



**Assistant Director of Nursing,  
Community Nursing Unit/Residential Settings for Older People**

**Grade Code 2913**

In exercise of the powers conferred on me by Section 22 of the Health Act 2004, I hereby approve the qualifications, as set out hereunder, for the appointment and continuing as **Assistant Director of Nursing, Community Nursing Unit/Residential Settings for Older People** in the Health Service Executive.

**1. Statutory Registration, Professional Qualifications, Experience, etc.**

(a) Eligible applicants will be those who on the closing date for the competition have the following:

(i)	Are registered, or are eligible for registration, in the General Nurse Division of the Register of Nurses and Midwives maintained by the Nursing and Midwifery Board of Ireland [NMBI] (Bord Altranais agus Cnáimhseachais na hÉireann).
<b>And</b>	
(ii)	Have seven years post registration nursing experience consisting of at least three years' experience nursing older people in the last six years and three years' experience in a nurse management role in the health and social care area.
<b>And</b>	
(iii)	Are educated to Level 8 on the National Framework of Qualifications (NFQ) maintained by Quality & Qualifications of Ireland (QQI) in nursing or related field. <b>(See Note*)</b>
<b>OR</b>	
(iv)	Have a post registration management qualification in a health or related field. <b>(See Note*)</b>

**And**

(b) Candidates must possess the requisite clinical, leadership, managerial and administrative knowledge and ability for the proper discharge of the duties of the office.

**2. Annual registration**

(i)	Practitioners must maintain live annual registration in the General Nurse Division, and other divisions as relevant to the specific service, of the Register of Nurses and Midwives, as appropriate, maintained by the Nursing & Midwifery Board of Ireland [NMBI] (Bord Altranais agus Cnáimhseachais na hÉireann).
<b>And</b>	
(ii)	Confirm annual registration with NMBI to the HSE by way of the annual Patient Safety Assurance Certificate (PSAC).

**3. Health**

Candidates for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

**4. Character**

Candidates for and any person holding the office must be of good character.

**Dated this 16 day of June two thousand and twenty five**



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**Anne Marie Hoey**  
**Chief People Officer**

**Note\***

As per **S.I. No.98 of 2025** not later than the 31<sup>st</sup> of March 2028, eligible applicants must have either:

- (i) A post registration management or leadership certificate in health or a related field at a minimum of Level 8 qualification on the National Framework of Qualifications (NFQ).
- Or**
- (ii) A nursing post-graduate qualification at a minimum of Level 9 on the National Framework of Qualifications(NFQ) which includes a management **or** leadership module.
- (iii) A person who is employed to be a person in charge (PIC) who is named on the register maintained by the Chief Inspector and/or was availing of statutory leave from the position on or before the 31<sup>st</sup> of March 2025 shall be exempt from being required to obtain the qualifications, as outlined in **Note\*** (i) and (ii) above- **As reflected in S.I No.98 of 2025.**

**The changes regarding qualification criteria for persons-in-charge (PICs) apply only to newly appointed PICs from the 31<sup>st</sup> of March 2025, and a three-year lead-in period has been established.**

For clarity, the Level 8 qualification in a nursing or related field as outlined in criterion 1 (a) (iii) can be achieved through the completion of a non-major course or award.