



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte  
Seirbhís Aisíoca Príomhchúraim  
J5 Plaza  
Páirc Ghnó na Páirce Thuaidh  
Bealach amach 5 an M50  
An Bóthar Thuaidh  
Fionnghlas  
Baile Átha Cliath 11

Health Service Executive  
Primary Care Reimbursement Service  
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Circular 001/15

12<sup>th</sup> January 2015

Dear Optometrist/Ophthalmologist,

I am writing to you regarding the submission of claims under the HSE Community Ophthalmic Services Scheme. Claims must be submitted to the Primary Care Reimbursement Service (PCRS) by the 5<sup>th</sup> day of the month in order to ensure payment by the end of that month.

Only **one** bundle of claims per month should be submitted. Submitting claims in different bundles throughout the month may result in delays to your payment.

Please find enclosed a year's supply of address labels. These should be used on the envelope or package containing your monthly claims or any other correspondence with the PCRS.

Thank you for your assistance in this matter.

Yours faithfully,

Patrick Burke  
Primary Care Reimbursement Service