



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte
Seirbhís Aisíoca Príomhchúraim
Bealach amach 5 an M50
An Bóthar Thuaidh
Fionnghlas
Baile Átha Cliath 11

Health Service Executive
Primary Care Reimbursement Service
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Circular No. 17/10

13th August 2010

Re: Contribution to Locum Expenses Claims

Dear Doctor,

The HSE Primary Care Reimbursement Service (PCRS) processes Contribution to Locum Expense claims in respect of Annual/Sick/Study/Maternity/Paternity leave. Claims received without required data e.g. Local Health Office approvals, General Practitioner Signature etc. are generally returned to the respective GP for correction/update.

As part of a process of continuous improvement to standardise reporting and provide full transparency instead of returning them we will now report these claims on your Leave Reclaim Listing. Once we receive your updated reclaim listing with a copy of the respective ALF/1 claim form we will process for payment.

Should you have any queries on this matter please email us at DoctorCRM@hse.ie.

Your cooperation in this matter is much appreciated.

Yours faithfully,

Patrick Burke
Primary Care Reimbursement Service