



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

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To: Each Member of the Leadership Team
Each Assistant National Director HR
Each Hospital Group CEO
Each Hospital Group Director of HR
Each CHO Head of HR
Each Chief Officer CHO
Each CEO Section 38 Agencies
Each HR Manager Section 38 Agencies
CEO Tusla

From: Rosarii Mannion, National Director Human Resources

Date: 4th September, 2017

Subject: HR Circular 032/2017 re New National Framework Agreement for Agency Services

Dear Colleagues,

The Health Service Executive has recently completed an EU procurement process to develop a National Multi-Supplier Framework Agreement for the delivery of Agency Services for the provision of short term / temporary medical agency placements for the following staff:

- Doctors (Consultants and NCHDs)
- Nurses
- Health Care Assistants
- Allied Health Professionals
- Social Care Workers

This National Framework Agreement is primarily for the HSE / TUSLA and the wider publicly-funded Health sector in line with Government Policy / One Voice for Health, to engage the services of an Agency Company to provide personnel to fill short term / locum cover for the above positions. The Agency personnel provided by the Agency Company will be employed and paid by the Agency Company.

As you are aware, costs associated with the supply of agency staffing represents an extremely significant area of expenditure for the Organisation and the award of this National Framework is a critical step in achieving value for the public purse while also maintaining service standards and ensuring continuance of supply.

For the purposes of the Framework, the HSE / Tusla Locations have been divided into two Lot Areas, as follows:

Lot 1

Saolta Hospital Group

RCSI Hospital Group

Ireland East Hospital Group

CHO Area 1: Donegal, Sligo / Leitrim / West Cavan and Cavan / Monaghan

CHO Area 2: Galway, Roscommon and Mayo

CHO Area 8: Laois / Offaly, Longford / Westmeath, Louth and Meath

CHO Area 9: Dublin North, Dublin North Central and Dublin North West

Tusla Sites in CHO Areas 1, 2, 8 & 9.

Lot 2

Dublin Midlands Hospital Group

The Children's Hospital Group

South/Southwest Hospital Group

University of Limerick Hospital Group

CHO Area 3: Clare, Limerick, and North Tipperary / East Limerick

CHO Area 4: Kerry, North Cork, North Lee, South Lee, and West Cork

CHO Area 5: South Tipperary, Carlow / Kilkenny, Waterford and Wexford

CHO Area 6: Wicklow, Dun Laoghaire and Dublin South East

CHO Area 7: Kildare / West Wicklow, Dublin West, Dublin South City, and Dublin South West

Tusla Sites in CHO Areas 3, 4, 5, 6 & 7.

The main changes in the new Framework are:

1. This is a multi-supplier Agency Framework - There will be one Principal supplier for each Category in each Lot, as well as up to four second-tier suppliers for each Category in each Lot;
2. Doctor hourly pay rates are reduced;
3. Agency fee will now only apply on standard rate of pay and not on any premium rates.

The implementation date for the new Framework is 1st September, 2017. From this date, only the Agencies on the Framework contract may be used for the provision of short-term / temporary and locum staff and strict adherence to the terms on which the contracts have been awarded must be maintained. There is no authorization for any HSE staff member to use any Agency outside of the Agencies formally contracted for a particular staff category in the relevant Lot Area. For details of the approved supplier Agencies for each Category and each Lot Area, and the relevant Agency fees, please see <http://ihbs.healthirl.net/Human-Resources/Agency-Contract-Management/>

Agency staff currently employed in the system through Agencies other than those on the Framework must not have their contracts renewed.

This Framework is separate to any international recruitment initiative.

Queries

If you have any queries regarding this matter, please contact Pam Connolly, HBS Business Manager, pam.connolly@hse.ie 091 775329 or 087 8032923

Yours sincerely,



Rosarii Mannion
National Director of Human Resources