



Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhísí Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8
Tel: 01 6352319 Email: nationalhr@hse.ie

To: Each Member of the Directorate and Leadership Team
Each Assistant National Director HR
Each Hospital Group CEO
Each Hospital Group Director of HR
Each Chief Officer CHO
Each CHO HR Manager
Each CEO Section 38 Agencies
Each HR Manager Section 38 Agencies
Each Employee Relations Manager
Each Group Director of Nursing & Midwifery
Each Group Director of Midwifery

2nd January, 2019

Re: HR Circular 001/2019 re Transition to Additional Superannuation Contribution (ASC) from Pension Related Deduction (PRD) in the Public Service on 1 January 2019

Dear Colleagues,

Please see attached copy of Department of Health Circular 16/2018 and associated Department of Public Expenditure & Reform Circular 21/2018 regarding the Transition to Additional Superannuation Contribution (ASC) from Pension Related Deduction (PRD) in the Public Service on 1 January 2019. Please also find attached Guidance for Payroll Operators on Additional Superannuation Contribution (ASC) and all related forms in Excel and PDF format.

The purpose of these circulars is to notify public service employers of the transition to ASC from PRD and to set out relevant instructions, and to ensure the consistent application of the Additional Superannuation Contribution across all public service bodies. The application of the transition to ASC from PRD is covered in the Public Service Pay and Pensions Act 2017.

Please ensure that this Circular and related documents are brought to the attention of all relevant staff in your area of responsibility particularly those working in Payroll.

Queries

Managers may refer any queries that they may have in relation to this Circular to their local HR / Employee Relations Department.

Queries from HR Departments on the contents of this Circular may be referred to Mary Ruane, HSE Corporate Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2. Tel: 01 6626966, Email: mary.ruane@hse.ie.

Technical queries may be emailed direct to pensions@per.gov.ie (placing “Circular 21/2018 – ASC” in the subject line).

Please note also that the National HR Help Desk is also available to take queries on 1850 444 925 or ask.hr@hse.ie.

Yours sincerely,



Rosarii Mannion,
National Director of Human Resources.