



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna  
Feidhmeannacht na Seirbhíse Sláinte  
Ospidéal Dr. Steevens'  
Baile Átha Cliath 8

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To: Each Member of the Directorate and Leadership Team  
Each Assistant National Director, HR  
Each Chief Officer, CHO  
Each CEO, Hospital Group  
Each CEO, Section 38 Agency  
Each Employee Relations Manager  
HR Senior Staff

From: Rosarii Mannion, National Director Human Resources

Date: 6<sup>th</sup> July, 2017

Re: **HR Circular 024/2017 re Interns (Recruited under Terms of HRA)**

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Dear Colleagues,

I refer to the provisions of the "Chairman's Note" of Lansdowne Road Agreement dated 28<sup>th</sup> May 2015, which provides for the regularisation of Interns, in a permanent capacity, following completion of 18 months satisfactory service as an intern.

All employers are reminded that this measure should be implemented in a timely manner and without undue delay. In this latter regard, all employers should conduct a review, at the end of each month, to determine the number of staff who have concluded their internship over the previous month, and those who so meet the necessary criteria should be regularised in a permanent capacity, with immediate effect.

**Queries:**

Staff in the HR Division are available to support implementation and in this regard if assistance is required, please contact John Delamere, HSE Corporate Employee Relations Service on email: [info.t@hse.ie](mailto:info.t@hse.ie)

Yours sincerely,

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**Rosarii Mannion**  
National Director of Human Resources