

23 January 2007

Circular 4/2007

Chief Executive Officers  
Directors of Human Resources  
Superannuation Officers

**Transfer of Administration of VHSS and NHASS  
Superannuation Schemes to HSE**

As you will be aware the administration of the Voluntary Hospital Superannuation schemes and the Nominated Health Agencies Superannuation Schemes is to be transferred to Shared Services in the Health Services Executive. A comprehensive training programme for new staff commenced in October 2006 and is now at the final stage.

With effect from 5 February 2007 all correspondence should be addressed to: Pensions Management VHSS and NHASS Unit,  
HR Shared Services,  
Health Service Executive,  
Manorhamilton,  
Co. Leitrim.

Contact telephone numbers are as follows:

071 9820429	071 9820510
071 9820424	071 9820582

The Department of Health and Children is confident that the standard of service provided to date will be maintained and that the transfer will be seamless. Pension Policy Unit will continue to issue circulars regarding amendments to pension rules and will continue to provide expert advice and support to administrators of schemes.

On behalf of past and current staff of the section I wish to thank the superannuation Officers of all these organisations for their co-operation to date and to wish them every success for the future.

Yours sincerely



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Patsy Carr  
Assistant Principal  
Pension Policy Unit