



Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna

Feidhmeannacht na Seirbhísí Sláinte

Ospidéal Dr. Steevens'

Baile Átha Cliath 8

Office of the National Director of Human Resources

Health Service Executive

Dr. Steevens' Hospital

Dublin 8

Tel: 01 6352319 Email: nationalhr@hse.ie

**To: Chief Executive Officer
Each National Director
Each Assistant National Director HR
Each Assistant Chief Finance Officers
Each Hospital Group CEO
Each Hospital Group Director of HR
Each Chief Officer CHO
Each CHO Heads of HR
Each CEO Section 38 Agencies
Each HR Manager Section 38 Agencies
Each Employee Relations Manager**

From: Anne Marie Hoey, National Director Human Resources

Date: 8th May 2020

Re: HR Circular 036/2020: HIPE at Hospital Departments

Dear Colleagues,

FORSA referred a group claim for HIPE Coders to the WRC in 2019, on the issue of the grading for the post across the country. Following conciliation on the 31st January 2019, the parties agreed to conduct an evaluation exercise, using sufficient numbers of the current Grade 4 posts, to allow for necessary cognisance of the various hospital types, profiles and sizes.

WRC agreement 163529, arising from a further engagement on the 13th December 2019, recorded the process above as being concluded and in line with the provisions of that agreement. Therefore the following should be applied:

- HIPE coder posts are to be at Grade V level.
- Save in circumstances where local probation arrangements are at play, current post holders will be designated in to the new grade.

- In terms of assimilation to the new grading, normal pay on promotion rules as per Circular 10/71 will apply.
- The effective date of implementation will be the 1st July 2019.
- All new appointments to the role will be at Grade V level.

Please ensure that this Circular is brought to the attention of all relevant managers in your area of responsibility including Payroll Managers.

Queries

Queries from individual employees or managers regarding these arrangements should be referred to local HR Departments / Employee Relations Departments.

Queries from HR Departments on the contents of this Circular may be referred to John Delamere, HSE Corporate Employee Relations, 63- 64 Adelaide Road, Dublin 2. Tel: 01 6626966 Email: John.Delamere@hse.ie

Please note that the National HR Help Desk is also available to take queries on 1850 444 925 or email: ask.hr@hse.ie.

Yours sincerely



Anne Marie Hoey
National Director of Human Resources



“To view the Health Services People Strategy 2019 - 2024 please click [here](#).”

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