

## 2022 Section 39 Non-Acute Service Arrangement Schedules – Comparator to 2021 Schedules

<b>GENERIC CHANGES</b>			
<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>Throughout the Schedules</b>	Dates.	Revision of date from 2021 to 2022, as appropriate.	ALL
<b>SCHEDULE 1 - Contact Details- Part A – The Executive</b>	Schedule 1 - Contact Details	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - Report Required column - Under the headings 'Incident Management' and 'Serious Incidents'. Also applies to column 'HSE – Department for returns'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - Report Required column - Under the headings 'Incident Management' and 'Safeguarding Concerns'.	Removed the reference to NIMS.	ALL
<b>SCHEDULE 4 - Performance Monitoring</b>	Reporting Requirements - Significant Issues - Point no. 3.	Inserted the words '(if applicable)' in the following sentence '....the State Claims Agency (if applicable) and HIQA or the Mental Health Commission.'	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Audited Accounts Table - First paragraph.	Removed the wording '(including auditor's report'.	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Audited Accounts Table	New fourth paragraph referencing SORP.	ALL

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<b>SCHEDULE 5 - Information Requirements</b>	Other Information block - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Other Information block - Under the headings 'Incident Management' and 'Safeguarding Concerns'.	Removed the reference to NIMS.	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Governance Information Requirements Table - Submissions as Required column - Under the headings 'Incident Management' and 'Safeguarding Concerns'.	Removed the reference to NIMS	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Governance Information Requirements Table - Submissions as Required column - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL
<b>SCHEDULE 5 - Information Requirements</b>	Governance Information Requirements Table - Annual Declarations column - Under 'I confirm that I have complied with the Data Protection Act 2018'.	Additional information re Data Protection and GDPR.	ALL
<b>SCHEDULE 6 - Funding</b>	Procurement – Requirements for Funded Agencies Table	New bullet number 8 referencing the 'National Public Procurement Policy Framework'.	ALL
<b>SCHEDULE 6 - Funding</b>	Change of text re IFMS	The text in the IFMS section has been updated.	ALL
<b>SCHEDULE 7 - Insurance</b>	4. Professional Indemnity - (a) & (b)	Amended text.	ALL
<b>SCHEDULE 8 - Complaints</b>	Contact Details – Consumer Affairs	Amended Telephone and Fax Number for CHO 1, CHO 2, Mid-West Community Healthcare and Saolta Hospital Group.	ALL

<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (A) - Generic column - Under the heading 'Safeguarding Vulnerable Persons at Risk of Abuse National Policy and Procedures (HSE 2014)'.	Replace reference to 'Vulnerable Adults' with 'adults at risk of abuse'.	ALL <i>(except Older Persons)</i>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 5 - Care Group Specific Column - Under the headings 'Incident Management' and 'Serious Incidents'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	ALL <i>(except Generic)</i>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 5 - Quality Assurance and Monitoring of Quality and Standards - Care Group Specific column - Under the headings 'Incident Management' and 'Safeguarding Concerns'.	Removed the reference to NIMS.	ALL <i>(except Generic)</i>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 5 - Monitoring of Quality and Standards Table - Useful Resources.	Add heading 'Health Promotion Information' with relevant weblink.	ALL <i>(except Disability and Health &amp; Wellbeing)</i>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 5 - Monitoring of Quality and Standards Table - Useful Resources - Under the heading 'Health Promotion Information'.	Add additional weblink.	Disability and Health & Wellbeing
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - row with heading 'National Policy and Procedure Safeguarding Vulnerable Persons at Risk of Abuse' - sub heading 'Reports on safeguarding concerns, trends, issues etc Quarterly' - column 'HSE – Department for returns'.	Replace 'CHO Quality & Patient Safety Officer' with 'Head of Service: Quality, Safety and Service Improvement'.	Disability & Older Persons

<b>DISABILITY CHANGES ONLY</b>			
<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>SCHEDULE 1 - Contact Details- Part B – The Provider</b>	New row below ' HR Contact'	New row named ' 'The Provider's Representative on the CHO's Children's Disability Network (CDN) Governance Group (Point of Contact for CDNT Services)'	Disability
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'HIQA National Standards For Adult Safeguarding 2019'.	Disability
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (A) - Care Group Specific Column - Person-Centre Planning Framework..	Amend text to 'Person-Centred Planning Framework'.	Disability
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'Interim Standards for New Directions'.	Disability
<b>SCHEDULE 2 - Quality and Safety</b>	Throughout the whole Schedule 2.	Replace the wording client/clients with service user/service users.	Disability
<b>SCHEDULE 2 - Quality and Safety</b>	Section 2 - Corporate and Quality/Social Care Governance - Corporate, Clinical/Social Care Governance table - Point 1.	Add text '(Where relevant the CDNT structures need to be outlined, including staff reporting line)'	Disability
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 2 - 'Additional requirements for Section 2' paragraph.	Insert the words ' equal access' to the last sentence.	Disability
<b>SCHEDULE 3 - Service Delivery Specification</b>	Throughout the whole Schedule 3.	Replace the wording client/clients with service user/service users.	Disability
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 2 - Minimum headings table.	New row below ' No. of Service Users Availing of the Service' - New row named ' 'Service Capacity at Premises' with explanatory note in adjacent column 'This should indicate the number of service users that can receive a service in the location each day'.	Disability

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<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 3 (b) - Care Group Specific Column - Under the heading 'New for 2022'.	Add ' Adult Day Service HSE Referral Process'	Disability
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 3 (b) - Care Group Specific Column - New second row.	Add text ' The Following National Framework/Policies Apply'.	Disability
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 2 - above 'Additional requirements for Section 2:'	Additional paragraph re the possible requirement for the Additional CDNT Schedule 3 Staffing template and Accommodation Template.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Throughout the whole Schedule 4.	Replace the wording client/clients with service user/service users.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - Report Required column - Under the heading 'Interim Standards for New Directions'.	Replace the words 'self-assessment tool' with 'Annual Report'.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - HSE Department for returns column - On row heading 'Interim Standards for New Directions'.	Replace text with 'Annual Report to be provided to HSE as required'.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - On row heading 'Interim Standards for New Directions' - Last column.	Replace text with 'As required'.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements Table - Last row - Report required column.	Replace text 'Other - List' with 'List any Additional Performance Measures agreed between the HSE and the Provider below;' and inserted two blank rows below it.	Disability
<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements table - Reports Required column - below 'Interim Standards for New Directions' row.	Add new row with heading 'Children Disability Network Team Reports Required' and add four new reports.	Disability

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<b>SCHEDULE 4 - Performance Monitoring</b>	Information Requirements table - HSE Department for returns column - aligned with new row with heading 'Children Disability Network Team Reports Required'.	Add new text 'Return required to be sent to CDNT Governance Group, Lead Agency, and SA Key Contact.'	Disability
<b>SCHEDULE 5 - Information Requirements</b>	Governance Information Requirements Table - Documentation Required column.	Remove the word 'or' from the start of the sentence 'or Electronic Version of Composite Templates'.	Disability
<b>SCHEDULE 5 - Information Requirements</b>	Section 5 - Generic column - Under the heading 'New for 2022'.	Add 'Interim Standards for New Directions'.	Disability
<b>SCHEDULE 5 - Information Requirements</b>	Governance Information Requirements - Mandatory Annual Submissions Necessary - Documentation Required column - above row 'list additional as required'.	Add new row with heading 'For Agencies with Children Disability Network Team (CDNT) Activity' and list two new templates .	Disability
<b>SCHEDULE 6 - Funding</b>	Throughout the whole Schedule 6.	Replace the wording client/clients with service user/service users.	Disability
<b>SCHEDULE 6 - Funding</b>	Above the heading 'The Funding will be calculated as follows:'.	Insert paragraph referencing Non Pay budget for CDNT.	Disability
<b>SCHEDULE 8 - Complaints</b>	Throughout the whole Schedule 8.	Replace the wording client/clients with service user/service users.	Disability
<b>SCHEDULE 9 - Staffing</b>	Throughout the whole Schedule 9.	Replace the wording client/clients with service user/service users.	Disability

<b>OLDER PERSONS ONLY CHANGES</b>			
<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (A) - Generic column - Under the heading 'New for 2022'.	Add 'HIQA National Standards For Adult Safeguarding 2019'.	Older Persons
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (c) - Covid -19 - Under Heading 'Infection Control / Covid-19' - Bullet Number 3.	Amended weblink.	Older Persons
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (B) - C:Covid 19.	New link - Nursing Home Expert Panel Report and Recommendations.	Older Persons
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (B) - C:Covid 19.	New link - Covid Nursing Home Resources page.	Older Persons
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 1 - Service Overview table.	New Row named 'Covid-19' with new text referencing Covid-19 Nursing Homes Expert Panel in respect of Covid-19 Response Teams and Community Support Teams.	Older Persons

<b>PALLIATIVE CARE – CHRONIC ILLNESS ONLY CHANGES</b>			
<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (B) - C:Covid 19.	New link - Nursing Home Expert Panel Report and Recommendations.	Palliative Care – Chronic Illness
<b>SCHEDULE 2 - Quality and Safety</b>	Section 4 (B) - C:Covid 19.	New link - Covid Nursing Home Resources page.	Palliative Care – Chronic Illness
<b>SCHEDULE 3 - Service Delivery Specification</b>	Section 1 - Service Overview table.	New Row named 'Covid-19' with new text referencing Covid-19 Nursing Homes Expert Panel in respect of the implementation of recommendation 11.3 - joint HSE-IHF programme to support the nursing home sector.	Palliative Care – Chronic Illness

**SOCIAL INCLUSION HSE DATF DRUG INITIATIVE SERVICES ONLY CHANGES**

<b>SCHEDULE CHANGED</b>	<b>LOCATION OF CHANGE IN SCHEDULE</b>	<b>DETAIL OF CHANGE TO THE SCHEDULE</b>	<b>CARE GROUP(S) AFFECTED</b>
<b>FIRST PAGE</b>	First page of Schedule - Care Group Name.	Rename Care Group Name to 'SOCIAL INCLUSION – HSE DATF DRUG INITIATIVE SERVICES'.	Social Inclusion HSE DATF Drug Initiative Services
<b>FIRST PAGE</b>	Footer in Schedule.	Update footer of Schedule with 'Social Inclusion – HSE DATF Drug Initiative Services'.	Social Inclusion HSE DATF Drug Initiative Services
<b>FIRST PAGE</b>	Naming of Schedule.	Rename title of Schedule to 'Section-39-non-acute-social-inclusion-hse-datf-drug-initiative-services-schedules-2022'	Social Inclusion HSE DATF Drug Initiative Services