

Rapid Response Corps Employer Agreement Form HR 116 (a)

HSE HR Circular 17/2008

Please complete in Block Capitals/Tick appropriate boxes

Employee Details									
Surname	First Name								
Grade	Personnel Number								
Location	PPS Number								
Position Name	Position Number								
<p>I have been informed by my employee, named above, that s/he has applied to join Irish Aid's Rapid Response Corps and that s/he has been shortlisted and invited to interview by Irish Aid. I have read the contents of the "Employee Information Sheet" overleaf.</p> <p>If selected, I accept that my employee may be invited by Irish Aid to be deployed to humanitarian agencies, at short notice and for periods of 3 months, to support their emergency relief operations. I attest that I will be in a position to confirm their availability, and when possible, authorise their release.</p>									
Line Manager Details									
Name (Capitals)	Grade								
Signature	Date								
Contact Phone No:	Mobile No:								
E-mail Address									

Rapid Response Corps Employee Information Sheet

Deployment with the Rapid Response Corps (RRC)

The Department of Foreign Affairs has established a Rapid Response Corps of skilled and experienced volunteers who are available at short notice and for periods of at least 3 months to deploy to humanitarian emergencies anywhere in the world.

Employees who are participating in the RRC may be released for a maximum of 3 months with pay.

Further information relating to the RRC can be obtained on www.irishaid.gov.ie or e-mail rri@dfa.ie or telephone 061 774008 or 061 774152.

Applicants for the RRC who are shortlisted and invited to interview by Irish Aid are required to submit the **Employer Agreement Form** to their Department Head for completion (attached).