



Circular 026/20

25th September 2020

Re: Pharmacy Training Grant 2019/2020

Dear Pharmacist,

Circular 16/20 informed that the deadline for the Pharmacy Training Grant for courses completed in 2019 had been extended to 30th September 2020. This has now been further extended to **31st October 2020**.

Along with this extension, Pharmacists now have the option to claim for approved courses completed up to 31st October 2020 and submit those claims for payment now also. The deadline for payment of courses completed in 2020 will remain at 31st March 2021. However, if you choose to submit these claims now, they will be paid promptly as opposed to previous years when payment would not be made until after the payment deadline.

The following points may assist you when preparing your claim:

- **Courses completed in 2019 must be submitted for payment by 31st October 2020. No further claims in respect of courses completed in 2019 will be accepted after this date.**
- **Courses completed in 2020 may be submitted now also, and will be paid promptly, but the option remains to submit a claim for courses completed in 2020 up until 31st March 2021. A maximum of €1270 may be claimed per pharmacy per calendar year**
- All applications must be accompanied by a training plan for pharmacy staff. **Failure to do so will mean that the application will be returned to you.**
 - If submitting a claim for courses completed in 2019, the training plan should be for 2020.
 - If claiming for courses completed in 2020, the training plan should be for 2021.
- Pharmacy Training Grants apply to any staff member who is employed in the pharmacy on a continuous basis
- The date of course completion is taken as the date on the certificate of completion.
- Original receipts and copies of certificates of completion must be submitted. These are non-returnable.
- Please complete an individual claim form for each member of staff who has undergone relevant training. **Complete one summary form for each year you are claiming for. Submit parts 2 and 3 of each form. Retain part 1.**
- Ensure all required information is given, e.g. on the claim form, give the students name and full address and PPS number. Ensure that the correct course code is given.
- The summary form must be signed by the supervising pharmacist
- Application forms can be obtained by emailing PCRS.PharmacyGrant@hse.ie or alternatively by contacting the Pharmacy Processing Unit in the HSE Primary Care Eligibility Reimbursement Service on 01- 8647100.
- Claims for payment must be submitted to your local HSE Pharmacist as per the contact sheet attached. Your HSE Pharmacist should be contacted for any queries in relation to the training grant.

Approved Courses for Pharmacy Training Grant for training conducted during 2019 or 2020 as agreed with Department of Health

Course Code	Description of Course	Maximum Payable
IPU 01	The former IPU Medicines Counter Assistant Course 1 (MCA 1)	€550
IPU 02	The former IPU Medicines Counter Assistant Course 2 (MCA 2)	€550
IPU 03	The current IPU Medicines Counter Assistant (MCA) Course	€550
IPU 04	Year 1 IPU Pharmacy Technicians Course	€1270
IPU 05	Year 2 IPU Pharmacy Technicians Course	€1270
IPU 06	IPU Pharmacy Interact Course	€260
IPU 07	IPU Pharmacy InterLink Course	€260
PTG 11	Cardiovascular Risk Assessment Training	€250
PTG 12	CPR course (Multiple Providers)	€95
PTG 13	Parenteral Administration of Medicines (Hibernian Healthcare Delivered)	€365

Yours faithfully



Shaun Flanagan
Primary Care Eligibility & Reimbursement Service

Health Service Area	Primary Care / Community Care Pharmacist	Address	Telephone	Fax	E mail Address
CHO 1	Trevor Hunter	Health Service Executive Primary Care Development Unit JFK House JFK Parade Sligo	071 9135031	071 9135027	Trevor.A.Hunter@hse.ie
CHO 1 / 8	Joanne O'Brien	Primary Care Unit Railway street Navan, Co Meath	046 907 6435	046 907 1052	joanep.obrien@hse.ie
CHO 2	Nuala Prendeville	Primary Care Unit Merlin Park Hospital Galway	091 775 674	091 770 326	nuala.prendeville@hse.ie
CHO 3	Louisa Power	Primary Care Unit HSE -West Ballycumin Avenue Raheen Business Park Limerick	061 464 002	061 464 271	louisa.power@hse.ie
CHO 4	Louise Creed	HSE South Block 15, Saint Finbarr's Hospital Douglas Road Cork	021 492 3821	021 4923820	louise.creed@hse.ie
CHO 5	Mel Cox	Primary Care Unit Lacken Dublin Rd Kilkenny	056 778 4158	056 778 4391	mel.cox@hse.ie
CHO 6 / 7 / 9	Laura Nyhan	Health Service Executive Block B The Civic Centre Main Street Bray, Co Wicklow	(01) 274 4249	(01) 274 4289	laura.nyhan@hse.ie
CHO 8	Pat Murphy	Primary Care Centre, Connolly St., Mountmellick Co. Lacs	057 86 97501	057 86 97522	pat.murphy@hse.ie