



Stiúrtóir Náisiúnta,
Acmhainní Daonna

Feidhmeannacht na Seirbhíse
Sláinte Ospidéal Dr. Steevens',
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National Director
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To:

- Chief Executive Officer**
- Each National Director**
- Each Assistant National Director HR**
- Each Assistant Chief Finance Officer**
- Each Hospital Group CEO**
- Each Hospital Group Director of HR**
- Each Chief Officer CHOs**
- Each Head of HR CHOs**
- Head of HR, PCRS**
- Each CEO Section 38 Agencies**
- Each HR Manager Section 38 Agencies**
- Each Employee Relations Manager**
- Each Group Director of Nursing & Midwifery**
- Each Group Director of Midwifery**
- Each Clinical Director**
- Director National Ambulance Service**

From: Anne Marie Hoey, National Director of Human Resources

Date: 8th November 2022

Subject: HR Circular 031/2022: Revision of certain grade scales as set out in HSE HR Circulars 25/2022 and 29/2022 (Department of Health Circulars 6/2022 and 8/2022)

Dear Colleagues

I wish to advise that the Department of Health has issued Circular 9/2022 *Revision of certain grade scales as set out in Circulars 6/2022 and 8/2022 (Appendix 1)*.

The purpose of DoH Circular 9/2022 is to convey instructions regarding adjustments to certain rates of pay that are set out in pay scales associated with DoH Circulars 6/2022 and 8/2022 wef **1 February 2022**. The impacted grades are:

Grade Code	Grade
4014	Catering Officers I
4001	Catering Officers II
4002	Catering Officers III

4105	Catering Manager
6436	Dental Surgery Assistant (without qual)
6584	Home Support Resource Manager
6584	Home Support Resource Manager - <i>obsolete grade</i>
5497	Fire Prevention Officers
6521	Psychology Assistant
3433	Senior Phlebotomist

The revised rates applying to the grades listed above are set out on page 2 of DoH Circular 9/2022.

Please note that these revised rates have been incorporated into the current Department of Health Consolidated Salary Scales as set in [HSE HR Circular 030 2022 Application of pay adjustments due on 2 February 2022 and 1 October 2022-amended Building Momentum Agreement](#)

Please ensure that this Circular is brought to the attention of all relevant managers in your area of responsibility including Payroll Managers.

Queries

Queries from individual employees or managers regarding these arrangements should be referred to local HR Departments/Employee Relations Departments. Please note that the National HR Help Desk is also available to take queries on 1850 444 925 or email: ask.hr@hse.ie

Queries from HR Departments on the contents of this Circular may be referred to National Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2 Tel: 01 6626966, Email: info.t@hse.ie

Yours sincerely



Anne Marie Hoey
National Director of Human Resources