




Survey Champions Information Pack

**Health Sector
National Staff
Survey 2018**



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Introduction

The Health Sector National Staff Survey 2018 will be live from 1st September until 30th September. We are seeking the views of staff about what it's like to work in the Health Service.

Survey themes include culture & values, working environment, career development, equality, diversity & inclusion, leadership direction & communications, staff engagement, managing change & job satisfaction.




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Your Pack


As a Survey Champion you have volunteered to lend your support to us in our efforts to achieve good participation.

This pack will assist you in your task. It outlines your role in Survey communication, tools and resources available and ways of promoting the Survey in your area.

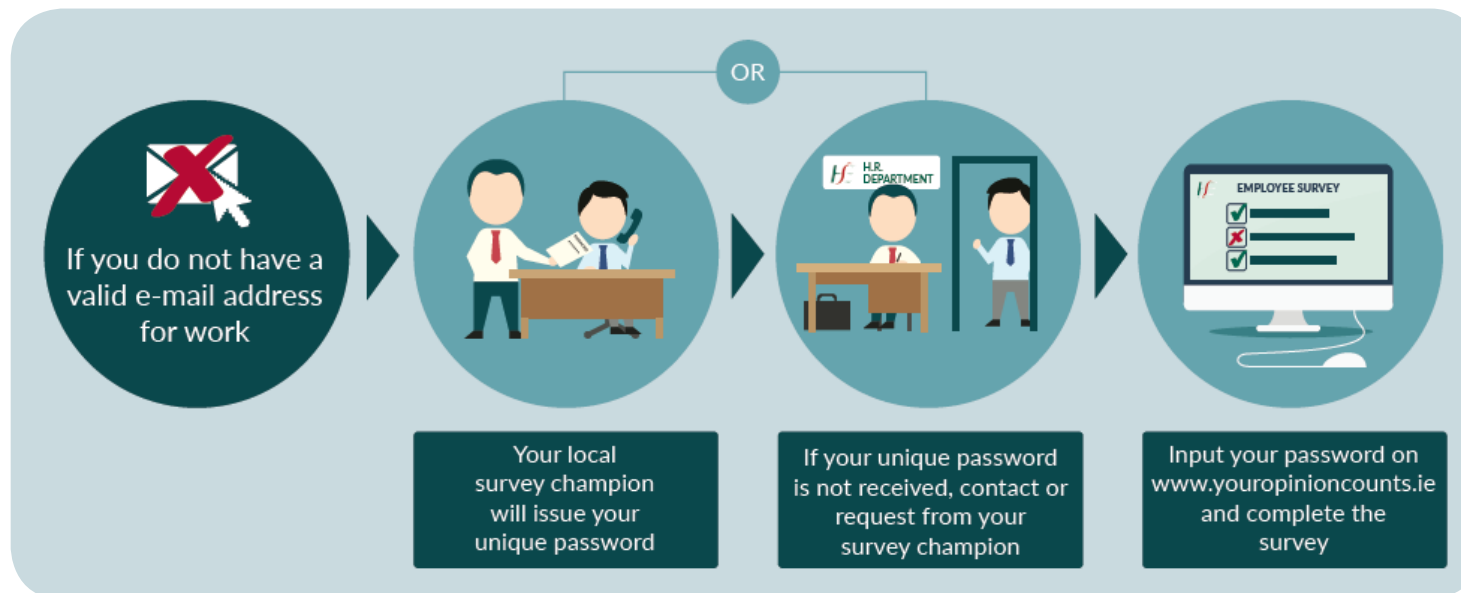
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Survey Champions Role

- Help us achieve good survey participation by actively encouraging colleagues to complete the questionnaire prior to and during the go live period.
 - Work with your HR Manager in your area and utilise your personal networks and channels to identify opportunities to drive take up by organising local meetings and briefings, using email groups and arranging content for local newsletters.
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How to access the survey






Effective Survey Messaging



Inform & Educate

- Tell colleagues how and when the Survey will launch go live - from 1st September until 30th of September 2018.
 - Tell staff that hard copies of the survey will also be available should they require them.
 - List what the Survey measures
 - Show that staff can benefit from participating
 - Promote the Survey with help from HR & Communications colleagues
 - Facilitate access to the Survey where possible.
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Gain Enthusiasm

Get colleagues interested. The Survey will allow them to voice their opinions and help improve the work experience.

Confidential

Assure colleagues their participation and responses will be confidential.

Encourage Honesty

Encourage colleagues to answer honestly. This is their chance to make a difference. Each survey submission will be taken seriously.





Track Progress

Track response rates from your areas and feedback to the Project Group.



Continue to Improve Engagement


The Survey is an important part of the staff engagement agenda. Results will be part of an on-going process to be communicated throughout the year.

Support Materials

- A3 Posters advertising the Health Sector National Staff Survey will be made available
- A number of branded Pop Up Banners will be available for larger locations
- Branded wearable stickers and balloons will be made available




Survey Promotion Prior to Go Live

- Hold a number of meetings/briefings to let staff know that the Survey is coming
 - Email information to groups of staff stressing the benefits
 - Promote locally at staff meetings, in local newsletters etc.
 - Ensure that posters advertising the Survey are visible in your area
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Survey Promotion During the Go Live Period

- Advertise the Survey and encourage staff to participate using Pop Up Banners and Stickers.
 - Be the 'human face' of the Survey
 - Host half day events where people can complete the Survey
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Who to contact to become a Survey Champion ?

If you are interested in becoming a Survey Champion please contact your local CHO, Hospital Group or HSE Corporate Division HR Lead:

- CHO 1 Patrick Murray
patrick.murray@hse.ie
- CHO 2 Siobhan Moran
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- CHO 3 Alice McGinley
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- CHO 4 Derek O’Gorman
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- CHO 5 Catherine Neary
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- CHO 8 John Brehony
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- CHO 9 Mellany McLoone
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Hospital Group HR Directors

- University of Limerick Hospitals DirectorHRulhospitals@hse.ie
 - Children's Hospital Group Philip Welsh/Aoife Rafferty PWelsh@childrenshospitalgroup.ie/arafferty@childrenshospitalgroup.ie
 - Dublin Midlands Hospital Group Sonia Shortt sonia.shortt@hse.ie
 - Ireland East Hospital Group Norah Mason norah.mason@hse.ie
 - Saolta Hospital Group John Shaughnessy john.shaughnessy@hse.ie
 - RCSI Hospital Group Eric Brady dhr@rcsihospitals.ie
 - South/South West Hospital Group Tess O'Donovan tess.odonovan@hse.ie
- 



HSE HR Division Leads

- HBS Eithne Fox eithne.fox@hse.ie
 - Social Care Deborah Smullen deborah.smullen@hse.ie
 - Mental Health Theresa Heller theresa.heller@hse.ie
 - Strategic Planning and Transformation Marie Keating mariec.keating@hse.ie
 - National Ambulance Service Graham Finlay graham.finlay@hse.ie
 - Acute Hospitals Anne Murphy Anne.murphy9@hse.ie
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Contact Us

**To reach the Health Sector Staff Survey
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Seirbhís Sláinte
Níos Fearr
á Forbairt

Building a
Better Health
Service

Thank You
**for being a Health
Sector National Staff
Survey Champion**



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Níos Fearr
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