**All sections to be completed in full**



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| APPLICATION FORM **Staff Nurse General** |

Please carefully note the following instructions:

* Please ensure you fully read and understand the **Job Specification,** asrelevant to this campaign, which provides useful information about the requirements of the post.
* Please complete all areas of the application form in full.
* This is a ‘rolling’recruitment campaign i.e. there is currently **no closing date**. We are accepting applications for this campaign on an ongoing basis.
* If applying via email please quote the following in the subject line: **Staff Nurse General**.
* Applications stored on personal online storage sites, e.g. skydrive, cloud etc. will not be accepted.
* The Health Service Executive will run this campaign in compliance with the Code of Practice prepared by the Commission for Public Service Appointments (CPSA). The Codes of practice are available on the CPSA website [www.cpsa.ie](http://www.cpsa.ie/) .
* The Health Service Executive is an Equal Opportunities Employer.
* The Health Service Executive recognises its responsibilities under the Data Protection Acts 2003 & 1988 and the Freedom of Information Acts 2014.

***Please return completed application form to:***

|  |
| --- |
| **Email:** [hsejobs@hse.ie](mailto:hsejobs@hse.ie) (quoting Staff Nurse General in the subject line)  **Post:** Olivia Moran, Campaign Lead, Health Business Services, Aras Slainte Chluainin, Manorhamilton, Co Leitrim |
| **Closing Date for Applications:** You will note there is no closing date stated for this campaign. This is to allow us to capture as many applicants as possible to fill these posts on an ongoing basis. We may introduce intermediate “cut off” dates in order to alert potential applicants that we will be drawing from the applicant pool to fill vacancies. Once we have a sufficient number of applicants we may introduce a final closing date. After the intermediate “cut off” date you will be requested to complete Stage 2 of the Application Form. Interview dates will be communicated to eligible applicants as soon as they are scheduled. |

Applicant Details

|  |  |  |  |
| --- | --- | --- | --- |
| Position Applied for: | **Staff Nurse General** | | |
|  |  |  |  |
| Candidate Reference No. *(office use only)* |  | | |
| **Personal Details** |  |  |  |
| First Name: |  | | |
|  |  |  |  |
| Last Name: |  | | |
|  |  |  |  |
| Postal address for correspondence: |  | | |
|  | | |
|  | | |

|  |  |
| --- | --- |
| **MOBILE TELEPHONE *(mandatory)***: |  |
| Contact Telephone No. 2: |  |

|  |  |
| --- | --- |
| Email Address ***(mandatory)***:  (You may provide more than one) |  |

|  |  |
| --- | --- |
| **PPS Number** |  |

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**To help us gauge the efficiency of our advertising strategy for this campaign, the HSE would appreciate it if you indicated in the table below where you saw this campaign advertised. *\****

|  |  |
| --- | --- |
| HSE website – [www.hse.ie](http://www.hse.ie/) |  |
| Word of mouth - my manager / colleague |  |
| Notification from HSE Talent Pool |  |
| Advertisement in Irish Independent |  |
| Advertisement in Irish Times |  |
| Linkedin |  |
| Other Please Specify? |  |  |

*\* More than one indication is allowed.*

**European Economic Area**

Are you an EEA (European Economic Area) National? Yes  / No

**NB If you are a non EEA citizen you must provide the requested documentation to support your application**.

**Current Contractual Status**

* **I am currently a HSE employee\* Yes**  **No**

**Please tick the HSE Area in which you work**

|  |  |  |  |
| --- | --- | --- | --- |
| Dublin Mid Leinster |  | South |  |
| Dublin North East |  | West |  |

If you answered yes to the above question, please choose the option below which best matches your current contractual status:

* **I have a permanent contract**

**or**

* **I have a temporary contract**

\*HSE Employee = you are a direct employee of the HSE and not in a post funded or partially funded by the HSE

**Graduation Details:**

|  |  |
| --- | --- |
| **Graduation** | **Date** |
| The date I graduated is: |  |
| I have not yet graduated but I am due to graduate on: |  |

**Nursing Registration Details:**

|  |  |
| --- | --- |
| **Registration** | **Pin Number** |
| I am a fully qualified General Nurse with active An Bord Altranais agus Cnáimhseachais na hÉireann (Nursing and Midwifery Board of Ireland) registration |  |
| I am a fully qualified General Nurse registered with a European Authority other than An Bord Altranais agus Cnáimhseachais na hÉireann (Nursing and Midwifery Board of Ireland) |  |
| I am a fully qualified General Nurse registered with a non European Authority |  |
| **The date my name was entered on the register for the above marked division(s) is**:  Please enter as DD/MM/YYYY |  |

Seeking registration with Bord Altranais agus Cnáimhseachais na hÉireann (Nursing and Midwifery Board of Ireland) is the responsibility of the applicant.

**OR**

|  |  |
| --- | --- |
| **Pre-Registration** | **Pin Number** |
| I am a Pre-Registration Nurse who is due to graduate in 2016 (General Nursing) |  |
| **The date my name was entered on the register for the above marked division(s) is**:  Please enter as DD/MM/YYYY |  |

**Geographic Choice**

Please tick the geographic area in which you would most like to work.

You can choose more than one geographic area and should make your choice(s) based on where you would most like to work. Please note you may be called to interview or placed on a recruitment panel based on your geographic choice.

|  |  |  |  |
| --- | --- | --- | --- |
| All Areas |  | Galway |  |
| Carlow/Kilkenny |  | Kerry |  |
| Cavan/Monaghan |  | Kildare/West Wicklow |  |
| Clare |  | Laois/Offaly |  |
| Cork North |  | Limerick |  |
| Cork North Lee |  | Longford/Westmeath |  |
| Cork South Lee |  | Louth |  |
| Cork West |  | Mayo |  |
| Donegal |  | Meath |  |
| Dublin North |  | Roscommon |  |
| Dublin North Central |  | Sligo/Leitrim |  |
| Dublin North West |  | Tipperary North / Limerick East |  |
| Dublin South |  | Tipperary South |  |
| Dublin South City |  | Waterford |  |
| Dublin South East |  | Wexford |  |
| Dublin South West |  | Wicklow |  |
| Dublin West |  |  |  |

**Specialty Areas**

Candidates are requested to indicate their interest in working in specialty areas of nursing care. You may choose multiple Specialty Areas provided you are genuinely interested in working in that area and have the necessary knowledge/ experience.

|  |  |  |  |
| --- | --- | --- | --- |
| **Please tick which specialty you are interested in:** | | | |
| General Medical/Surgical |  | Emergency Department |  |
| Theatre |  | Intensive Care |  |
| Coronary Care |  | Endoscopy |  |
| Oncology |  | Haematology |  |