



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Office of the National Director of HR
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29th December 2006

HSE HR Circular 22/2006

**To: Each National Director, Assistant National Director, Hospital Network Manager,
Local Health Manager**

Re: Revised Rates for Subsistence Abroad

The standard rates of subsistence allowance abroad have been reviewed in accordance with agreed arrangements. It has been agreed that the rates should be increased, with effect from 1st January 2006. A schedule setting out the revised subsistence rates is attached.

Payment of the rates authorised in this circular will be subject to the relevant regulations and any other instructions in force from time to time.

Line Managers should continue to ensure that only essential travel is undertaken and that the number of staff on any official journey is kept to a minimum.

Please arrange for these revisions to be brought to the attention of all appropriate personnel including Voluntary Agencies within your area. Costs fall to be met within approved allocations.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Martin McDonald'.

Martin McDonald
National Director of Human Resources