



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

**Assistant Director of Nursing,  
Community Nursing Unit/Residential Settings for Older People**

**Grade Code: 2913**

In exercise of the powers conferred on me by Section 22 of the Health Act 2004, I hereby approve the qualifications, as set out hereunder, for the appointment and continuing as **Assistant Director of Nursing, Community Nursing Unit/Residential Settings for Older People** in the HSE.

**1. Professional Qualifications, Experience, etc (see Note 1\*).**

(a) Eligible applicants will be those who on the closing date for the competition:

- (i) Are registered, or are eligible for registration, in the General Nurse Division of the Register of Nurses and Midwives maintained by the Nursing and Midwifery Board of Ireland (Bord Altranais agus Cnáimhseachais na hÉireann).

**And**

- (ii) Have 7 years post registration nursing experience consisting of at least three years' experience nursing older people in the last six years and 3 years nursing management experience

**And**

- (iii) Be educated to Level 8 on the Quality & Qualifications of Ireland (QQI) Framework in nursing or related field.

**And**

- (iv) Possess a post registration QQI approved management qualification in health or a related field

**And**

- (b) Applicants must possess the requisite clinical, leadership, managerial and administrative knowledge and ability for the proper discharge of the office.

## **2. Annual registration**

- (i) Practitioners must maintain live annual registration on the General Nurse Division of the Register of Nurses & Midwives maintained by Nursing and Midwifery Board of Ireland (Bord Altranais agus Cnáimhseachais na hÉireann).

**And**

- (ii) Confirm annual registration with NMBI to the HSE by way of the annual Patient Safety Assurance Certificate (PSAC).

## **3. Age**

Age restriction shall only apply to a candidate where s/he is not classified as a new entrant (within the meaning of the Public Service Superannuation (Miscellaneous Provisions) Act, 2004). A candidate who is not classified as a new entrant must be under 65 years of age on the first day of the month in which the latest date for receiving completed application forms for the office occurs.

## **4. Health**

Candidates for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

## **5. Character**

Candidates for and any person holding the office must be of good character.

**Dated this 23rd day of November two thousand and seventeen.**



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**Rosarii Mannion**  
**National Director of Human Resources**

**Note 1\*:** As per S.I. 415 of 2013, Part 3, 14 (1) which came into effect on 1<sup>st</sup> July 2017

*This criteria will expire on 1<sup>st</sup> June 2018 for review purposes.*

**S.I. 415 of 2013, Part 3, section 14**

*PART*

**3**

Staff

**1. *Persons in charge***

14. (1) There shall be a person in charge of a designated centre.

(2) The person in charge may be the registered provider where the registered provider concerned is a registered medical practitioner—

(a) who is solely employed in carrying on the business of the designated centre concerned, and

(b) has not less than 3 years' experience of carrying on the business of a nursing home under the [Health Act 2007](#) .

(3) Where the registered provider is not the person in charge, the person in charge shall be a registered nurse with not less than 3 years' experience of nursing older persons within the previous 6 years.

(4) The person in charge may be a person in charge of more than one designated centre if the Chief Inspector is satisfied that he or she is engaged in the effective governance, operational management and administration of the designated centres concerned.

(5) Where the registered provider is not the person in charge, he or she shall ensure that the documents specified in Schedule 2 are provided by the person concerned.

(6) A person who is employed to be a person in charge on or after the day which is 3 years after the day on which these Regulations come into operation shall have—

(a) not less than 3 years' experience in a management capacity in the health and social care area, and

(b) a post registration management qualification in health or a related field.

(7) Where the Chief Inspector is satisfied that no resident of the designated centre concerned has been assessed as requiring full time nursing care, paragraphs (3) and (6) do not apply to the person in charge of that centre.