

HSE TECHNICAL SERVICES

AUDITOR: LOUISE NUAGHTON
DATE OF AUDIT: 24th JANUARY
SCOPE OF THE AUDIT: QUALITY MANAGEMENT SECTION
AUDITEE: CLODAGH HANRATTY, HELEN CUNNEEN AND STAFF, BERNARD RYAN.
AUDIT NO: 2/2006

NOTES FROM THE AUDIT.

none

RECOMMENDATIONS FROM AUDIT: RECTIFY THE NC'S AND OBS FOUND DURING THIS AUDIT BEFORE EXTERNAL AUDIT TO ISO 901:2000 BY CERTIFICATION BODY

REF. NO	NC/ OBS/ OBJECTIVE EVIDENCE/ AUDIT TRAIL	PERSON RESP.	NC/OBS	CAR NO RAISED
1.	<p>CAPITAL PROJECTS.</p> <p>PROJECTS BRIEFS PROCEDURE NO 001 – <i>PROJECT BREAST UNIT</i></p> <ul style="list-style-type: none"> PROJECT – REGIONAL SPECIALIST BREAST UNIT, DESIGN BRIEF DRAFTED DEC 2005. PROJECT BRIEF INCLUDES CURRENT SERVICES, PROPOSAL OF CAPITAL REQUIREMENTS, STAFF REQUIREMENTS, EQUIPMENT REQUIREMENTS. PROJECT TEAM APPOINTMENT LETTER REVIEWED DATED 7/12/05, APPROVED BY GERRY MAC NAMARA. MINUTES OF TEAM MEETING DATED 15TH DEC 2006 DETAILS REVIEWED. PROCEDURE REVIEWED AND FOUND TO BE FOLLOWED. <p>EQUIPMENT TRAINING PROCEDURE NO 105 – <i>PROJECT CATH LAB</i></p> <ul style="list-style-type: none"> REVIEWED PRICING SCHEDULE FOR PROJECT IN THE CATH LAB PRICING SCHEDULE DATED 11TH NOV 2005. PROCEDURE REVIEWED AND FOUND TO BE FOLLOWED. <p>COMMISSIONING AND DECOMMISSIONING OF EQUIPMENT PROCEDURE NO 109 – <i>BERNARD RYAN</i></p> <ul style="list-style-type: none"> PROCEDURE REVIEWED AND FOUND TO BE IN ORDER AND FOLLOWED. IT WAS NOTED DURING THIS AUDIT THAT DUE TO LACK OF FUNDS AN ADDITIONAL PREMISES THAT WAS REQUIRED FOR THE COMMISSIONING AND DECOMMISSIONING OF EQUIPMENT WAS REQUIRED AVAILABLE YET.. 	GERRY	OBS	

EQUIPPING PROCEDURES PROCEDURE NO 013 - *PROJECT PHASE ONE REGIONAL HOSPITAL*

- PROCEDURE REVIEWED AND FOUND TO BE IN ORDER AND FOLLOWED.
- REVIEWED TENDER DOCUMENT FOR PHASE ONE PROJECT
- DATABASE FOR PHASE ONE PROJECT ALSO REVIEWED ON THE SYSTEM.

DESIGN SPECIFICATIONS FOR EQUIPMENT PROCEDURE NO 010 – *ENNIS HOSPITAL PROJECT*

- PROCEDURE REVIEWED AND FOUND TO BE IN ORDER AND FOLLOWED.
- REVIEWED THE SPECIFICATION FOR THE ANAESTHETIC MACHINE FOR ENNIS HOSPITAL PROJECT MAINTAINED ON SYSTEM ELECTRONICALLY.
- PROJECT EU 6 IN 2002 - OK

EU PUBLIC PROCUREMENT PROCEDURE NO 006 – *NEW EQUIPMENT – CATH LAB*

- PROCEDURE REVIEWED AND FOUND TO BE IN ORDER AND FOLLOWED.
- REVIEWED THE FOLLOWING OF THE EU PROCUREMENT PROCEDURE FOR THE NEW PIECE OF EQUIPMENT IN THE CATH LAB.
- TENDER DOCUMENT DATED 11/11/05.
- STANDARD LAYOUT USED FOR THE TENDER DOCUMENT - OK
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PLANNING APPLICATIONS PROCEDURE NO 008 – *PROJECT – NENAGH GENERAL HOSPITAL*

- REVIEWED PLANNING PERMISSION CERTIFICATE FOR NENAGH MAIN BLOCK EXTENSION.
- CERTIFICATE DATED 8TH OCTOBER 2004.
- PROCEDURE REVIEWED AND FOUND TO BE FOLLOWED.

	<p>FIRE CERTIFICATE APPLICATIONS PROCEDURE NO 009 – <i>PROJECT – LIMERICK REGIONAL HOSPITAL</i></p> <ul style="list-style-type: none"> · REVIEWED FIRE SAFETY CERTIFICATE APPLICATION . · APPLICATION DATED 8TH OCTOBER 2003. · FIRE SAFETY CERTIFICATE REFERENCE FC03/097 · PROPOSED DEVELOPMENT 556SQ METRES OF DEVELOPMENT WORK. <p>8 STAGE POST EVALUATION PROCEDURE NO 017 – <i>RECENT PROJECTS</i></p> <ul style="list-style-type: none"> · I REVIEWED 8 STAGE POST EVALUATION PROCEDURE, · IT WAS NOTED THAT THE PROCEDURE SHOULD BE FOLLOWED MORE CLOSELY. <p>POST CONTRACT PROGRESS AND COST CONTROL PROCEDURE NO 012 – <i>PROJECT – REGIONAL HOSPITAL MATERNITY LIMERICK</i></p> <ul style="list-style-type: none"> · REVIEWED FINAL ACCOUNT ON MID WESTERN REGIONAL MATERNITY HOSPITAL DATED OCTOBER 4TH 2005. · REPORT PREPARED BY DAVIS LANGDON PKS · PROCEDURE REVIEWED AND FOUND TO BE FOLLOWED. <p>CONTROL OF BUILDING WORKMANSHIP PROCEDURE NO 018 – <i>PROJECT – MATERNITY EXTENSION</i></p> <ul style="list-style-type: none"> · SNAG LISTS REVIEWED FOR JOB PREPARED BY CLODAGH ON 18TH APRIL 2005. · CLODAGH REVIEWED JOB TO DATE AND PREPARED AN OUTSTANDING LIST OF ITEMS TO BE CARRIED OUT. SNAG LIST RUNS TO 5 PAGES. · REVIEWED VARIATIONS APPLICATIONS FORMS FOR MATERNITY EXTENSION ALSO.DATED 7/4/05 	CLODAGH	OBS	
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