



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte  
Seirbhís Aisióca Príomhchúraim  
Aonaid 1-5 Urlár na Talún  
Oifigí na Páirce Thuaidh J5  
Páirc Ghnó na Páirce Thuaidh  
Bealach amach 5 an M50  
An Bóthar Thuaidh  
Fionnghlas  
Baile Átha Cliath 11

Health Service Executive  
Primary Care Reimbursement Service  
Units 1-5 Ground Floor  
J5 North Park Offices  
North Park Business Park  
Exit 5, M50  
North Road  
Finglas  
Dublin 11

Guthán: (01) 864 7100  
Facs: (01) 834 3589

Tel: (01) 864 7100  
Fax: (01) 834 3589

Circular 001/2013

11<sup>th</sup> January, 2013

Dear Optometrist/Ophthalmologist,

In line with the agreed arrangements to facilitate the processing of claims under the HSE Community Ophthalmic Scheme and to ensure prompt payment, claims must be submitted to the Primary Care Reimbursement Service by close of business on the 5th Calendar day of the month, in one bundle.

Intermittent submission of claims should be avoided as it will delay your payment. PCRS accepts claims in accordance with HSE policy and the responsibility for claim submission rests with the Optical Contractor.

Please find attached a year's supply of address labels, which should be affixed to the envelope/package when submitting for processing.

Thank you for your assistance in this matter.

Yours faithfully,

Patrick Burke  
Primary Care Reimbursement Service