



Circular 010/21

30th March 2021

Expression of Interest for Delivery of Covid-19 Community Pharmacy Vaccination Service

Dear Pharmacist,

As the HSE expects vaccine supply to become more available in the coming months, it is preparing to expand the number of locations from which a COVID-19 Vaccination service can be delivered to include suitable community pharmacy locations. The vaccine currently expected to be made available through community pharmacy is COVID-19 Vaccine AstraZeneca®.

In preparation for the rollout, Pharmacists should conduct a risk assessment and capacity assessment to determine if their site is appropriate (premises and staffing levels) for the administration of the COVID-19 vaccines and to determine the number of vaccinations that they can administer safely. The HSE is finalising operational guidance including a checklist to assist with this process. It will be published shortly on the HSE website.

The HSE recognises that due to the space and staffing requirements of the service not all pharmacy locations will necessarily wish to deliver the service or be in a position to do so. Some pharmacy contractors may consider vaccination off site. In order to provide the COVID-19 vaccines in a safe and efficient manner, community pharmacies will require the following:

- Registration/Reception area for patients - sufficient to allow for social distancing
- Vaccine preparation area and refrigeration area
- Vaccination area for patients
- Post vaccination area for patients which allows for patients to wait for the required 15minutes observation time after administration of the vaccine. This need not be within the community pharmacy building but must allow for social distancing and be supervised by pharmacy staff.

The objective of this communication is to elicit Expressions of Interest from pharmacy contractor locations who wish and are in a position to deliver a COVID-19 vaccination service in their locality.

In their review of any Expressions of Interest received, the HSE has to consider a range of factors from its own perspective, to include but not limited to efficiencies of delivery logistics and stock risk through wastage.

If you wish to deliver the service for this campaign, please complete the form attached and return for the attention of your local HSE Pharmacist by Monday 12th April 2021. A list of the respective names and contact details is included. Collated details of Expression of Interest will then be forwarded to PCRS, who will in turn advise you if your pharmacy can be included in the initial Community Pharmacy vaccine rollout. Please do not return the EOI form until after you have reviewed the HSE Operational Guidance for Vaccination in Community Pharmacy which will be published shortly.

The form can be signed by the Supervising Pharmacist where authorised by the Pharmacy Contractor to do so. Separate confirmations are required from the Superintendent Pharmacists. Please note the required confirmations are required before the pharmacy can be added to the list of locations to which the vaccine can be delivered.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Shaun Flanagan', written over a horizontal line.

Shaun Flanagan
Primary Care Eligibility & Reimbursement

PHARMACY EXPRESSION OF INTEREST FORM

I wish to apply to provide a COVID vaccine service on behalf of the HSE.

Name of Pharmacy Contractor: _____

Address of Pharmacy Contractor:

Eircode: _____

GMS No of Pharmacy Contractor: _____

PSI No of Contractor: _____

I can confirm the following:

		Please Tick to Confirm
1	The pharmacist professional staff administering the vaccine have completed or will have completed the requisite programmes of education and training as accredited by the PSI prior to providing the vaccinations service	
2	Staffing levels at the location are sufficient to comply with the HSE Operational Guidance for Vaccination in Community Pharmacy	
3	The premises where the vaccination service will be provided can maintain social distancing and infection control measures throughout the patient visit to the site(s). a) Insert floor size (outside of dispensary) of pharmacy _____ b) Where relevant, insert size of observation area if not within current pharmacy footprint _____ c) Insert anticipated numbers of patients that could be vaccinated at the location in a week _____	
4	The Pharmacy will submit the Public Health requirements of the HSE electronically in the form set out by the HSE	
5	I will comply with all relevant HSE Policies and Procedures in the administration of the COVID vaccine	

Signature _____

Professional Reg No _____

Supervising Pharmacist

FORM FOR COMPLETION BY SUPERINTENDENT PHARMACIST

How would you co-ordinate vaccine capacity alongside existing pharmaceutical services? (E.g. additional vaccinating pharmacists, additional space dedicated to vaccine service delivery or additional opening times dedicated for vaccine services only)

How would you ensure that there is capacity and capability to coordinate administration activities?

How do you propose to provide a waiting area which allows for patients to wait for the required 15 minute post vaccination observation period and social distancing requirements?

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Provide additional information on how you will maintain social distancing and infection control measures throughout the patient visit to the site

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Provide information on how you will ensure that staff have appropriate space and trained workforce to prepare the vaccine

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How many vaccines do you anticipate you could provide in a week? _____

How many vaccinators do you anticipate that you will be using? _____

Will these be consecutive shifts or operating at the same time? _____

Provide additional information about your ability to support patients with additional needs, including access, language or communication.

I have considered the factors in delivering an expanded service and am satisfied as Superintendent Pharmacist that a safe service can be delivered at _____

GMS No _____, PSI No _____ in conjunction with the existing pharmaceutical services at this location.

Signature _____

PSI Reg No _____

Superintendent Pharmacist

HSE Pharmacists in the Areas

Health Service Area	Primary Care / Community Care Pharmacist	Address	Telephone	Email Address
CHO 6 / 7 / 9	On Leave	Health Service Executive Block B The Civic Centre Main Street BRAY Co Wicklow	(01) 274 4225	PCRS.CovidVaccineAdmin@hse.ie
CHO 3	Louisa Power	Primary Care Unit HSE –West Ballycummin Avenue Raheen Business Park LIMERICK	061 464 002	Louisa.power@hse.ie
CHO 4	Louise Creed	HSE South Block 15, Saint Finbarr’s Hospital Douglas Road CORK	021 492 3821	louise.creed@hse.ie
CHO 2	Nuala Prendeville	Primary Care Unit Merlin Park Hospital GALWAY	091 775 674	Nuala.prendeville@hse.ie
CHO 8 / 1	Joanne O’Brien	Primary Care Unit Railway street NAVAN Co Meath	046 907 6435	joannep.obrien@hse.ie

CHO 5	Mel Cox	Primary Care Unit Lacken Dublin Rd KILKENNY	056 778 4158	mel.cox@hse.ie
CHO 8	Pat Murphy	Primary Care Centre, Connolly St., MOUNTMELICK Co. Laois	057 86 97501	pat.murphy@hse.ie
CHO 1	Trevor Hunter	Health Service Executive Primary Care Development Unit JFK House JFK Parade SLIGO	071 9135031	TrevorA.Hunter@hse.ie