



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

**National Lead, Employee Assistance Programme  
Workplace Health & Wellbeing Unit  
Grade Code 3078**

In exercise of the powers conferred on me by Section 22 of the Health Act 2004, I hereby approve the qualifications, as set out hereunder, for the appointment and continuing as **National Lead, Employee Assistance Programme, Workplace Health & Wellbeing Unit** in the HSE.

**1. Professional Qualifications, Experience, etc**

(a) Eligible applicants will be those who on the closing date for the competition:

**1.(a)**

- |       |   |
|-------|---|
| (i)   | Hold a qualification at Level 7 or higher on the National Framework of Qualifications (NFQ) maintained by Quality and Qualifications Ireland (QQI) in a human science discipline (medical, psychological, social, educational) or hold a qualification at Level 7 or higher in a health and social care profession                                  |
|       | <b>AND</b>  |
| (ii)  | Hold a qualification in Counselling or Psychotherapy recognised by The Irish Association for Counselling and Psychotherapy, or one of the five sections within a relevant body of the Irish Council for Psychotherapy,. <a href="http://www.psychotherapycouncil.ie/members/disciplines">http://www.psychotherapycouncil.ie/members/disciplines</a> |
|       | <b>AND</b>  |
| (iii) | Hold full accredited membership with the Irish Association for Counselling and Psychotherapy or one of the five sections within a relevant body of the Irish Council for Psychotherapy <a href="http://www.psychotherapycouncil.ie/members/disciplines">http://www.psychotherapycouncil.ie/members/disciplines</a>                                  |
|       | <b>AND</b>  |
| (iv)  | must demonstrate 3 years' experience post professional accreditation.   |

**OR**

**1(b).**

- |      |   |
|------|---|
| (i)  | Hold an equivalent qualification, of which there is sufficient theoretical content, clinical placements, skills training and personal development as part of the qualification, obtained in another jurisdiction and be an accredited counsellor in another jurisdiction. |
|      | <b>AND</b>  |
| (ii) | must demonstrate 3 year's experience post professional accreditation.   |

**OR**

**1(c)**

- |       |  |
|-------|--|
| (i)   | Hold a post graduate professional qualification in counselling or clinical psychology recognised by the Psychological Society of Ireland<br><b>AND</b>                                     |
| (ii)  | Hold Chartered Membership of the Psychological Society of Ireland and membership of the counselling or clinical psychology Division of the Psychological Society of Ireland.<br><b>AND</b> |
| (iii) | Candidates must demonstrate 3 years' experience as a professional qualified Psychologist.  |

**OR**

**1(d)**

- |       |   |
|-------|---|
| (i)   | Hold a post graduate professional qualification in counselling or clinical psychology or an equivalent validated by the Department of Health.<br><b>AND</b>   |
| (ii)  | Be eligible for Chartered Membership of the Psychological Society of Ireland in the counselling or clinical psychology division of the Psychology Society of Ireland and achieve Chartered Membership prior to appointment.<br><br><b>AND</b> |
| (iii) | Candidates must demonstrate 3 years' experience as a professionally qualified psychologist.   |

**AND**

- (b) Candidates must possess the requisite clinical, leadership, managerial and administrative knowledge and ability, for the proper discharge of the duties of the office.

**2. Experience**

All candidates must have experience of providing an employee assistance counselling or occupational health counselling service.

**3. Age**

Age restriction shall only apply to a candidate where s/he is not classified as a new entrant (within the meaning of the Public Service Superannuation (Miscellaneous Provisions) Act, 2004). A candidate who is not classified as a new entrant must be under 65 years of age on the first day of the month in which the latest date for receiving completed application forms for the office occurs.

**4. Health**

Candidates for and any person holding the office must be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

**5. Character**

Candidates for and any person holding the office must be of good character.

Dated this 05<sup>th</sup> day of April two thousand and eighteen

A handwritten signature in black ink, appearing to read 'Rosarii Mannion', with a horizontal line extending from the end of the signature.

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**Rosarii Mannion**  
**National Director of Human Resources**