



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte
Seirbhís Aisíoca Príomhchúraim
Bealach amach 5 an M50
An Bóthar Thuaidh
Fionnghlas
Baile Átha Cliath 11

Health Service Executive
Primary Care Reimbursement Service
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Circular 007/13

10 June 2013

Dear Pharmacist,

Re: Return of Non-refrigerated High Tech Medicines to original supplier

In order to ensure optimal usage of High Tech medicines, the HSE has agreed with Wholesalers a formal returns mechanism for 2013. Non-refrigerated High Tech Stock, no longer required at your pharmacy, can be returned to the **original supplier (i.e. products supplied directly by manufacturers or parallel importers should not be returned to wholesalers)** during the period June 17 to June 28 2013. (Cold Chain product will not be accepted for return).

A '**Return of Non-Refrigerated High Tech Stock to Wholesaler**' form has been developed which has been agreed as 'fit for purpose' by the Irish Medicines Board (IMB), the Pharmaceutical Society of Ireland (PSI) and the Irish Pharmacy Union (IPU) and your active cooperation in this initiative is requested. You will have already indicated to the HSE in the Annual Stocktake the stock holding for which you have 'no active patients.'

When returning non-refrigerated High Tech stock, pharmacists are asked to complete the HSE Returns Form (copy enclosed) in full (including the invoice number of the original delivery) and return to the original supplier in a separate container clearly marked as 'High Tech Returns', with the usual returns documentation of the original supplier. A copy of the HSE Returns Form should also be faxed to the HSE at 01 8647143 so that a complete audit trail can be maintained. **Please endeavour to complete these returns during the period June 17 to June 28 2013.**

It is important to note that opened partial packs, expired stock or stock within four months of expiry should not be returned to the wholesalers under this initiative. Such stock, when expired, must be destroyed within the existing procedures at that community pharmacy location.

The IMB has agreed on an exceptional basis, that stock with greater than four months to expiry can be returned to the original supplier. This is on the basis that it will be turned around quickly by the suppliers, if appropriate, for the next request by a pharmacy contractor.

Please be aware that, in these circumstances, you may receive High Tech stock with shorter expiry dates than heretofore and, in turn, you should ensure that this stock is used as quickly as possible. While it is part of any dispensing process, extra care in checking expiry dates should be taken when dispensing non-refrigerated High Tech Stock for the rest of 2013.

Pharmacists are requested to maintain a minimum stock of High Tech product for stable patients who have nominated their pharmacy and encourage patients to order in advance where possible.

For ease of access, the form is available online and is located under services for Pharmacists in the Online Services section of www.PCRS.ie.

Yours faithfully,

Patrick Burke
Primary Care Reimbursement Service



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Pharmacy Stamp:

Form to be completed for Return of Non-Refrigerated High Tech Stock to Wholesaler

Pharmacy Details:

Pharmacy name : Pharmacy address :	
PSI Registration No.	
Pharmacy GMS Contactor No :	
Contact Telephone Number :	
Date form completed :	

Product Description:

Product name	Product strength	HSE code	Total quantity	Batch number	Expiry date	Invoice number	Wholesaler

Supplementary table attached overleaf for additional products.

Reason for stock return: Excess stock No active Patient Other _____

Confirmation of storage:

*I confirm that the products above have greater than 4 months expiry remaining and that they have been stored in accordance with the terms of the relevant marketing authorisation as specified in the *Summaries of Product Characteristics (SmPCs)* requirements while outside the control of the wholesaler and have not been opened or tampered with in any way.*

Signed (Supervising Pharmacist) Name in Block Capitals Date Registration no.

Products being returned through this process should be adequately segregated from normal returns and marked as ‘High Tech Product Returns’ to ensure ease of identification. A copy of this return form should be attached to the return/uplift form of the specified wholesaler.

HSE Internal Use Only:

Reviewed By:

* _____
Signed Name in Block Capitals Date

Note: Return Fax to HSE at 01 8647143

