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29th December 2006

HSE HR Circular 20/2006

To : Each National Director, Assistant National Director, Hospital Network Manager,
Local Health Manager
Re: Travelling Expenses/ Motor Travel Rates

I wish to advise you that approval may be assumed for implementation of the revised rates for travelling expenses with effect from 1st July 2006.

The revised rates are shown in mile and kilometre format below. These rates will, in future, be referred to as motor travel rates. Payment of the rates authorised in this circular is subject to the general regulations governing such payment and any other instructions which in force from time to time.

Rates per mile effective from 1st July 2006

| Official Motor Travel in a calendar year | Engine capacity up to 1,200cc | Engine capacity 1,201 to 1500cc | Engine capacity 1,501 and over |
|--|-------------------------------|---------------------------------|--------------------------------|
| | Cent | Cent | Cent |
| Up to 4,000 | 86.05 | 102.58 | 129.88 |
| 4,001 and over | 44.42 | 51.33 | 61.07 |

Rates per kilometre effective from 1st July 2006

| Official Motor Travel in a calendar year | Engine capacity up to 1,200cc | Engine capacity 1,201 to 1,500cc | Engine capacity 1,501 and over |
|--|-------------------------------|----------------------------------|--------------------------------|
| | Cent | Cent | Cent |
| Up to 6,437 | 53.48 | 63.75 | 80.72 |
| 6,438 and over | 27.61 | 31.90 | 37.96 |

Line Managers should continue to ensure that only essential travel is undertaken and that the number of staff on any official journey is kept to a minimum.

Please arrange for these revisions to be brought to the attention of all appropriate personnel including Voluntary Agencies within your area.

Yours sincerely,

Martin McDonald
National Director of Human Resources