

12th February 2003

TO: Director of Human Resources

**Each Health Board
Each Voluntary Hospital
Each Mental Handicap Agency
Each Specialist Agency**

RE: Special Olympics

Dear Colleague

I am aware that a number of staff have enquired about leave arrangements in the event of taking up duty as a Volunteer at the forthcoming Special Olympics.

This matter was discussed at a meeting of the HSEA Board on Wednesday 12th February following which it was agreed that such requests should be considered on a cost neutral basis and in a manner that will not cause precedent.

For your information and attention.

Yours sincerely

Brendan Mulligan
HEAD OF INDUSTRIAL RELATIONS