



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

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HSE HR Circular 05/2008

**To: Each HSE Hospital Network Manager and
Local Health Office Manager
Each CEO direct funded Voluntary Hospital/Voluntary Agency
Assistant National Director, HR**

22nd January 2008

Re: SKILL Project – staff development

Dear Colleague,

I refer to the continued implementation of the staff development initiative – the SKILL Project in the context of the HSE HR Circular 01/2008 issued from this office on 8th January 2008.

Specifically in relation to the SKILL Project I would like to re-iterate that it is financed by way of a discrete training fund approved by the Department of Finance. Therefore, you should ensure that the participation of support staff on SKILL programmes continues at planned levels.

Funding is available from the SKILL Project in respect of costs of replacing participants on these programmes. Where such participants are released for the day(s) of their training programme, they may be temporarily replaced, should this prove necessary, without breaching the provisions of the above mentioned circular.

Please ensure that this message is communicated to all relevant personnel within your remit/agency, and that any perceived impediments to the success of the SKILL project are addressed.

Yours sincerely,

Martin Mc Donald
National Director of Human Resources

cc National Director NHO
cc National Director PCCC