Feidhmeannacht na Seirbhíse Sláinte Health Service Executive Seirbhísí Comhroinnte Náisiúnta Seirbhís Aisíoca Príomhchúraim Bealach amach 5 an M50 An Bóthar Thuaidh Fionnghlas Baile Átha Cliath 11

Finance Shared Services Primary Care Reimbursement Service Exit 5 , M50 North Road Finglas Dublin 11

Guthán: (01) 864 7100 Facs: (01) 834 3589 Ph: (01) 864 7100 Fax: (01) 834 3589

Circular Ref 014/07

26<sup>th</sup> October 2007

Dear Pharmacist

## Re: Hepatitis B Vaccinations – Pharmacy Staff Members

Arrangements have now been put in place to facilitate the provision of a course of Hepatitis B Vaccinations to you and other pharmacy staff in registered methadone pharmacies.

In order to avail of this facility the staff members must be registered under the Drugs Payment Scheme and the Pharmacist must complete a simple registration form in respect of each eligible staff member. A pad of these forms is attached. Please note that <u>all</u> fields on the form must be completed in order for the staff member to receive the vaccinations.

**Part 1** of the registration form should be sent immediately to Data Administration Unit, Primary Care Reimbursement Service, Exit 5, M50, North Road, Finglas, Dublin 11, to register the staff member's eligibility. Please do not include these registration forms in your monthly claim bundles, the registration forms should be sent by separate post. It is important to note that the GP can only validate eligibility and provide the vaccination to your staff after the registration has been received in PCRS. Therefore, it would be greatly appreciated if you would send the fully completed registration forms to PCRS as soon as they are completed.

**Part 2** should be retained by the Pharmacist for your own records.

**Part 3** should be given to the staff member in order that it may be presented to a currently registered <u>GMS doctor</u> when attending to receive each vaccination.

The entire course consists of three vaccinations followed by a serology test, and is completed over a period of months.

If any staff member is the holder of a Medical Card they are entitled to the course of vaccinations under the arrangements for patients in at-risk categories and should avail of the service in the normal way through the Medical Card scheme.

If you require further information, please do not hesitate to contact the Data Administration Unit at the PCRS.

Patrick Burke Assistant National Director Primary Care Reimbursement Service