



**Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna**

Feidhmeannacht na Seirbhísí Sláinte  
Ospidéal Dr. Steevens'  
Baile Átha Cliath 8

**Office of the National Director of Human Resources**

Health Service Executive  
Dr. Steevens' Hospital  
Dublin 8

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**To: Each Member of the Directorate and Leadership Team  
Each Assistant National Director HR  
Each Hospital Group CEO  
Each Hospital Group Director of HR  
Each Chief Officer CHO  
Each CHO HR Manager  
Each CEO Section 38 Agencies  
Each HR Manager Section 38 Agencies  
Each Employee Relations Manager  
Each Group Director of Nursing & Midwifery  
Each Group Director of Midwifery  
Each Clinical Director**

10<sup>th</sup> July, 2019

**Re: HSE HR Circular 015/2019 re Purchase and Transfer of Retirement Benefits under the Single Public Service Pension Scheme**

Dear Colleagues,

Please see attached copy of Department of Public Expenditure & Reform Circular 15/2019 (*Appendix 1*) which introduces arrangements to enable Single Scheme Members to purchase retirement benefits in the Single Scheme and to enable Single Scheme members to transfer retirement benefits accrued in certain other Revenue approved Schemes and PRSAs into the Single Scheme.

The main purpose of the purchase facility is to allow persons who may not have a long career in the public service to boost their retirement benefits under the Single Scheme. The main purpose of the transfer facility is to allow Single Scheme members with transfer values arising from pension entitlements in certain other Revenue approved retirement schemes and PRSAs to transfer those entitlements into the Single Scheme.

The Purchase and Transfer Facility will operate on the basis of the purchase of additional referable amounts for pension and/or lump-sum. It will operate on a cost-neutral basis, with the pricing of purchased benefits being based on the actuarially calculated cost of paying out those benefits at retirement. Purchased benefits will rank on a par with benefits ordinarily earned, and are inclusive of dependants' benefits in line with existing benefit provisions under the Single Scheme.

The eligibility criteria, calculation formulae and rates and examples are contained within the DPER Circular 15/2019.

The arrangements come into effect on 1<sup>st</sup> October 2019.

Please ensure that this Circular and related documents are brought to the attention of all relevant staff in your area of responsibility particularly those who are Single Scheme members (including those currently on leave).

#### **Queries**

Employees and Managers are invited to address any queries that they may have regarding the SPSPS to their local superannuation unit in the first instance.

Any queries in relation to policy clarification may be forwarded to Gerry Mescall, HSE Pensions Standards & Quality Manager – HBS HR Services Email: [gerry.mescall@hse.ie](mailto:gerry.mescall@hse.ie)

Relevant Authorities wishing to raise queries may email them to [singleschemequeries@per.gov.ie](mailto:singleschemequeries@per.gov.ie) (placing “Circular 15/2019 – Purchase/Transfer” in the subject line).

Please note also that the National HR Help Desk is also available to take queries on 1850 444 925 or email: [ask.hr@hse.ie](mailto:ask.hr@hse.ie)

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Rosarii Mannion', with a long horizontal flourish extending to the right.

**Rosarii Mannion**  
**National Director of Human Resources**