

Midlands, Midwest and Northwest Payroll Regions

How to register for HSE Online Payslips

Step 1

Go to webpage:

<https://epayslips.hse.ie/register.aspx>

Google Chrome Users

When you access the above webpage, a warning message may display. If this happens click '**Advanced**' at the bottom of the page & then click '**proceed to epayslips.hse.ie**' on the next page.

EPAYSLIPS IS A SECURE SITE.

Enter your personnel number

Enter your PIN number
(PIN number is on the bottom of your payslip)

Step 2

Email address - Enter a work or personal email address

Enter your email address

Re-enter your email address

Verification Mail Sent

A verification email has been sent to you.

Please check your inbox and complete the registration process by clicking on the link in the email.

Please note, the email may take a few minutes to arrive – please be patient. You may now close this window.

Step 3 – Check your email inbox for an activation email from epayslips@hse.ie

(N.B. Check spam / junk folders as automated emails are often sent to these folders)

From: epayslips@hse.ie Sent: Fri 03/07/2020
To:
Cc:
Subject: HSE Online Payslips email verification

Click on the link to activate your online payslip account

To complete your registration you will need to activate your online payslips account.
Please click on the link below:
<https://epayslips.hse.ie/Newlook/Verify.aspx?ID=0daee1d8-e10a-4af3-e12ff0bafbdd>

Your temporary password is: +3Nbtqyw

N.B. Take note of temporary password for Steps 4 & 5

Please note your temporary password is case sensitive.
The link above is for registration purposes only, once registered go to the onlinepayslips login page to sign in
[/NewLook/Account/Login.aspx](#)
Once registered, you will no longer receive paper payslips.

This screen will then appear advising that your account has been verified.

[Click here to Login](#)

Account Verified

Your account has been verified and you can now log into the site.

[Login to Online Payslips Application](#)

Step 4

Enter your personnel number

Enter temporary password
(Received in your activation email - **Step 3**)

New User Login

Please log-in using the temporary password sent to you by email.

Personnel No:

Temporary Password:

[Click Log in](#)

Log In

Step 5

N.B. * Choose a password with 8 characters & a symbol.

Symbol examples:
= # / ?

Enter temporary password again (Step 3)

Create a new password *

Re-enter new password

Click change

Account Maintenance

Password Update

Please update your password to complete your registration

Passwords must be at least 8 characters long and must contain at least one special character

i.e. () ! " \$ % ^ & * _ + - = @ ' ~ # < > ? .

Current password / Temporary Password:

New Password:

Confirm new Password:

Change

Click continue

Account Maintenance

Password Update

Change Password Complete

Your password has been changed!

Continue

Step 6 – Logging in

Tip! Save this link to your bookmarks for future ease of access to payslips

Enter your personnel number

Enter your new password

Enter your email address

Welcome to the Online Payslips Service

Login

Personnel No:

Password:

Email Address:

[Forgotten your Password?](#)

Log In

Register for Online Payslips Service

To access your online Payslips, you must first register and provide us with an email address.

You will find your Personnel number and PIN on your paper payslip

Register

User Guide

Registration Instructional Video