMS	The text in the IFMS section has been updated.	ALL
SCHEDULE 6 - Funding	Procurement – Requirements for Funded Agencies Table	New bullet number 8 referencing the 'National Public Procurement Policy Framework'.	ALL
SCHEDULE 8 - Complaints	Contact Details – Consumer Affairs	Amended Telephone and Fax Number for CHO 1, CHO 2, Mid-West Community Healthcare and Saolta Hospital Group.	ALL
SCHEDULE 9 - Staffing	Section 4 - HR Balanced Scorecard.	Removed the word 'Balanced' from the heading.	ALL
SCHEDULE 2 - Quality and Safety	Section 5 - Care Group Specific Column - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL <i>(except Generic)</i>
SCHEDULE 2 - Quality and Safety	Section 5 - Monitoring of Quality and Standards Table - Useful Resources.	Add heading 'Health Promotion Information' with relevant weblink.	ALL <i>(except Disability and Health & Wellbeing)</i>
SCHEDULE 2 - Quality and Safety	Section 4 (A) - Generic column - Under the heading 'Safeguarding Vulnerable Persons at Risk of Abuse National Policy and Procedures (HSE 2014)'.	Replace reference to 'Vulnerable Adults' with 'adults at risk of abuse'.	ALL <i>(except Older Persons)</i>

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SCHEDULE 4 - Performance Monitoring	Information Requirements Table - row with heading 'National Policy and Procedure Safeguarding Vulnerable Persons at Risk of Abuse' - sub heading 'Reports on safeguarding concerns, trends, issues etc Quarterly' - column 'HSE – Department for returns'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	Disability & Older Persons
SCHEDULE 2 - Quality and Safety	Section 5 - Monitoring of Quality and Standards Table - Useful Resources - Under the heading 'Health Promotion Information'.	Add additional weblink.	Disability and Health & Wellbeing

DISABILITY ONLY CHANGES			
SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
SCHEDULE 1 - Contact Details- Part B – The Provider	New row below ' HR Contact'	New row named ' 'The Provider's Representative on the CHO's Children's Disability Network (CDN) Governance Group (Point of Contact for CDNT Services)'.	Disability
SCHEDULE 2 - Quality and Safety	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'HIQA National Standards For Adult Safeguarding 2019'.	Disability
SCHEDULE 2 - Quality and Safety	Section 4 (A) - Care Group Specific Column - Person-Centre Planning Framework..	Amend text to 'Person-Centred Planning Framework'.	Disability

SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
SCHEDULE 2 - Quality and Safety	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'Interim Standards for New Directions'.	Disability
SCHEDULE 2 - Quality and Safety	Throughout the whole Schedule 2.	Replace the wording client/clients with service user/service users.	Disability
SCHEDULE 2 - Quality and Safety	Section 2 - Corporate and Quality/Social Care Governance - Corporate, Clinical/Social Care Governance table - Point 1.	Add text '(Where relevant the CDNT structures need to be outlined, including staff reporting line)'.	Disability
SCHEDULE 3 - Service Delivery Specification	Section 2 - 'Additional requirements for Section 2' paragraph.	Insert the words 'equal access' to the last sentence.	Disability
SCHEDULE 3 - Service Delivery Specification	Throughout the whole Schedule 3.	Replace the wording client/clients with service user/service users.	Disability
SCHEDULE 3 - Service Delivery Specification	Section 2 - Minimum headings table.	New row below 'No. of Service Users Availing of the Service' - New row named 'Service Capacity at Premises' with explanatory note in adjacent column 'This should indicate the number of service users that can receive a service in the location each day'.	Disability
SCHEDULE 3 - Service Delivery Specification	Section 3 (b) - Care Group Specific Column - Under the heading 'New for 2022'.	Add 'Adult Day Service HSE Referral Process'	Disability
SCHEDULE 3 - Service Delivery Specification	Section 3 (b) - Care Group Specific Column - New second row.	Add text 'The Following National Framework/Policies Apply'.	Disability
SCHEDULE 3 - Service Delivery Specification	Section 2 - above 'Additional requirements for Section 2:'	Additional paragraph re the possible requirement for the Additional CDNT Schedule 3 Staffing template and Accommodation Template.	Disability
SCHEDULE 4 - Performance Monitoring	Throughout the whole Schedule 4.	Replace the wording client/clients with service user/service users.	Disability

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SCHEDULE 4 - Performance Monitoring	Information Requirements Table - Report Required column - Under the heading 'Interim Standards for New Directions'.	Replace the words 'self-assessment tool' with 'Annual Report'.	Disability
SCHEDULE 4 - Performance Monitoring	Information Requirements Table - HSE Department for returns column - On row heading 'Interim Standards for New Directions'.	Replace text with 'Annual Report to be provided to HSE as required'.	Disability
SCHEDULE 4 - Performance Monitoring	Information Requirements Table - On row heading 'Interim Standards for New Directions' - Last column.	Replace text with 'As required'.	Disability
SCHEDULE 4 - Performance Monitoring	Information Requirements table - Reports Required column - below 'Interim Standards for New Directions' row.	Add new row with heading 'Children Disability Network Team Reports Required' and add four new reports.	Disability
SCHEDULE 4 - Performance Monitoring	Information Requirements Table - Last row - Report required column.	Replace text 'Other - List' with 'List any Additional Performance Measures agreed between the HSE and the Provider below;' and inserted two blank rows below it.	Disability
SCHEDULE 4 - Performance Monitoring	Information Requirements table - HSE Department for returns column - aligned with new row with heading 'Children Disability Network Team Reports Required'.	Add new text 'Return required to be sent to CDNT Governance Group, Lead Agency, and SA Key Contact.'	Disability
SCHEDULE 5 - Information Requirements	Governance Information Requirements Table - Documentation Required column.	Remove the word 'or' from the start of the sentence 'or Electronic Version of Composite Templates'.	Disability
SCHEDULE 5 - Information Requirements	Section 5 - Generic column - Under the heading 'New for 2022'.	Add 'Interim Standards for New Directions'.	Disability

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SCHEDULE 5 - Information Requirements	Governance Information Requirements - Mandatory Annual Submissions Necessary - Documentation Required column - above row 'list additional as required'.	Add new row with heading 'For Agencies with Children Disability Network Team (CDNT) Activity' and list two new templates .	Disability
SCHEDULE 6 - Funding	Throughout the whole Schedule 6.	Replace the wording client/clients with service user/service users.	Disability
SCHEDULE 6 - Funding	Above the heading 'The Funding will be calculated as follows:'.	Insert paragraph referencing Non Pay budget for CDNT.	Disability
SCHEDULE 8 - Complaints	Throughout the whole Schedule 8.	Replace the wording client/clients with service user/service users.	Disability
SCHEDULE 9 - Staffing	Throughout the whole Schedule 9.	Replace the wording client/clients with service user/service users.	Disability

OLDER PERSONS ONLY CHANGES			
SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
SCHEDULE 2 - Quality and Safety	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'HIQA National Standards For Adult Safeguarding 2019'.	Older Persons
SCHEDULE 2 - Quality and Safety	Section 4 (c) - Covid -19 - Under Heading 'Infection Control / Covid-19' - Bullet Number 3.	Amended weblink.	Older Persons
SCHEDULE 2 - Quality and Safety	Section 4 (B) - C: Covid 19.	New link - Nursing Home Expert Panel Report and Recommendations.	Older Persons

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SCHEDULE 2 - Quality and Safety	Section 4 (B) - C:Covid 19.	New link - Covid Nursing Home Resources page.	Older Persons
SCHEDULE 3 - Service Delivery Specification	Section 1 - Service Overview table.	New Row named 'Covid-19' with new text referencing Covid-19 Nursing Homes Expert Panel in respect of Covid-19 Response Teams and Community Support Teams.	Older Persons

PALLIATIVE CARE – CHRONIC ILLNESS ONLY CHANGES			
SCHEDULE CHANGED	LOCATION OF CHANGE IN SCHEDULE	DETAIL OF CHANGE TO THE SCHEDULE	CARE GROUP(S) AFFECTED
SCHEDULE 2 - Quality and Safety	Section 4 (B) - C:Covid 19.	New link - Nursing Home Expert Panel Report and Recommendations.	Palliative Care – Chronic Illness
SCHEDULE 2 - Quality and Safety	Section 4 (B) - C:Covid 19.	New link - Covid Nursing Home Resources page.	Palliative Care – Chronic Illness
SCHEDULE 3 - Service Delivery Specification	Section 1 - Service Overview table.	New Row named 'Covid-19' with new text referencing Covid-19 Nursing Homes Expert Panel in respect of the implementation of recommendation 11.3 - joint HSE-IHF programme to support the nursing home sector.	Palliative Care – Chronic Illness