



**Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna**

Feidhmeannacht na Seirbhíse Sláinte  
Ospidéal Dr. Steevens'  
Baile Átha Cliath 8

**Office of the National Director of Human Resources**

Health Service Executive  
Dr. Steevens' Hospital  
Dublin 8

Tel: 01 6352319 Email: nationalhr@hse.ie

**To:** Chief Executive Officer  
Each National Director  
Each Assistant National Director HR  
Each Assistant Chief Finance Officer  
Each Hospital Group CEO  
Each Hospital Group Director of HR  
Each Chief Officer CHOs  
Each Head of HR CHOs  
Head of HR, PCRS  
Each CEO Section 38 Agencies  
Each HR Manager Section 38 Agencies  
Each Employee Relations Manager  
Each Group Director of Nursing & Midwifery  
Each Group Director of Midwifery  
Each Clinical Director  
Director National Ambulance Service

**From:** Anne Marie Hoey, National Director Human Resources

**Date:** 30<sup>th</sup> June 2021

**Re:** HR Circular 026 2021 Re HSE Policy on Annual Certification of registration with relevant registration boards at CORU

---

Dear Colleagues,

The attached HSE Policy sets out the HSE's policy on certification of registration by regulated practitioners with relevant Registration Boards at CORU. The seven professions covered by this policy are;

- Dieticians
- Occupational Therapists
- Physiotherapist
- Radiographers
- Radiation Therapists
- Social Workers
- Speech and Language Therapists

The purpose of this policy and procedure is to protect patients, service users and HSE employees and to provide evidence in support of good governance in accordance with obligations set out in Part 4 of the Health and Social Care Professionals Act 2005.

The policy requires the relevant regulated practitioners to certify annually, by way of the Patient Safety Assurance Certificate (PSAC) (Appendix 1):

1. That they are appropriately registered with the relevant Registration Board at CORU
2. That they will advise the HSE without delay if there is any change in their registration status by way of restrictions or conditions placed on their practice or through erasure from the register or any other change to their status
3. The name under which they are registered with the relevant Registration Board at CORU

The policy is effective from **24<sup>th</sup> June 2021**. It supersedes **HSE HR Circular 006/2017 HSE policy on Annual Certification of registration with relevant registration boards at CORU** and **HSE HR Circular HR Circular 015/2018 re HSE Policy on Annual Certification of registration of Physiotherapists with the Physiotherapist Registration Board at CORU**.

The policy also assigns responsibility to relevant managers and functions to ensure that this policy is implemented.

Please bring this circular to the attention of all relevant staff in your area of responsibility.

### **Queries**

General information on registration is available on the CORU website at; <https://coru.ie/health-and-social-care-professionals/>

Queries relating to registration with CORU should be sent to CORU; [registration@coru.ie](mailto:registration@coru.ie) . Queries on international qualifications: [recognition@coru.ie](mailto:recognition@coru.ie)

Queries from individual employees or managers in relation to this memorandum should be referred to local HR/Employee Relations Departments.

Queries from HR/Employee Relations Departments in relation to professional matters related to this circular may be referred to Jackie Reed, National Lead, National Health & Social Care Professions Office, Clinical & Administration Block A (2nd Floor, Green Corridor), HSE Merlin Park, Galway. Tel: 087 415 8758, E-mail: [jackie.reed@hse](mailto:jackie.reed@hse)

Queries from HR/Employee Relations Departments in relation to HR matters related to this circular may be referred to Aoife O'Riordan, Corporate Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2. Tel: 01 6626966, Email: [aoife.oriordan@hse.ie](mailto:aoife.oriordan@hse.ie)

Yours sincerely,



**Anne Marie Hoey**  
**National Director of Human Resources**



Information and advice on COVID-19 Go to [www.hse.ie/coronavirus](http://www.hse.ie/coronavirus)