

Guidelines for Previously Published Material

PLEASE USE THESE GUIDELINES WHEN PREPARING ABSTRACT FOR SUBMISSION TO THE NIHS

The piece of research should have been published in the 6-9 month period prior to December or June for inclusion in this section of the National Institute of Health Sciences Research Bulletin.

Please structure the abstract using the following subheadings:

- **Title**
- **Author(s)**
- **Work Location of each author when involved in doing this research**
Specify Department, Institution, Town/City
- **Abstract**
A summary of the piece of research providing brief descriptions of the background, rationale, methodology, results and conclusion. This can all be included in one segment of text without the use of any subheadings.
- **Source of the Abstract**
Full details of the name of publication, volume, issues, year, page range
- **Keywords**
Main terms covered by the research
- **Presented** (if appropriate)
Listing meeting name, location, date(s), name and title of speaker
- **Funding** (if desired)
Indicating any sources of funding/sponsorship received which author(s) wish to have acknowledged

ABSTRACT FORMAT

1. All text should be typed in 12 point font size Times New Roman.

N.B. There is a strict word limit of 1.5 A4 pages (600 words) on abstracts of previously published material

2. The abstract should be typed single-spaced with one line of space between paragraphs and under headings.
3. Paragraphs or headings should not be indented.
4. Type the title in **bold-face**.

5. List all authors (last name, first name initial) under Title, indicating main author by superscript ¹ placed after the first name initial, the second author by superscript ² etc.
6. In the Location Section, list the place where each author was based when they carried out the research. Place superscript¹ after the location of the main author and number other locations according to the order of the authors in the previous list.
7. In the text of the abstract use standard abbreviations and symbols and **define each abbreviation when it is used for the first time.**

SUBMISSION PROCEDURE

1. Online Submission via **www.nihs.ie**
2. Abstracts may only be submitted on the Abstract Submission Form available at
<http://www.nihs.ie/ResearchBulletin/index.cfm>

For any queries you may have with regard to responding to the Call for Abstracts, please contact

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