



Stiúrtóir Náisiúnta,
Acmhainní Daonna

Feidhmeannacht na Seirbhísí
Sláinte Ospidéal Dr. Steevens',
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To: Chief Executive Officer
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Each Hospital Group CEO
Each Hospital Group Director of HR
Each Chief Officer CHOs
Each Head of HR CHOs
Head of HR, PCRS
Each CEO Section 38 Agencies
Each HR Manager Section 38 Agencies
Each Employee Relations Manager
Each Group Director of Nursing & Midwifery
Each Group Director of Midwifery
Each Clinical Director
Director National Ambulance Service

From: Anne Marie Hoey, National Director of Human Resources

Date: 3rd May 2022

Re: HR Circular 013/2022 – Updated HR Circular on Collection of Covid-19 Absence Data

For Reference: previously issued relevant HR Circulars; HR Circular [007/2020](#), HR Circular [008/2020](#), HR Circular [018/2020](#), HR Circular [038/2020](#), HR Circular [008/2022](#), [HR Circular 010/2022](#) and HR Circular [011/2022](#) on COVID-19 absence/attendance codes

Dear Colleagues,

The purpose of this circular is to set out the revised arrangements in regard to the relevant COVID-19 absence/attendance arrangement for the collection of COVID-19 absence data.

The arrangements for the **weekly collection** of COVID-19 absence/attendance data will cease as a consequence of decreasing levels of staff absence due to COVID-19.

- The final arrangements for the **weekly collection** of COVID-19 absence/attendance data are as follows:
 - For period 23rd April 2022 - 29th April 2022 due 12 noon, Wednesday 4th May 2022.

- For period 30th April 2022 - 6th May 2022 due 12 noon, Monday 9th May 2022.
- Weekly COVID-19 absence/attendance data should be submitted to Email: nationalabsence@hse.ie
- Following submission on the 9th May 2022, COVID absence data is only required to be submitted through monthly reporting of absence.

Queries

For queries relating to the absence/attendance codes due to COVID-19, please contact nationalabsence@hse.ie.

Yours sincerely



Anne Marie Hoey
National Director of Human Resources