

Feidhmeannacht na Seirbhíse Sláinte Seirbhís Aisíocaíochta Cúraim Phríomhúil Plás J5 Lárionad Gnó na Páirce Thuaidh Bealach Amach 5, M50

ealach Amach 5, M50 An Bóthar Thuaidh Fionnghlas Baile Átha Cliath 11 D11 PXT0 Primary Care Reimbursement Service J5 Plaza North Park Business Park Exit 5, M50 North Road Finglas

Health Service Executive

North Road Finglas Dublin 11 D11 PXT0

Fón: (01) 864 7100 Tel: (01) 864 7100 Facs: (01) 834 3589 Fax: (01) 834 3589

Circular 022/17

16th May 2017

Dear Contractor

In order to provide you with the most up to date and accurate information we have updated our Dental Treatment Services Scheme Information and Administrative Guidelines document for Clinical Dental Technicians. This document is available for review and download on the 'PCRS Publications' link on the www.pcrs.ie website.

We will continue to inform you via circular of any changes or updates to the Scheme as they arise and will update our online Information and Administrative Guidelines accordingly to reflect these changes.

Attached herewith labels for use when submitting DTSS claims or queries to the Primary Care Reimbursement Service. Claims must be submitted by the **20th** day of the month in order to ensure payment on the second Thursday of the following month. Should the 20th day of the month fall on a weekend or a public holiday, the deadline for claim submission will be the close of business on the next working day. One bundle of claims per month should be submitted for processing and must be appropriately tagged and accompanied by a properly completed summary of claims certificate. For your convenience you will also find a supply of treasury tags and summary certificates.

Yours sincerely

Anne Marie Hoey

Assistant National Director

Que Marie Story

FEIDHMEANNACHT NA SEIRBHISE SLAINTE HEALTH SERVICE EXECUTIVE

PRIMARY CARE REIMBURSEMENT SERVICE DENTAL TREATMENT SERVICES SCHEME SEIRBHIS AISIOCA PRIOMHCHURAIM

SCEIM NA SEIRBHISI COIREALA FIACLOIREACHTA

BOSCA POIST UIMH, 4563 BAILE ATHA CLIATH 11 P.O. BOX NO. 4563 DUBLIN 11

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