



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

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To: Each Member of the Directorate and Leadership Team
Each Chief Officer, CHO
Each CEO, Hospital Group
Each CEO, Section 38 Agency
Each Employee Relations Manager
HR Senior Staff

From: **Rosarii Mannion, National Director Human Resources**

5th April, 2017

Re: **HR Circular 007/2017 – Domestic Subsistence Allowance**

Dear Colleagues,

I wish to advise that the Department of Health have confirmed that the Minister for Public Expenditure and Reform has approved a review of the standard rates of subsistence allowance in Ireland payable to civil and public servants (DOH Circular 7/2017 refers).

The revised arrangements are applicable with effect from 1st April 2017.

The revised arrangements are set out in attached **appendix 1** and the following should be noted:

- a) In recognition of difficulties in sourcing suitable accommodation in Dublin within the standard rate, a separate Vouched Accommodation (VA) rate may apply where officers are claiming an overnight allowance in Dublin.
- b) In such cases, a Vouched Accommodation rate consisting of the vouched costs of accommodation up to a limit of the standard overnight rate (€133.73) plus the appropriate day rate for the officers' meals may be claimed.

All queries with regard to the contents of this Circular should be to Advisory Services, HSE CERS, 63-64 Adelaide Road, Dublin 2. 01 6626966, info.t@hse.ie

Please ensure that the contents of this Circular and accompanying appendices are notified to all relevant personnel within your agency or employment.

Yours sincerely,



Rosarii Mannion,
National Director of Human Resources.