



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Seirbhísí Comhroinnte Airgeadais
Seirbhís Aisioca Príomhchúraim
Bealach amach 5 an M50
An Bothar Thuaidh
Fionnghlas
Baile Atha Cliath 11

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Primary Care Reimbursement Service
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19th November 2007

Circular No. 021/07

Dear Pharmacist,

As you are aware In order to qualify for early payment for electronic claims transmission we must receive your electronic files by the 3rd working day of the month and we must also receive your paperwork by the 5th of the month. In order to facilitate processing of the additional workloads experienced in December and January, and to ensure that all payments are made on time, we are asking pharmacies to transmit their November 2007 files and post their corresponding paperwork as early as possible in December.

I would also like to remind you of the HSE's policy on the submission of electronic files that are not correctly formatted. As you can appreciate we are only able to take in and process claim files in the agreed electronic formats. If a file is transmitted that cannot be processed because it does not conform to the agreed standards it will reject, and cannot be included in the early pay cycle for that month. In such an event the pharmacist will need to code and submit their paper claims for that month.

I would like to take this opportunity, on behalf of the PCRS, to wish you, your staff and family, a very happy Christmas and a prosperous New Year, and thank you for your co-operation with us throughout the year.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'PB', with a long horizontal line extending to the right.

PATRICK BURKE

Assistant National Director

Primary Care Reimbursement Service